**VILLAGE DISTRICT OF EIDELWEISS**

**Commissioners Meeting**

**Tuesday October 25, 2022**

The Board of Commissioners met at 9:00am on Tuesday October 25, 2022.

In attendance for the public meeting are Commissioner Mike Smith, Commissioner Ralph Lutjen, Commissioner Jay Buckley, Donna MacKinnon-Administrator, Alexis Wagoner-Administrator & Kelly Robitaille-DPW Forman

Meeting videotaped by Carol of Madison TV

At 9:00am Commissioner Ralph Lutjen calls the meeting to order

**Public Meeting**

**Jay Buckley makes a motion to approve the agenda, Ralph Lutjen 2nds, passes 3-0.**

**Jay Buckley makes a motion to approve the Minutes of 10/18/22, Ralph Lutjen 2nds, passes 3-0.**

**Jay Buckley makes a motion to approve the 10/18/22 Sealed Non-Public Minutes RSA 91-A:3 II (d), Ralph Lutjen 2nds, passes 3-0.**

**Jay Buckley makes a motion to approve the 10/18/22 Sealed Non-Public Minutes RSA 91-A:3 II (e), Ralph Lutjen 2nds, passes 3-0.**

**Ralph Lutjen makes a motion to approve the Minutes of 10/24/2022, Mike Smith 2nds, passes 3-0**

**Mike Smith makes a motion to approve the Operating Account manifest for $15,900.60, Ralph Lutjen 2nds, passes 3-0**

**Mike Smith makes a motion to approve the Water Assessment Fund Manifest for $7,897.13, Ralph Lutjen 2nds, passes 3-0**

**DPW**

Kelly Robitaille: Chadwick Volvo came to replace the wiper on the grader and check the codes on the Volvo backhoe. The code indicates that the transmission is faulty, but the technician couldn’t find anything wrong with the transmission. He thinks it might be a sensor, a new sensor would be $250 plus another $250 for them to come out. He also looked at the backhoe hard starting which might be an air leak in the fuel system, but he is going to see what he can find on what is wrong. Kelly Robitaille doesn’t think we should do the sensor at this time. The DPW is currently using the Volvo backhoe for leaf blowing since they can’t use the John Deere backhoe for leaf blowing until they are able to outfit it once the contract is signed.

The DPW has been spending time leaf blowing and doing ditches.

Sand has been delivered, have not ordered salt yet but will be doing so soon. There are no budget issues we are within the budget.

**Administration**

Jay Buckley questions Simply Water’s work orders and the curb stop data sheets. Have they been submitted to the office? Alexis Wagoner is going to follow up with Simply Water and find out when we will get the curb stop data sheets.

Discussion on Primex rates, rates have gone up from last year. The office is working with Primex to get the rates for the 2023-2024 year adjusted to figure in the sale of the Lodge.

Discussion on the Highway & Parking Ordinance

**Ralph Lutjen makes a motion to sign the Highway & Parking Ordinance, Mike Smith 2nds, passes 2-1, Jay Buckley votes no**

Discussion on the 2021 draft audit

Ralph Lutjen: Looks good there is no adverse opinion and the health of the District has increased by about $70,000. The actuary of assumptions has issues of inflation that may not be in effect next year. Ralph Lutjen is going to speak with the auditor regarding the assumptions.

**Jay Buckley makes a motion to sign the Non-Attest Services Draft ending on 12/31/2021 for the 2021 audit, Mike Smith 2nds, passes 2-0**

**Jay Buckley makes a motion to table the parking lot request form, Mike Smith 2nds, passes 3-0**

**Commissioner’s Concerns/Reports**

Discussion on the dam grate, Jay Buckley is going to contact a welder and get measurements

Mike Smith brings up the Huttwil parking lot and leaving it up to the homeowners to use the honor system. Going to work with the office to determine the best way to monitor the lot and move forward.

Ralph Lutjen brings up the building committee: The Committee met last Thursday 10-20-22 the minutes are available. We have a budget of $350,000. Proposal for a 1 story building that is about 1,500 sq/ft, hot air heat and slab construction. This would be a community center that is 40% office space and 60% a community meeting area. Within a month we should have more information and a building design with costs.

Jay Buckley gives an overview of the meeting on 10-24-2022 with CMA Engineers. Went over aspects of the Asset Management Plan and got assistance on getting engineering on the proposed warrant articles for 2023. CMA will be at the meeting next Tuesday.

Ralph Lutjen adds that we will be working on putting together a long-term plan for the water system upgrades.

Jay Buckley adds that the current water rate is $450 which is well below the state average. Our goal is to get the water fee to a point where it will help contribute to improvements in the water system. An increase of $100 next year is likely.

Mike Smith responds that he feels the water bill should be increased to either $700 or $750. Possibly do a two-payment plan verse one to help ease the payments.

Ralph Lutjen comments that we have more projects we need to deal with which won’t happen if nothing changes.

**Correspondence**

Discussion on the raft email with an offer of $1,600 for one of the rafts.

**Jay Buckley makes a motion that if the rafts are to be sold to do it at an auction, Ralph Lutjen 2nds for discussion, Ralph Lutjen makes an amendment to accept the offer for $1,600 contingent on an auction in the spring, Jay Buckley 2nds amendment, motion passes 2-1 Mike Smith votes no.**

Overview of the Granite State Analytical Results

Public appearance- Adam Leiser (No Show)

Discussion on speakers for the office computer, office is to look into getting some.

Discussion on Ian Hayes working with Horizons to get them the information they need to do the hydro model calibration.

Discussion on Granite State coming in for the leak detection and bringing in a dowser, Office is to follow up with Ian Hayes, there was past correspondence.

Next week is the Fall water System Flushing from 10/31/22-11/4-2022.

Discussion on leak detection and water main tracing

Mike Smith brings up using the 8” piping that is in the Cabana to help offset costs on the Interlocked project.

Ralph Lutjen responds we should have the pipes checked out and if they are not usable we should get rid of them.

**Non-Public Meeting**

**Ralph Lutjen makes a motion at 9:47am to go into Non-Public for RSA 91-A:3, II (d). Mike Smith seconded. Roll Call Vote: Buckley-yes; Lutjen-yes: Smith-yes: passes 3-0**

**Mike Smith makes a motion to come out of Non-Public meeting under RSA 91-A:3, II (d) and return to public meeting at 10:00am. Jay Buckley seconded. passes 3-0**

**Public Meeting**

**Mike Smith makes a motion to seal the Minutes of 10/25/2022 under** **RSA 91-A:3, II (d), Jay Buckley 2nds, passes 3-0**

Discussion on the Lodge lot boundary markers being set by Ron Briggs

**Mike Smith makes a motion to have the office contact Ron Briggs to find out when the stakes will be set, Jay Buckley 2nds, passes 3-0**

**Mike Smith makes a motion to adjourn at 10:02am, Jay Buckley 2nds, passes 3-0**

Respectfully submitted,

Alexis Wagoner, Administrator.