

**VILLAGE DISTRICT OF EIDELWEISS  
Commissioners Meeting  
November 20, 2018**

The Board of Commissioners met at 8:00 am on Tuesday, November 20, 2018. In attendance were Commissioners Mike Smith and Ralph Lutjen. Also in attendance were residents Jay Buckley and Kathy Koziell. The meeting was filmed for Madison TV.

At 8:00 am the meeting was called to order by Chairman Mike Smith.

**1. Agenda**

**Ralph Lutjen makes a motion to approve the agenda. Mike Smith seconds. Motion passed 2-0.**

The action list is reviewed and discussed.

**2. Highway Department Report**

Kelly Robitaille reports this is third storm before Thanksgiving. An aggressive mix of sand and salt is being used on asphalt. The brine delivery has not yet been put into service, this will be done. All trucks and equipment are outfitted for winter operations.

The auger chain on the F-550 sander may need to be changed. A price will be obtained. Salt will be tight for yearend; an additional load may be needed. Kelly Robitaille will advise.

**3. Water**

Bids for Reinach tank are due December 4.

Muddy Beach siding is scheduled to begin the end of this week.

**4. Administration**

The cash flow report is reviewed and discussed. Cash flow and budget are tight for year end. **Mike Smith makes a motion to approve payroll in the amount of \$6,455.38. Ralph Lutjen seconds. Report and time cards are reviewed and discussed. Motion passed 2-0.**

The treasurer will be asked for her report for the month.

Two remaining curb stop valves need to be located. Ian Hayes will be working on these.

Discussion is held on financing the Reinach tank and pressure zone. Use of State funds will be beneficial due to the lower interest rate, however, use of these funds may delay the project and may increase the bid price due to the requirements for use of federal funds. Discussion is held on the engineering cost of \$17,000. **Mike Smith makes a motion to fund the \$17,000 from the Water System CRF. Ralph Lutjen seconds. Motion passed 2-0.**

**5. Accounts Payable**

**6. Minutes**

**Mike Smith motion approve the minutes of 11/13. Ralph Lutjen seconds. Motion passed 2-0.**

## 7. Commissioners Reports

Ralph Lutjen discusses status of warrant article work for the 2019 warrant. Progress on back up documentation completion and details of proposed projects is outlined. Data collection for all articles is recommended to be completed by December 11. Desire is to have firm numbers for all projects for review.

Mike Smith outlines a list of all proposed Warrant Articles for 2019. The list will be finalized as plans for projects are put together.

Discussion is held on amending approved use of \$140,000 in loan proceeds. Determination needs to be finalized on the projects to be proposed.

Mike Smith outlines discussion with Paul Fluet. **Mike Smith makes a motion to approve \$2,500 for design of the PRV pits. Ralph Lutjen seconds. Motion passed 2-0. Mike Smith motion take the \$2,500 from Water System CRF. Ralph Lutjen seconds. Motion passed 2-0.**

## 8. Signature Items

Notary Linda Shackford has joined the meeting to notarize the voluntary lot merger documents for the three lots purchased from the Town.

**Mike Smith makes a motion to sign the water testing agreement for \$6,192.00. Ralph Lutjen seconds. Motion passed 2-0.** Update to the proposed 2019 budget will be done.  
**Mike Smith makes a motion to approve the parking request up to November 29. Ralph Lutjen seconds.** Discussion on parking in the Huttwil lot and Ordinance are held. **Motion passed 2-0.**

## 9. Correspondence

Granite State Analytical has sent the monthly bacteria testing results for the water system; clean. Granite State Analytical has sent the monthly pH readings for the water system, pH in range.

Adam Leiser has sent a question/statement on the recent extension of the water main on Burgdorf.

Adam Leiser has sent a statement that he is not in favor of spending engineering dollars for a review of the upgraded Class VI Grandval Way and Burgdorf Drive for Class V standards.

Two seasonal shut off requests have been received and sent to Ian Hayes.

The cost sheet for excavation charges has been received as requested from Ian Hayes.

The cost sheet for valve pricing has been received as requested from Ian Hayes.

## 10. Scheduled Appearances

### 11. Other Business

Administrator Nancy Cole reports that 14 RSA 91-A requests were responded to last week.

Ian Hayes has sent the pressure readings from the PRV pits to the engineers.

**At 8:39 am Ralph Lutjen makes a motion to adjourn the meeting. Mike Smith seconds. Motion passed 2-0.**

Respectfully submitted,  
Nancy E. Cole  
Administrator