**VILLAGE DISTRICT OF EIDELWEISS**

**Commissioners Meeting**

**Wednesday February 1, 2023**

The Board of Commissioners met at 9:00am on Wednesday February 1, 2023.

In attendance for the public meeting are Commissioner Ralph Lutjen, Commissioner Mike Smith, Commissioner Jay Buckley, Donna MacKinnon-Administrator, Kelly Robitaille-DPW Foreman & Alexis Wagoner-Administrator.

At 9:08am Commissioner Jay Buckley calls the meeting to order

**Public Meeting**

**Jay Buckley makes a motion to approve the agenda, Mike Smith 2nds, passes 2-0**

**Mike Smith makes a motion to approve the 1/18/23 Minutes, Jay Buckley 2nds, passes 2-0**

**Jay Buckley makes a motion to approve the Payroll Manifest for $13,989.75, Mike Smith 2nds, passes 2-0**

**Mike Smith makes a motion to approve the 1/24/23 Operating Account Manifest for $11,246.32 Jay Buckley 2nds, passes 2-0**

**Mike Smith makes a motion to approve the 12/31/22 Operating Account Manifest for $35.10, Jay Buckley 2nds, passes 2-0**

**Mike Smith makes a motion to approve the 2/1/23 Operating Account Manifest for $11,767.99, Jay Buckley 2nds, passes 2-0**

**Mike Smith makes a motion to approve the 12/31/22 Water Assessment Fund Manifest for $4,280.17,** **Jay Buckley 2nds, passes 2-0**

**Mike Smith makes a motion to approve the2/1/23 Water Assessment Fund Manifest for $189.73, Jay Buckley 2nds, passes 2-0**

Ralph Lutjen and Kelly Robitaille join the meeting at 9:14am

**Mike Smith makes a motion to approve the 1/13/23 Minutes, Ralph Lutjen 2nds, passes 2-1-0 Jay Buckley abstains wasn’t at the meeting.**

**DPW**

Discussion on 2019 Dodge Ram truck. The hydraulic pump went, and we got a bill for $4,222.12.

**Ralph Lutjen makes a motion to increase the repair maintenance line by $3,000, No 2nd.**

Going to take from the budget line which has $25,000 and if need be down the line we can request funds from the Equipment Repair Capital Expense Fund which has a balance of $42,047.47.

Salt and sand deliveries are scheduled for today and tomorrow.

**Admin**

Discussion on 2022 audit, there has been communication with our current auditor Plodzik & Sanderson and with the increase in money spent on the last two audits they are requiring we pay an increased fee of $10,500 or find another auditor. This is the last year with them in our contract. Another auditor was contacted but they are unable to do our audit as they are too busy.

**Ralph Lutjen makes a motion to agree to the price increase, Mike Smith 2nds and adds that is it not to exceed $10,500, Ralph Lutjen 2nds, passes 3-0**

**Mike Smith makes a motion to approve the February meeting schedule, Ralph Lutjen 2nds, passes 3-0**

**Mike Smith makes a motion to have the District Lawyer Chris Boldt attend the annual meeting, Ralph Lutjen 2nds, passes 3-0**

**Discussion on Warrant Articles**

Commissioners reviewed each article and voted weather or not they were in favor of the article.

**Article 01 Voting for Officers No Change**

Voting for the following offices for 2023:

Commissioner - 3-year term

Clerk - 3-year term

Treasurer - 3-year term

**Article 02 Lease to Purchase Agreement of New 2022 John Deere Backhoe**

To see if the Village District will vote to allow the commissioners to enter into a seven-year lease-to-purchase agreement for a 2022 John Deere Backhoe Loader that started on October 26,2022 and will expire on October 31, 2028. The lease-to-purchase agreement has a non-appropriations clause. The initial payment made of $22,972.05 (Twenty-Two Thousand Nine Hundred Seventy-Two and Five Cents) was from the Highway Equipment CRF. Year two thru seven payments, each $22,972.05 (Twenty-Two Thousand Nine Hundred Seventy-Two and Five Cents) will come from the Operating Budget. Additionally, to see if the Village District will vote to raise and appropriate the sum of $22,972.05 for the year two payment due in October 2023. Funding for this appropriation will be raised by taxation.- Lawyer addition

Recommended by the Board of Commissioners (2-1) Jay Buckley voted against

(Majority vote required)

-If this article is voted down then the Volvo Backhoe will need to be repaired. It is only a once-a-year payment and with the grader and Oak coming off the budget the budget line is not increased by much.

**Article 05 Water System Engineering Study No Change waiting on price from CMA Engineers**

To see if the Village District of Eidelweiss will raise and appropriate the sum of $60,000.00 (Sixty Thousand) for the purpose of an engineering study to put together a 5-year strategic plan with risk assessment for future maintenance and improvements to the water system. Funding for this appropriation will come from the Water Line Extension CRF.

