

**VILLAGE DISTRICT OF EIDELWEISS
COMMISSIONERS MEETING**

December 8, 2009

The Board of Commissioners met on Tuesday, December 8th, 2009 in the District Office. Present were Commissioners Ralph Lutjen, and Mike Smith. Also attending were Art Tucker (Bldng Cmte), Peter Craugh (Clerk), and Steve Pannone (Highway Dept). The meeting was taped by videographer Tim Hughes.

At 10:00 am the meeting was called to order by Chairman Ralph Lutjen.

1. Agenda

Mike Smith makes a motion to accept the agenda as presented, Ralph Lutjen seconds the motion and the motion passed.

2. Accounts Payable

3. Minutes

The minutes of November 30 were reviewed. **Mike Smith makes a motion to accept the minutes as presented, Ralph Lutjen seconds the motion and the motion passed.**

5. Highway Department

Steve Pannone reviews recent correspondence relating to concerns from last winter. Steve has been reminded to make sure caution is used by all persons plowing. Steve discusses recent activity of the department. The new tires were put onto the Duramax. Steve questions the time taken to do the tires here versus the savings. Ralph Lutjen informs Steve that when time is short, a local vendor should be used . The tires on the 550 will be done at a local vendor tomorrow. The cold patch has been picked up and holes on Middle Shore were filled. Upper Lakeview, Bern, and Huttwil have also been worked. A board has been removed from the dam, and another will be removed today to adjust water level for winter.

Steve reports that going to Madison to pick up salt has added to the response time for the department. Both members came in early this morning to salt and sand the roads.

The backhoe will be looked at later this week.

6. Appearances

Art Tucker gives an update on the salt shed/equipment garage project. There was a meeting last Wednesday at the site to review the drainage for the site. A catch ditch will be located at the salt shed to contain any spillage. The driveway still needs to be

leveled for proper access to the salt shed. The vinyl cover is expected to be installed beginning on December 16 and should take a couple of days. The equipment building is coming along and the shell should be complete this week. Art questions heat for the building as a propane tank will be needed. The removal of the extra material is being worked on. Bern Drive and St. Moritz lots owned by the District will be used as storage spaces for the fill. Art explains he has received information on the door, but would like to review prior to ordering. A building permit has been completed and is ready for signature. A driveway permit will also be signed for the records on the site. Art would like to include the roll up door for the salt shed as part of the project. He states that the offset could be the paving in front of the salt shed. Steve Pannone suggests that ledge pack could be used to stabilize the front as the alternative. There is enough stock to handle this project. Art finishes his report with the information that the new building meets set back requirements from the wetlands behind it.

Peter Craugh, District Clerk, informs the Commissioners that he would like to exercise his right to appoint a Deputy Clerk. This person would assume the role of the Clerk should Peter not be available. Peter names Nancy Cole as Deputy Clerk. Mike Smith makes a motion to accept Peter's appointment of Nancy Cole as Deputy Clerk, Ralph Lutjen seconds the motion and the motion passed unanimously. Nancy will be sworn in on a later date.

7. Commissioners Reports

Ralph Lutjen reports that Paul Brown, engineer, has been sent the information put together by Scott Hayes, water system operator, on Oak Ridge Road. A bid package is expected soon. The information will be used to create a warrant article for the repair of the lower portion of Oak Ridge.

Mike Smith requests a water bill status update. Of the 14 certified letters sent, contact has been made by all but 4 homeowners. The 4 remaining houses will have notices placed on the door this week notifying of pending shut off.

Mike states that he would like to use some of the remaining water budget to purchase back up items that should be on hand for the system. Transducers and a back up pump for the DPW well will be priced out. If reasonable, these could be ordered prior to year end. Mike continues with an update on a seminar held jointly by the NH Association of Village Districts and the Granite State Rural Water Association that he and Nancy Cole attended yesterday. The 'as built' drawings that the State will be requiring will be mandatory for the next emergency plan, about 5 years. The seminar was very informative, with discussions on updates to the Shoreline Protection Act, Groundwater Withdrawals and funding of projects.

8. Signature Items

The Driveway permit and Building Permit for the salt shed site are signed.

A letter to homeowner in regards to the recent auction is signed.

A follow up letter of complaint about dissatisfaction with the transmission issues on the F550 is signed.

A letter of intent is signed for the 2009 audit to Plodzik and Sanderson.

A letter in response to concerns about snow plowing is signed.

9. Correspondence

Attorney Crean has forwarded a new link to the DOL website for compliance information

An e-mail in regards to the area near Geneva Beach has been received. Steve will be given the information.

A regulatory notice from Northway Bank has been received.

A draft of the Petition to Quiet Title on the tennis court lot has been received. Laura Spector will be asked to make minor grammatical corrections.

10. Administration

Scott Hayes, water system operator, has sent an update to the water ordinance to be included in the Public Hearing on December 14.

Water usage for November is reviewed.

Ralph Lutjen reminds everyone that the Water Advisory Board meeting is tonight at 5pm, and that next Monday the normal 9am meeting time will be observed.

At 10:35am Mike Smith makes a motion to adjourn the meeting, Ralph Lutjen seconds the motion and the motion passed.

Respectfully submitted,

Nancy E. Cole
Administrator