**VILLAGE DISTRICT OF EIDELWEISS**

**Commissioners Meeting**

**Wednesday December 28, 2022**

The Board of Commissioners met at 9:00am on Wednesday December 28, 2022.

In attendance for the public meeting are Commissioner Ralph Lutjen, Commissioner Jay Buckley, Donna MacKinnon-Administrator, Alexis Wagoner-Administrator & Kelly Robitaille-DPW Forman.

Meeting videotaped by Kasia of Madison TV

At 9:00am Commissioner Ralph Lutjen calls the meeting to order

**Public Meeting**

**Ralph Lutjen makes a motion to approve the agenda, Jay Buckley 2nds, passes 2-0**

**Jay Buckley makes a motion to call Mike Smith remotely, Ralph Lutjen 2nds, passes 2-0**

Mike Smith did not answer the phone.

**Jay Buckley makes a motion to approve the 12/13/22 Minutes, Ralph Lutjen 2nds, passes 2-0**

**Jay Buckley makes a motion to approve the 12/20/22 Minutes, Ralph Lutjen 2nds, passes 2-0.**

**Jay Buckley makes a motion to approve the 12/20/22 Sealed Non-Public Minutes RSA 91-A:3 II (d), Ralph Lutjen 2nds, passes 2-0.**

**Jay Buckley makes a motion to approve the Payroll Manifest for $13,060.05, Ralph Lutjen 2nds, passes 2-0**

**Jay Buckley makes a motion to approve the Operating Account Manifest for $15,728.47, Ralph Lutjen 2nds, passes 2-0**

**Ralph Lutjen makes a motion to approve the Operating Account Manifest for $875.00, Jay Buckley 2nds, passes 2-0**

**Jay Buckley makes a motion to approve the Water Assessment Fund Manifest for $1,512.61, Ralph Lutjen 2nds, passes 2-0**

**Administration**

Discussion on the Profit & Loss vs. Actual Operating Budget

95.5% of the budget has been spent there is $32,219.46 remaining for the year

Financial Administration 92.6% spent

Employee Benefits 89.0% spent

General Government Buildings 111.9% spent

Insurance 90.7% spent

Highway Salary/Equipment/Maintenance 129.7% spent

Highway and Streets 97.5% spent

Principal Bonds 101.7% spent

Interest Bonds 95.9% spent

Discussion on the Profit & Loss vs. Actual Water Budget

83.1% has been spent there is $31,757.09 remaining for the year

\*Still waiting on November and December bills from Simply Water

**Commissioner’s Concerns/Reports**

Jay Buckley discusses the tax money and states that we should be getting a tax check from Madison for around $160,000 which will cover the TAN that needs to be paid back. The $357,000 from the sale of the Lodge will carry us through the year till the next tax check.

Jay Buckley questions if we should put together a warrant article for $357,000 to build a new office building/meeting space to make up for the money that went to the taxes.

Ralph Lutjen responds that he doesn’t think requesting the full amount will go well, especially with the increasing water bill but instead we could request a smaller amount and start putting that into a CRF for future plans. We will need to come up with a realistic dollar amount to request for the CRF.

Jay Buckley brings up that we were asked by FEMA if we had any expenses during the last 2 storms. Carroll County may have met the threshold to get FEMA money. Jay is going to get any figures from Kelly Robitaille that the DPW may have spent as well as figures from Simply Water for the water system. Additionally, if we need to get a quote for trees to be cut down we can add that expense in.

**Water Committee/Asset Management**

The Water Committee is meeting today at 4pm and then will be in attendance next week for the meeting with CMA, Tom and Simply Water. Going to discuss the generator grant with everyone next week.

Discussion on the Water Emergency Plan that was created by Paula Doyle in 2021. Jay Buckley comments that the plan looks good and there are just a few changes to be made to the contacts listed.

**DPW**

Kelly Robitaille discusses there was a situation with the Sheriffs department over the weekend and they could not get in touch with him, and the only other contact was Jay Buckley who they also couldn’t contact. Kelly has updated the list to have Jeff DeMartino be the 2nd contact. He is also going to call them back and add Tony Eldridge to the contact list and all three Commissioners.

There was a tree down on Blinden road that was not reported to the DPW or office. The tree has now been removed.

Repeat conversation of the FEMA money and cost to the VDOE for the last 2 storms. Kelly Robitaille responds that no gravel or road work was done it would all be overtime that was the only cost.

**Water Committee/Asset Management**

Ralph Lutjen discusses the Warrant Article that was put together by the Water Committee and would like it changed to state funds would be coming from the CRF that way the Commissioners can decide what the water bill fee would be.

**Ralph Lutjen makes a motion to adjourn at 9:29am, Jay Buckley 2nds, passes 2-0**

Respectfully submitted,

Alexis Wagoner, Administrator.