Recommended by the Board of Commissioners (2-1) Jay Buckley voted against

(Majority vote required)

**Article 06 Replenish "Road Construction" CRF No Change**

To see if the Village District will vote to raise and appropriate the sum of $50,000 (Fifty thousand) to be deposited into the "Road Construction CRF". Funding for this appropriation will be $25,000 (Twenty-Five thousand) raised from taxation and $25,000 (Twenty-five thousand) coming from the Unassigned Fund Balance.

Recommended by the Board of Commissioners (3-0)

(Majority vote required)

**Article 07 International 7400 Truck Repairs No Change**

To see if the Village District will vote to raise and appropriate the sum of $10,000 (Ten thousand) to be deposited into the "Equipment Repair CRF" for repairs on the International 7400 Truck. Funding for this appropriation will be raised by taxation.

Recommended by the Board of Commissioners (3-0)

(Majority vote required)

**Article 08 Replenish "Highway Equipment" CRF No Change**

To see if the Village District will vote to raise and appropriate the sum of $15,000 (Fifteen Thousand) to be deposited into the "Highway Equipment CRF" and to authorize the Commissioners to deposit into said Fund the proceeds from the sale of the Volvo Backhoe. Funding for this appropriation will be raised by taxation and sale of the Volvo Backhoe.

Recommended by the Board of Commissioners (3-0)

(Majority vote required)

**Article 09 Office Building Repairs**

**Ralph Lutjen makes a motion to change the amount from $15,000 to $20,515, Mike Smith 2nds, passes 3-0**

To see if the Village District will vote to raise and appropriate the sum of $20,515 (Twenty Thousand Five Hundred Fifteen) for the purpose of repairs to the current Office Building. Funding for this appropriation will be raised by taxation.

Recommended by the Board of Commissioners (3-0)

(Majority vote required)

**Article 10 "Office/Meeting Building" CRF No Change**

To see if the Village District will vote to raise and appropriate the sum of $30,000 (Thirty thousand) to be deposited into the "Office/Meeting Building CRF". Funding for this appropriation will be raised by taxation.

Recommended by the Board of Commissioners (3-0)

(Majority vote required)

**Article 11 Upgrade Pump House Security No Change**

To see if the Village District of Eidelweiss will raise and appropriate the sum of $20,000 (Twenty Thousand) for the purpose of upgrading the security at the pump houses. Funding for this appropriation will come from the Water System Fund CRF.

Recommended by the Board of Commissioners (3-0)

(Majority vote required)

-Jay Buckley suggests the Commissioners also seek out a security company to get another quote from them as they have more knowledge on things like security cameras.

**Article 05 Water System Engineering Study**

-Ralph Lutjen mentions that he spoke with CMA here at the office on Monday 1-30-22 to get a figure for the warrant article and also outline the intent to refine the priorities list to determine a list based on high risk projects as well as the value of the projects. We also spoke about grant programs with USDA.

Discussion on non-registered voters speaking at the annual meeting.

**Jay Buckley makes a motion to reach out to NHMA and ask if a motion is made by a registered voter for a non-registered voter to speak and it passes is that allowed, registered voters and experts pertaining to particular warrant articles, Ralph Lutjen 2nds, passes 3-0**

**Article 12 Rafts No Change**

To see if the Village District will vote to raise and appropriate the sum of $25,000 (Twenty-five thousand) for the purpose of new rafts for the ponds. Funding for this appropriation will be raised by taxation.

Recommended by the Board of Commissioners (2-1) Jay Buckley voted against

(Majority vote required)

-Discussion on rafts, Kelly Robitaille states that companies will not guarantee that rafts will be untippable. Also, the current ones are wooden which is not recommended by the insurance company.

**Article 13 Driveway Permit Fee No Change**

To see if the Village District will vote to update the Driveway Ordinance to set the Driveway Permit fee at $500 (Five hundred) and the fee for updating an existing driveway at $150 (One Hundred and Fifty).

Recommended by the Board of Commissioners (2-1) Jay Buckley voted against

(Majority vote required)

**Article 14 Energy Agreement No Change**

To see if the Village District will vote to allow the Commissioners to negotiate an electric rate and enter a contract for a term of up to 36 months.

Recommended by the Board of Commissioners (3-0)

(Majority vote required)

**Discussion on Warrant Article Explanations**

**Article 02 Lease to Purchase Agreement of New 2022 John Deere Backhoe**

-Volvo Backhoe had major issues in 2022 with the wiring harness and other problems. The timing of the completion of several repairs was erratic with long delays to a large extent due to the continuing lack of availability of parts. Volvo has discontinued our model and has not been consistent in supplying repair parts. Continued use of the Volvo backhoe is a high-risk issue due to lack of repair parts. A breakdown in winter could result in a lack of ability to plow and a resulting emergency. The VDOE does not have another piece of equipment that is capable of loading salt and sand in the event of an emergency. The Commissioners have entered into a lease to purchase agreement with John Deere for a 2022 Backhoe with an ability to terminate if the lease is not approved by the voters. It is a fine piece of equipment that will meet our needs for the foreseeable future. The John Deere backhoe is covered by a five-year warranty and parts are readily available.

