

VILLAGE DISTRICT OF EIDELWEISS COMMISSIONERS MEETING

September 14, 2009

The Board of Commissioners met on Monday, September 14th, 2009 in the District Office. Present were Commissioners: Ralph Lutjen, Gloria Aspinall and Mike Smith. Also attending was Peter Craugh (Clerk), Dinah Reiss (Treasurer), Greg Frizzell (Tower), Steve Pannone, Joe Dickinson and Joe Calitri (Highway Dept). The meeting was taped by videographer Tim Hughes.

At 9:00 am the meeting was called to order by Chairman Ralph Lutjen.

1. Agenda

The Highway report will take place in two parts so as to not delay scheduled appearances. The second part will be the truck discussion at the end of the meeting. **Gloria Aspinall makes a motion to accept the agenda as amended, Mike Smith seconds the motion and the motion passed.**

2. Accounts Payable

27 items for a total of \$151, 835.62. Discussion on payables report. One check for Perm-A-Drive will be held for account reconciliation. Reimbursement of water hook up check for 27 Aspen discussed. Lot does not meet required pressure measurements for hook up. Attorney Spector has advised that the pressure requirements as written cannot be waived. Letter to be drafted with cc to State outlining denial of application with request for State to authorize owner's application for placement of a well.

3. Minutes

The minutes of the 8/31/09 meeting were reviewed. Gloria Aspinall adds request to meet with entire Highway crew for truck discussion. **Mike Smith makes a motion to approve the minutes as amended, Gloria Aspinall seconds the motion and the motion passed.**

4. Highway Department

Steve Pannone reports on the last couple of weeks activities. The corner of Oak Ridge at Maudsley's was fixed. Klausen ditches were worked on as was Chocorua View to the dead end. Eidelweiss Drive has been opened up and the ditches cleaned. The grader was used on Huttwill Drive. The Duramax has been fixed from the accident last January and is back in service. An additional quote for suspension work is expected. This should help the truck ride better while plowing. The frame was not cracked as initially believed. The speed bumps will be removed this week as will the rafts. The bobcat will be used for ditching Little Shore and Middle Shore. Ralph Lutjen addresses the issue of the third crew member for remainder of the month. Ralph would like to

keep the third throughout the remainder of the rental. Mike Smith makes a motion to approve the third man through the remainder of the rental, Gloria Aspinall seconds the motion and the motion passed. Steve questions the fine for the driveway which GMI paved as they called the wrong location to see if a permit was necessary and was told it was not. However, there are issues with this driveway now putting water onto the road. A letter will be drafted. Steve reports that to be ready for winter new front plows are needed (2), a stabilizer arm is needed for the backhoe, and new tires are needed. Mike Smith reminds Steve to obtain three quotes for each. Steve would also like to purchase Gloria Aspinall's canoe, which the Highway Dept has been using. Gloria will submit a bill for review. Steve continues that he will also price out vibration attachments for the sanders.

Ralph Lutjen discusses the Oak Ridge project. An estimate has been received from engineer Paul Brown to survey the site for engineering, design and specifications. Estimate is \$500.00. The survey will take place on a Saturday and will take approximately two hours. If approved, the survey could be scheduled for Saturday 9/19 at 10am. Gloria Aspinall makes a motion to allocate up to \$600 for the survey, Mike Smith seconds the motion and the motion passed.

Discussion turns to a schedule for crack sealing. A schedule will be developed and this will be planned for October so as to not coincide with the bobcat rental.

Truck Discussion begins. Ralph starts by stating that a Ford 550 was chosen to be reviewed due to the price of upgrading a 650 or 750 to 4 wheel drive. Some of these larger trucks can cost up to \$100,000. He is looking at expense vs. capital reserve vs. equipment needed. Gloria Aspinall states that she visited the Conway Garage and she likes the new bigger truck recently acquired by that department. She agrees they are more expensive, but states that they will last longer than the 3-5 years expected out of a 550. Steve Pannone agrees that a bigger truck would be better, but questions the backhoe possibly needing replacing. Mike Smith states that right now, the discussion needs to remain focused on a truck - not other equipment. The entire picture needs to be looked at. Joe Calitri suggests they look at an International. The higher wing location allows for better push back of snow. He states it make sense to have a large truck within the fleet. Joe Dickinson agrees that for winging back the larger truck is better. He continues by stating that of the options being looked at now, he feels that the Duramax would be a better purchase than another 550. He also stated that should the 550 be purchased, the wing and plow must be removed before the vehicle could be brought for any service it may need. This could be a hassle. Mike Smith states that he is against the 550 and that if more money needs to be spent, it should be for the optimum purchase for the District. Nancy reviews the Capital Reserve Fund amounts so that everyone is aware of the money currently available - \$123,000.00. She states it is within their right to expend without voter approval. Peter Craugh explains that the backhoe was leased on a lease to own plan. Joe Calitri explains that the backhoe should last another group of years, at least 5 without major expense. All parts on that type of equipment are replaceable and it is meant to run for many, many, years. Ralph is for the 550. He would like to hold off of any decision right now. Gloria suggests that if a truck is to be bought now, she would like to see the Duramax. Gloria also states that she would like to not use MacDonald's. She informs that other area

garages use Irwin in Laconia. She would like to explore the options. Mike states that either way, you pay for it. Either in repairs or replacement. He would like to look at the Duramax that is at Profile. Ralph reiterates that he does not want to go for a large price tag. Gloria and Mike will travel to Profile this afternoon to obtain an estimate on the Duramax. The warranty of this truck is to be looked at as it is a used vehicle.

