

**VILLAGE DISTRICT OF EIDELWEISS
COMMISSIONERS MEETING**

December 14, 2009

The Board of Commissioners met on Monday, December 14th, 2009 in the District Office. Present were Commissioners Ralph Lutjen, Gloria Aspinall, and Mike Smith. Also attending were Peter Craugh (Clerk), Tony Monti, Philip Seymour, and Paul Merrill (home owners). The meeting was taped by videographer Tim Hughes.

At 9:00 am the meeting was called to order by Chairman Ralph Lutjen.

1. Agenda

Gloria Aspinall makes a motion to accept the agenda as presented, Mike Smith seconds the motion and the motion passed.

2. Public Hearing - Water Ordinance

Suggested updates to the water ordinance are reviewed.

3.2.1: update to the term 'user'. Peter Craugh suggests specifying those persons who have requested a curb stop valve and it has been installed. Updated wording accepted.

3.4: Figure 1 is updated to include a pressure gage. Update accepted.

3.4: Wording is updated to include the pressure gage. Mike Smith suggests increasing the required range of the gage to be 0-160psig and specifying the size of the gage as 4 1/2" round. Updated wording accepted.

5.2: Penalty section updated to show \$10 per month following the \$100 90 day late fee. Peter Craugh suggests specifying "any and all outstanding annual fees" must be paid to have service restored. Updated wording accepted.

Gloria Aspinall makes a motion to update the water ordinance as accepted, Mike Smith seconds the motion and the motion passed unanimously.

Discussion about duplex billing is held. Persons present own duplexes and feel they are double paying. Ralph Lutjen explains the difficulty in monitoring whether or not a duplex is rented one side, both, or not at all. Gloria Aspinall explains that the information for billing a duplex comes from the tax assessment. It is questioned if a water meter on duplex units would be feasible, or if possibly the number of bathrooms or septic tank size, etc. could be used as determining factor. Difficulty in obtaining and monitoring that type of information is explained. Ralph questions the property owners as to what they think would be reasonable. Tony Monti suggests one unit at full price and the second unit at 50% as a solution. Gloria suggests the put together a petition for an article for the annual meeting. It is explained that a petitioned article requires 10

registered voters signatures and would need to be received in the office by 5pm on the last Friday of January 2010 so as to be included in the warrant. The article would then be voted on at the annual meeting.

3. Accounts Payable

24 items for a total of \$19,433.35.

4. Minutes

The minutes of December 8 were reviewed. Mike Smith makes corrects 'transducers' to be plural and 'as built' due with emergency plan. **Mike Smith makes a motion to accept the minutes as amended, Ralph Lutjen seconds the motion and the motion passed.**

5. Highway Department

Ralph Lutjen explains that Steve Pannone is not at the meeting this morning as the roads are being salted and sanded. The delay in salting the roads was caused by a tree which fell down last night taking out power and blocking access to the salt stored in Madison. Gloria Aspinall states that she had received a request for assistance from a resident. She explained that the Highway Department cannot assist individuals as it would delay operations as well as expose the District to potential liability issues. She offered to call a tow truck and informed Ralph of the request.

6. Appearances

7. Commissioners Reports

Ralph Lutjen discusses progress at the salt shed site. The roof should be put on the equipment building this week and the salt shed is scheduled to be put up beginning on Wednesday. Ralph explains that Steve is expecting to receive a quote for removal of the extra materials.

Ralph completes his report with the statement that he has not yet received the bid package for Oak Ridge Road from Paul Brown.

Gloria Aspinall states that she was approached by Post Office personnel in regards to snow removal at the mail boxes. The delivery person needed to shovel the area to gain access. She has been informed by her supervisor not to shovel; if the area is not accessible the mail is not to be delivered. Nancy Cole was also approached at the Post Office with the same information. The complaint will be discussed with Steve Pannone.

Mike Smith reports that Scott Hayes, water system operator, is obtaining prices for the items discussed last week. Mike has also completed the pre-application for the State Revolving Fund which he will review with Nancy Cole for submission.

Mike continues with an update on the Water Advisory Board meeting last Tuesday night. They would like to see the Jung Frau to Reinach Forced Main Project and Oak Ridge Road as warrant articles for the annual meeting. The engineering for the Reinach Tank will be completed this year.

8. Signature Items

9. Correspondence

Mark Graffam has forwarded photos of water run off on Appenval. This issue has been discussed with Steve Pannone.

The Trustees of the Trust Funds have confirmed receipt of the Capital Reserve deposit.

Holiday greetings have been received.

10. Administration

Four (4) houses were posted last week with shut off notices for non-payment of water bills. All other persons who received certified letters have contacted the office.

The budgets are reviewed for current status. Line item amounts for proposed 2010 budget are reviewed. Street light upgrades will be a warrant article. Nancy Cole proposes changing the primary phone to Vonage for savings. **Mike Smith makes a motion to change the phone service to Vonage, Gloria Aspinall seconds the motion and the motion passed unanimously.**

At 10:00am Mike Smith makes a motion to enter non-public session under RSA 91-A:3 II(a) to discuss an employee matter. Gloria Aspinall seconds the motion and the motion passed unanimously via roll call.

At 10:25 the Board re-entered public session. Mike Smith makes a motion to seal the minutes of the non-public session, Gloria Aspinall seconds the motion and the motion passed unanimously. Meeting adjourned at this time.

Respectfully submitted,

Nancy E. Cole
Administrator