

**VILLAGE DISTRICT OF EIDELWEISS  
COMMISSIONERS MEETING**

**October 26, 2009**

The Board of Commissioners met on Monday, October 26<sup>th</sup>, 2009 in the District Office. Present were Commissioners: Ralph Lutjen, Gloria Aspinall and Mike Smith. Also attending were Sheriff Christopher Conley, Lt. R. David Meyers, Dinah Reiss (Treasurer, notary), Art Tucker (Bldng Cmte), and Steve Pannone (Highway Dept). The meeting was taped by videographer Tim Hughes.

**At 9:00 am the meeting was called to order by Chairman Ralph Lutjen.**

**1. Agenda**

**Gloria Aspinall makes a motion to accept the agenda as presented, Mike Smith seconds the motion and the motion passed.**

**2. Accounts Payable**

8 items for a total of \$3,962.83.

**3. Minutes**

The minutes of the 10/19/09 meeting were reviewed. **Mike Smith makes a motion to approve the minutes as presented, Gloria Aspinall seconds the motion and the motion passed.**

**5. Highway Department**

Ralph Lutjen notifies Steve Pannone that annual employee reviews will be conducted for both himself and Joe Dickinson following today's meeting.

Steve Pannone reports on last weeks activities. A board has been removed from the dam. Klausen has been re-worked, graveled and shimmed. The temporary salt shed structure has been removed from the construction site. The plows are being worked on to be ready for winter. The bolts had to be cut and drilled on the plow for the 550 as it has been on the machine too long. A price is expected this week for the road work needed near Geneva Beach. Contractor has suggested possibly using extra gravel vs. geo-textile fabric secondary to the steepness of the slope. Gloria Aspinall states that she has spoken to Billy Chick of Madison DPW and states that he recommended geo-textile fabric be used on all roads. Mike Smith asks that the quote be produced with and without the use of fabric for comparison. Ralph Lutjen adds that expert advice should be sought on this issue. Steve continues with an update on the suspension package for the duramax. The parts can be purchased for \$250 plus shipping. Installation will be handled here. Tires for the duramax and the 550 are expected to be in this week, and Perm-A-Drive will be doing the culvert cleaning this week.

Steve has reviewed a complaint received from 2 Oak Ridge Road regarding water run off down the hill that is negatively affecting his driveway. Steve reports that there is a shallow ditch there. His recommendation, if anything is to be done, is to place a 8" pipe to direct the water. Ralph Lutjen asks Steve to prepare a report with possible solutions for next week.

A letter has been received in regards to the driveway at 31 Bristenstock. The letter is in response to a request from the Commissioners to correct water flow onto the road from the driveway. Ralph Lutjen asks Steve to also do a full report on this driveway. Ralph cites the driveway ordinance and states that should the homeowner not correct this situation, a fine may be assessed.

## **6. Appearances**

Sheriff Conley and Lt. Meyers have attended the meeting to sign the renewal of the lease for the antenna at the cabana. Five (5) originals are signed by both the Sheriff and the Commissioners, and are notarized by Dinah Reiss. VDOE retains two(2) originals, the Sheriff retained the others.

## **7. Commissioners Reports**

Ralph Lutjen explains that he will be away for the next two weeks, and that Art Tucker will be the contact for the salt shed/equipment garage project. Art Tucker delivers the current update with the information that the site has been excavated down to 25' and is now being refilled with gravel and compacted every few feet as required. Some of the material removed from the site will be reused around the edges. Ground water table was hit during excavation and the water is being dealt with. The building itself has been ordered. A copy of the required OSHA training compliance cards have been turned in for the construction personnel. Art states that the building should go up quickly once the foundation is poured. Ralph anticipates this may occur while he is out of town. Emergency arrangements will be made with Madison in case of early snow or ice, Ralph will work with Steve on this. Art Tuckers notes that someone was seen near the edge of the excavation taking pictures. As an active construction site, it is a dangerous area and additional notices for keeping out may be needed.

Gloria Aspinall reports that she has reserved the school for Saturday February 27, 2010 for the annual meeting. She also reserved a few hours Friday night for set up. Town hall will need to be reserved for the budget hearings prior to the annual meeting.

Mike Smith reports that he should have the cost estimate from Scott Hayes for Oak Ridge Road next week. He also reports that the engineers, Paul Fluet and Jeff Tirey visited the tank site last week. An estimate should be completed in time for setting of the budget for next year.

## **8. Signature Items**

A letter to a duplex owner regarding his water billing is signed.

A letter to the buyer of the tennis court lot is signed in regards to title searching.

A letter to the abutter of Lot E, recently donated to the Village, is signed advising him no ATV traffic is allowed on District property. The property will be posted.

A 'thank you' letter to the donors of Lot E is signed.

## **9. Correspondence**

The fully signed Tower Site Supplemental Agreement and Lease Amendment have been received.

An outline of potential issues arising from the tennis court lot has been received.

The signed change order for the excavation has been received from Glen Builders.

LGC has sent an outline of their current RSA 91-A issue that has received negative press.

2 Oak Ridge Road complaint discussed previously.

Letter from 31 Bristenstock discussed previously.

Renewal information for 2010 Worker's Comp, Unemployment and Health Insurance have been received. **Mike Smith makes a motion to enter the 5 year, 7.5% discount offered by Primex for Worker's Comp renewal, Gloria Aspinall seconds the motion and the motion passed.** Agreement signed by Ralph Lutjen.

Health Insurance renewal is reviewed. Various options are offered to help reduce the 16.8% increase. Discussion ensues. Agreement to not change the benefit plan. May hold wages at same rate as offset.

The PSNH street light review handed out last week is discussed. The High Pressure Sodium lights will be part of the 2010 budget items.

## **10. Administration**

The budgets are reviewed. Overall, highway budget looks appropriate for this time of year. A stock of salt will be needed prior to year end. Water budget looks appropriate as well.

The 90 day late notice for the water bills is reviewed and approved.

**At 10:10 Mike Smith makes a motion to enter non-public session pursuant to RSA 91-A:3 II (e) and (a) to discuss a legal issue and an employee issue. Gloria Aspinall votes affirmative, Ralph Lutjen votes affirmative and the motion passed.**

**At 11:40 the Board reentered public session. Mike Smith makes a motion to seal the minutes of the non-public session, Ralph Lutjen seconds the motion and the motion passed unanimously. The meeting was adjourned at that time.**

Respectfully submitted,

Nancy E. Cole  
Administrator