5. Appearances

Greg Frizzell of Mt Washington Radio(tower site managers) has come to discuss the recent Madison Planning Board decisions. The Planning Board has left the location of the generator pad for the Commissioners to determine. The generator will be run for 5 minutes each month on a set schedule. This will be during daytime business hours. The generator is required for emergency situations. Greg states he believes these situations to be infrequent for long term outages. Current design shows placement at the top corner at the bend of the road. The other option is to put the generator behind the building. This would require a lot of fill for the pad to be built. Greg has looked at the area and believes that, due to the drop off behind the building, placing the generator there would direct the sound down the hill to the detriment of more houses than are located at the top of the hill. Peter Craugh questions Greg on the height of the fuel tank for the generator - will it be below fence line or visible? Greg explains that it will be below the fence line. Ralph Lutjen questions Greg on containment provisions in case of fuel spill. Ralph states that a containment plan is needed. He asks if a generator has been chosen and what the specifications are for it, including decibel count. Greg will obtain information on the containment, the height of the generator and verify if his previous statement of 5 min per month is accurate. It is believed they are tested for 5 min per week. In review of the drawings for the location of the generator, Ralph Lutjen states that he prefers it as it was drawn so as to not funnel sound down the hill. Two letters from residents have been received requesting the generator pad be placed in the alternate position behind the building. Discussion continues on the reverberations of the noise should the generator face down hill. Mike Smith makes a motion to approve the generator placement as originally drawn in the front corner, Gloria Aspinall seconds the motion and the motion passed.

Discussion turns to Coleman's plan to replace the Tower. Agreement updates received called for waiving of the \$500 fee to replace. Ralph explains to Greg that no plans have been received on what the replacement tower will look like. It is unknown if it is the same size and height of the existing tower, or when the replacement would take place. Ralph also explains that the tower replacement itself was not part of the Planning Board or Zoning Board approvals. Should the line waiving the \$500 fee be removed from the agreement and information is received separately about the tower itself, the agreement should be ready to be signed.

Greg Frizzel returns after a short phone call with the answers requested previously. He informs the Commissioners that containment is to be handled via a double lined fuel tank, the generator will be 5' tall, and it will run for 5 min per week.

Dinah Reiss, Treasurer, joins the meeting to discuss the current financial status of the Village. The TAN credit line has been paid off. It will probably be used once more prior to year end. The Water Line Extension Fund has been moved to Northway Bank from

NHDIP for easier access. This fund will now receive all hook up fees. Overall, she states that the financial picture for the District is looking healthy. She states that the receipt of the early tax payment really helped the cash flow. The DRA forms are also reviewed at this time. The tax calculation is discussed. Mike Smith makes a motion to offset taxes by \$50,000, Gloria Aspinall seconds the motion and the motion passed unanimously. Tax rate for 2009 is \$5.22.

6. Commissioners Reports

Ralph Lutjen begins his report with an update on the Salt Shed site. The excavation is being started. A soil test is needed. Dependent upon outcome of the soil test, some site changes may be needed. Options will be reviewed when results are in. An appeal has been sent to DRA for expenditure of the insurance monies on the project.

Ralph continues by stating that the overlook area has been cleaned up. He, Dorothy Wondolowski, and Ande Craugh worked the area. A thank you will be sent.

Ralph announces that he will not be seeking re-election in February.

Gloria Aspinall questions the status of the audit. Nancy explains the auditors have stated they are unable to manipulate the Quicken file as sent. Nancy is in touch with David Maudsley who will assist her this week to re-format the information and re-send.

Mike Smith begins by questioning if part time snow plowers are needed for this winter. Ralph states that he will ask Steve if any are needed, we may be all set.

Mike continues with an update on the water tank information. Paul Fluet, engineer, has sent a proposal through. Mike would like to begin the design phase. \$12,800 to be allocated for the project. **Mike makes a motion to allocate \$12,800 for the design phase of the Reinach Tank project, Gloria Aspinall seconds the motion and the motion passed unanimously.** Paul will be informed.

Ralph Lutjen states that he has received a quote from Perm-A-Drive for the cleaning of 12 culverts for \$1,200.00. Mike Smith makes a motion to accept the Perm-A-Drive estimate for culvert cleaning, Gloria Aspinall seconds the motion and the motion passed. Nancy will inform Per-A-Drive.

7. Signature Items

The proposal from Paul Fluet is signed in duplicate.

The DRA forms are signed.

The Perm-A-Drive estimate is signed for authorization.

The estimate from Jesse Lyman for upgrades to the furnace discussed last week is signed.

8. Correspondence

GMI has requested waiver of the driveway fine for 31 Bristenstock.

Larry Fitzpatrice has requested waiver of the driveway fine for 6 Bristenstock.

The Board of Selectmen have rescheduled the PSNH street light meeting to Sept 29.

Madison has notified no VDOE properties are subject to the deeding process for 2009.

August water tallies are within norms as are the testing results.

The executed deed for the donation of Lot 7, Section E has been received.

9. Administration

The DRA forms are reviewed. The full discussion on the budget will be delayed until next meeting.

At 11:45 Mike Smith makes a motion to recess until 2pm at Profile Motors for viewing and pricing of the Duramax. Gloria Aspinall seconds the motion and the motion passed.

At 2pm Commissioners Mike Smith and Gloria Aspinall met with Mona Ford at Profile Motors and obtained information on the Duramax. This will be discussed at next weeks meeting. At 3pm the meeting was adjourned.

Respectfully submitted,

Nancy E. Cole
Administrator