

Village District of Edelweiss
Water Committee Meeting – Madison Town Hall – 12-01-2022
Minutes

Call to Order at 3:30pm by LL

Motion to allow JB to attend the meeting by Zoom by LL, 2nd by DP. Approved 3-0

Attendees:

In-person: Larry Leonard, Doug Prescott, Wooda McNiven
Via Zoom: Jay Buckley
Absent: Larry Sodano
Public: Mark Graffam

- DP -- Adding VDOE Electric Usage as regular monthly review & discussion topic
JB -- Need to look at KW usage, not billed costs, due to market rate fluctuations
DP -- Will look into revising the format received from the Office to KW
- WM -- 2023 Energy Audit Grant Application
-- Form is just 2 pgs; no-match – due 12/9
-- Need to prepare a cover letter
JB -- BOC Chairman (Ralph) will need to sign this
DP -- Will submit to the Office for addition to 12/6 Agenda for Commissioners
- DP -- Initial formal communication from Water Committee to CMA
-- Current version of CIP
-- Committee Projects & Activities List
-- Draft of Warrant Articles with updated measurements from LS & JB
-- Motion to authorize DP to send this communication to CMA by email
by WM, 2nd by LL, approved 4-0
- JB -- Reinach Project Surplus:
-- Amount available after Upper Lakeview PRV is completed: could be \$30-35,000
-- Eligible for 25% match from DES if used
-- Use-by date: is being extended to 10-01-2023
-- Possibilities:
-- DPW Wells/Chemical Room Add Ph Probes; in-line, automatic
-- Oak Summit Pressure Zone Add transducers in tanks to tie to SCADA
-- Pump House Revamp security
-- Muddy Beach Concrete floor
-- Big Loop Investigation Excavation to locate end of 8” main
-- Ledge Probe Interlaken, Altdorf: S.W. Cole?
-- CSV Access Cover Project Pilot program to test
- MG -- Original Reinach project included 3 PRV’s at \$23,000 each that were never done
JB -- Two are completed: Jungfrau and Bristenstock
-- 3rd is being done next week as a complete redesign and separate contract – Upper Lakeview & Rigi
-- The original design/plan would not work as designed at another location
-- Redesigned to new location: larger vault to better accommodate piping, valves, work space
Will involve cutting & repairing pavement at the existing PRV location
- MG -- This 3rd vault was already contracted – this is a new contract
JB -- The 3rd vault/PRV of the original contract was never paid for. This new design was
completed by Dubois & King. The scope of work, size of vault, etc. changed
significantly. Estimates were solicited. At least 6 contractors were contacted. Only
one responded who was able to complete this work in 2022.
- MG -- Dawson wrote the contract and it does not reference the detailed RFQ
JB -- Will work with Dawson as needed to amend the contract to reference the RFQ specs

- MG -- Cost is increasing from \$23,000 to over \$69,000 – why??
- JB -- The scope of this project has significantly changed

- MG -- Need to audit the Asset Management Program
- MG -- Missing & incorrect data
- MG -- Documentation for completed projects is missing
- DP -- We are very aware that there is missing & incorrect data,
but this is representative of what the VDOE has on record
- DP -- This data cleanup is in our projects list as an important ongoing task
- DP -- We arranged for a joint meeting with Water Committee, Water Operator & Horizons
- DP -- Discovered some missing & incorrect information and updated the records
Much more needs to be done – this is an ongoing, never-ending task
- MG -- Dawson bills through the Water Operator – his charges are included in the Water Operator’s invoices
- MG -- In the past there were discussions with Conway & Water Systems regarding having one of them
Serve as the VDOE Water Operator of Record
- MG -- There is a Level 4 Water Licensee who lives in Madison –
- MG -- he has done some work on the VDOE system in the past

- MG -- Water System priorities –
- MG -- Were obviously determined by the Water Operator, but his priorities seem to change often
- DP -- What do you think should be the priorities?
- MG -- Leak Detection
- MG -- Getting rid of Bleeders
- LL -- We have already been approved for a Leak Detection Grant for 2023

- MG left the meeting at this point

- LL -- Asset Management Grant Application
- LL -- To continue the AM work – due 12/9
- LL -- Completed writing the narrative to be attached to the Application Form
- LL -- Uses the same form as that which WM prepared for the Energy Audit Grant
- LL -- Need to add a cover letter
- DP -- BOC Chairman (Ralph) will need to sign this
- DP -- Will submit to the Office along with the Energy Audit Applic. for 12/6 BOC meeting

- Warrant Articles:
- JB -- VDOE lost the DWGTF Construction Grant for 2023
- JB -- Keep this as three articles; do not combine 3 into one
- DP -- Will update these to reflect measurements completed by LS & JB

- Calibration of the HydroModel
- LL -- Did Ian gather the data for Horizons?
- JB -- This was supposed to have been done but no confirmation yet

- DP -- Joint meeting with Commissioners - 12/13 – Draft of topics to present
- 2023 Construction Grant – did not get this
- 2023 Energy Audit Application
-- Will need 14 months of Electric Bills at some point (NH-DES will request)
- 2023 Asset Management Grant Application
- Revised Draft of three Warrant Articles – updated measurements
- Updated Water Committee Projects & Activities report
-- Reinach Project Surplus - possibilities

DP -- Next Committee Meetings: Next week – Monday
Wednesday, 12/6, 9:00am – present Grants to Commissioners
Wednesday, 12/13, 9:00am – give report to Commissioners

Motion to adjourn at 5:20 by LL, 2nd by WM, Approved 4-0

Respectfully submitted,
Douglas T. Prescott