**VILLAGE DISTRICT OF EIDELWEISS**

**Commissioners Meeting**

**Wednesday January 18, 2023**

The Board of Commissioners met at 9:00am on Wednesday January 18, 2023.

In attendance for the public meeting are Commissioner Jay Buckley, Commissioner Mike Smith, Donna MacKinnon-Administrator, Alexis Wagoner-Administrator & Kelly Robitaille-DPW Forman.

Meeting videotaped by Kasia of Madison TV

At 9:00am Commissioner Jay Buckley calls the meeting to order

**Public Meeting**

**Jay Buckley makes a motion to approve the agenda, Mike Smith 2nds, passes 2-0**

**Jay Buckley makes a motion to approve the Operating Account Manifest for $14,014.89 Mike Smith 2nds, passes 2-0**

**Mike Smith makes a motion to approve the Operating Account Manifest for $668.92, Jay Buckley 2nds, passes 2-0**

Discussion on the meeting minutes from 1/13/2022.

Jay Buckley mentions the change in asphalt from $30,000 to $25,000 and the change in asset management from $10,000 to $5,000. Mike Smith explains that asset management was lowered since in 2022 only $1,516 was spent and was budgeted for $10,000.

Mike Smith and Jay Buckley agree to hold off on the approval of the 1/13/2023 minutes until Ralph Lutjen returns since Jay Buckley was not at the 1/13/2023 meeting.

Kelly Robitaille acknowledges the changes in the highway budget and his only comment is that with less in the asphalt budget line we may not be able to do as many projects but if need be we can pull from another line item.

**DPW**

Not much to discuss, getting snow Thursday into Friday and then again Sunday into Monday.

Got the first batch of salt delivered for 2023.

**Administration**

Ian Hayes (Simply Water) & Tom from EEI are getting together on 1/26/2023 to go through the entire SCADA system and also check out the pump houses to produce a quote for the pump house security warrant article.

Discussion on CMA Engineers, Ralph had suggested via phone message to the office that we hold off on them doing any work until we see how the water engineering warrant article goes. Mike Smith and Jay Buckley both state that CMA should not be doing any work other than getting the engineering estimates for the work requested that was listed in the agreement for $15,000 estimate which also includes any phone calls, meetings or additional work we may ask of them.

**Mike Smith makes a motion to have the office communicate with CMA about what is to be done and that no work other than estimates should be produced, Jay Buckley 2nds, passes 2-0**

Discussion on the 2022 Annual Report: it needs to be submitted to Madison by 1/27/2023. It is usually the chairman’s job to produce the report but since Ralph Lutjen is away Jay Buckley volunteers to write it.

**Mike Smith makes a motion to have Jay Buckley write the annual report for 2022 for Madison, Jay Buckley 2nds, passes 2-0**

The auditor sent over the 2022 audit packet; the office is working through it now to get the information over to them.

**Commissioner’s Concerns/Reports**

Jay Buckley asks what Ralph Lutjen wanted him to write up about the Highway Equipment for the warrant articles? Kelly Robitaille replies that he thinks it was related to the repairs needed for the 7400 International truck but that he will be writing that and submitting it to the office so Jay doesn’t need to do anything.

Discussion on lawyer bill- it was from 2022 not 2023.

Discussion on zba public hearing tonight for a home on Klausen that built a larger deck than intended. The VODE was not notified of the zba hearing, Jay Buckley states that the VDOE used to receive notices for all hearings since the VDOE owns the roads and that is considered an abutter. Not going to take any action on the Klausen home as it does not effect the roads.

Discussion on ledge probs, Jay Buckley spoke with the guy from S.W Cole and he is able to come next week. Mike Smith questions if we should wait until we get an engineers’ list of all the projects then have them do it all in one day. Jay Buckley replies that we want to prob all the roads essentially that have bleeders. We will have them do Big Loop, Interlaken, Altdorf and Middle Shore then if there is time have them also go elsewhere.

Dawson emailed and was scheduled to start this Friday but with the storm coming he pushed the start date to next Friday.

Kelly Robitaille comments that they need to be sure to put the road back the way they found it.

There has been no answer from Rick Skarinka yet on the status of extending the Reinach Tank grant. Jay Buckley is going to try giving him a call on the matter.

Jay Buckley mentions that the Water committee had a meeting yesterday 1/17/2023 to go over some things but not much happened it was a quick meeting.

Overview of the Loon email

Review of Granite State Analytical results, all passed. Office spoke with Ian about the Uranium at Muddy Beach, and he stated that the state would contact the office with guidance on next steps.

Kelly Robitaille adds that John Deere is coming on Monday 1/23/2023 to get the backhoe and put all the fittings on it that were promised at no cost to us.

**Mike Smith makes a motion to adjourn at 9:25am, Jay Buckley 2nds, passes 2-0**

Respectfully submitted,

Alexis Wagoner, Administrator.