

**Village District of Eidelweiss  
Water Advisory Board  
Minutes of 1/23/2009 Meeting**

Attendance: Ralph Lutjen, Peter Craugh, Mark Graffam, Gloria Aspinall, and Nancy Cole.

At 3:00pm the meeting was called to order by Commissioner Gloria Aspinall.

Mark informs that he has put together 12 copies of the drawings for the bid specifications. He has gathered information on the bidding process, and believes it would be better to invite approximately 10 pre-qualified contractors vs. advertising for an open bid. He would like to have a non-mandatory pre-bid meeting where the invited contractors could pick up the specifications. The return time line was discussed and a full 2 weeks is best in order to allow the contractors enough time to put together their bids. Return by date is to be February 13<sup>th</sup>, with the commissioners to open the sealed bids at their meeting on Monday February 16. This allows time for the winning bid to be available prior to the annual meeting. This should also be enough time for Treasurer Dinah Reise to gather amortization figures on the actual bond amount.

Mark is reviewing the engineering specifications book prepared by Paul Fluet for the pertinent information regarding the Reinach to Jungfrau line. There should not be any ledge blasting including in the job, but trench blasting will be needed. All charges, including any back fill are to be included in the per foot price.

Discussion ensued on the connections needed since the existing tanks will still be in place, and the new line needs to connect up to the existing lines. Mark explains that the specifications state a tie in to the existing system is required.

**Ralph makes motion to go to selected list of approximately 10 bidders for Reinach to Jungfrau forced main project. Gloria seconds the motion, unanimous vote, and the motion passed.** Specification packet of 5 technical drawings and specification book to be made available to: Glenn Builders, LA Drew, AJ Coleman, LRW, Hanson, and up to 5 additional contractors recommended by Paul Fluet.

Discussion ensues on preparations needed to produce the required specification book for distribution. Mark is working on this. Mark will contact the invited contractors to let them know the packet will be available Friday January 30<sup>th</sup>, at the VDOE office after 3pm.

At 4:30pm Mark makes motion to adjourn the meeting, Ralph seconds, and the motion passed.

