

VILLAGE DISTRICT OF EIDELWEISS
Water Committee Extract of Commissioners Meeting Minutes
For Joint Meeting
Wednesday October 12, 2022

The Board of Commissioners met at 9:00am on Wednesday October 12, 2022. In attendance for the public meeting are Commissioner Mike Smith, Commissioner Ralph Lutjen, Commissioner Jay Buckley, Donna MacKinnon-Administrator, Alexis Wagoner-Administrator, Kelly Robitaille-DPW Forman, Doug Prescott, Wooda McNiven & Kathy Koziell. Meeting videotaped by Carol of Madison TV

At 8:59am Commissioner Ralph Lutjen calls the meeting to order

Public Meeting (Omitted in this Water Committee joint-meeting extract)

Administration (Omitted in this Water Committee joint-meeting extract)

DPW (Omitted in this Water Committee joint-meeting extract)

Water Committee

Overview of 2023 grant application, water main projects and warrant articles:

1. To see if the Village District of Eidelweiss will raise and appropriate the sum of \$70,614 for replacement of the water main and associated infrastructure on the eastern section of Interlaken Circle from the intersection with Middle Shore Dr and running past Blinden Dr, Porridge Shore Dr and Diessbach Dr to the intersection with Big Loop Rd. (To be added - funding sources TBD: increased water fees, allocation from Water Assessment Fund, DWGTF Loan & DWGTF Grant)
2. To see if the Village District of Eidelweiss will raise and appropriate the sum of \$77,363 for replacement of the water main and associated infrastructure on the western section of Interlaken Circle from the intersection with Middle Shore Dr, running past both intersections with Altdorf Place to the intersection with Big Loop Rd, and continuing a distance on Big Loop Rd to connect to the existing larger water main on Big Loop Rd. (To be added - funding sources TBD: increased water fees, allocation from Water Assessment Fund, DWGTF Loan & DWGTF Grant)
3. To see if the Village District of Eidelweiss will raise and appropriate the sum of \$65,250 for replacement of the water main and associated infrastructure on Altdorf Place as needed to create a new continuous loop from the intersection with Interlaken Circle around to the intersection with Big Loop Rd. (To be added - funding sources TBD: increased water fees, allocation from Water Assessment Fund, DWGTF Loan & DWGTF Grant)

Discussion on increasing water usage fee to \$550 a year. The states average is just below \$600.

Discussion on the NH-DES 2023 Construction Grant

Requesting \$63,227.00 from grant, \$50,000 25-year loan, \$50,000 from the CRF's & \$50,000 water usage fee increases = Total Project cost \$213,227 which includes Interlaken Circle and Altdorf Place

Ralph Lutjen discusses prioritizing projects and organizing them into a 5-year plan. Doug Prescott replies that doing these projects now will allow us a year to dig deeper into other water projects that may need to be done first. Going to double check the measurements for some of the mains.

The leak detection grant was approved and will be done sometime in 2023 between May and December.

Doug Prescott mentions that the warrant articles will need to be fine tuned depending on if we get the grant money which we should know by December. The grant would cover all 3 warrant articles.

Kathy Koziell questions if one article failed would we be able to go back to another article and make changes to the funding?

Jay Buckley responds that if one fails the money would then go to one of the other warrant articles that passed.

Doug Prescott comments that all 3 warrant articles total \$213,227 and we are looking for \$63,227 in grant money to offset that amount. There has been added in money to cover other costs that may arise. The loan and grant components will be back by December.

Mike Smith joins the meeting

Jay Buckley makes a motion to appropriate up to \$5,000 from the Water Asset Management line for Ledge Probing Interlaken Circle and Altdorf Place, Ralph Lutjen 2nds, passes 3-0

Jay Buckley makes a motion for Ralph Lutjen to be the signature as governing body and the office to be an additional contact for the Construction Grant Application, Ralph Lutjen 2nds, passes 3-0

Jay Buckley makes a motion to sign the application out of session, Ralph Lutjen 2nds passes 3-0

Kathy Koziell makes a comment that as a voter she would suggest the Commissioners combine the 3 warrant articles into 1, it would look and seem like a more realistic number and goal.

Administration (Omitted in this Water Committee joint-meeting extract)

Commissioner's Concerns/Reports

(Some portions omitted in this Water Committee joint-meeting extract)

Mike Smith questions when the Bern Huttwil connector will be done, Doug Prescott states that it is on the schedule to be done in 2024 before the paving of Eidelweiss Drive. Ralph Lutjen mentions that Eidelweiss Drive is on the schedule to be done in 2026.

Jay Buckley is going to get a \$ number for the Bern Huttwil connector.

Jay Buckley makes a motion to submit a Drinking Water and Groundwater Trust Fund funding application to the NH Department Environmental Services to fund a water system improvement project, Ralph Lutjen 2nds, passes 3-0

Doug Prescott adds that the water committee will be applying for the energy usage audit this fall to be done next year.

Jay Buckley makes a motion to adjourn at 11:15am, Ralph Lutjen 2nds, passes 3-0

Respectfully submitted,
Alexis Wagoner, Administrator.

There were no Amendments by the Water Committee to this Extract of the BOC Minutes.

Respectfully submitted,
Douglas T. Prescott