**Article 03 Operations & Highway Budget** Discussion on significant increases

-The operations budget has significantly increased due to many factors out of our hands; the large factor is inflation and the cost of doing business which accounted for 45% of the increases.

**Article 04 Water System Budget** Discussion on significant increases

-The water system budget has significantly increased due to the inflated cost of heating and electricity. There was also an increase in treatment and testing of the water system.

**Article 05 Water System Engineering Study**

**-**Last year we engaged Horizon Engineering to write an Asset Management Report. The report cost $40,000 and was funded by a state grant at 50% and our funding at 50%. The report outlined the future projects that needed to be accomplished to provide for continued operation of the water system. The report stated that there were many costly projects that were critical in nature. The report indicated that there was about $4,000,000 of expected cost required to fund the required projects. The number and scope of these projects created an issue of having a realistic prioritization.

The next step is to use the initial information provided in the Asset Management Report to construct a plan that focuses on the highest priorities in terms of reducing the risks of operational failure and having the highest benefit. We want to engage our engineer, CMA, to prepare a report that sets forth a defined path of capital improvements based on the merits and value of the goal to be achieved. The report will be funded by the Water Line Extension Capital Reserve Fund. The current CRF has a balance of $135,848.43.

Our long-term operation of the water system has been focused on known risks and immediately required repairs. The most notable project was the Reinach tank replacement. The age of the system and number of known issues dictates that we need to address a higher level of investment in the system. The CMA report will be effective in establishing meaningful guidelines for our future capital improvements.

**Article 06 Replenish "Road Construction" CRF**

-This article would be to replenish the road construction CRF to help prepare for future road construction projects like the paving of Eidelweiss Drive and the installation of a new Grison Culvert. This is also an important emergency fund in case a road was to ever give out we would have the funds to repair the road.

**Article 07 International 7400 Truck Repairs**

-This article would be to fund repairs on the International 7400 Truck. Making the repairs now will extend the life of the truck by as much as 5 years. This delays purchasing a new truck. Some of the repairs are the dump body rebuild, Front rotors and calibers, Front suspension, Rear springs, Sander rebuild & Tires.

**Article 08 Replenish "Highway Equipment" CRF**

-This article is just to replenish the highway equipment CRF to allow for major repairs.

**Article 09 Office Building Repairs**

-The current office building is in need of repairs: an additional exit for safety reasons, a working toilet, a new floor and paint. These changes will help to increase the appearance and functionality of the office.

**Article 10 "Office/Meeting Building" CRF**

-Putting funds aside to one day build a new office/meeting building. The idea is to create a space for people to gather and hold meetings that will also function as the Districts office. The current office is not handicapped accessible and not big enough to support meetings or functions. Putting money away now will give us the option to pay for a new building or cash or finance with a large down payment.

Community Center Benefits:

Offers services that ended with the sale of the lodge.

Encourages community activities.

Permits Village meetings that are now done offsite.

Makes the office more accessible to the public.

Improves safety of Village office operations.

Addresses the future facility needs brought about by the growth of the Village.

Upgrades the image of the Village creating favorable support of property values.

**Mike Smith makes a motion to remove** **Article 10 "Office/Meeting Building" CRF, Ralph Lutjen 2nds for discussion, motion fails 1-2 Ralph Lutjen & Jay Buckley voted against**

-Ralph Lutjen and Jay Buckley agree that we need to bring light to the fact that we will need a new office building in the future and that we should start saving for it now.

**Jay Buckley makes a motion to go over the time limit, Ralph Lutjen 2nds, passes 3-0**

**Article 11 Upgrade Pump House Security**

-A situation during the summer alerted us to the need to improve security. We would like to ensure the pump houses have adequate security measures in place to protect our water system.

**Article 12 Rafts**

-Purchase new rafts to ensure the safety of all users as well as protect the liability of the District. The current rafts are not safe and easily tippable which when used improperly can result in injury or death. If we purchase new rafts that are designed better we can decrease the liability. Additionally, the old rafts would be sold, and the funds would go to the Unassigned Fund Balance.

**Article 13 Driveway Permit Fee**

-The current driveway fee is low in relation to the amount of work that goes into it. We recommend increasing the price slightly to account for the time and resources that go into approving the permits.

-Discussion on the proposed increased fee being too high, Jay Buckley does not agree with the price increase and already feels the permit fee is too high.

**Article 14 Energy Agreement**

-This will give the Commissioners the ability to lock into the best rate on electricity. With the ever-changing electric rates, waiting until the annual meeting can result in the loss of a contract since they have a short window of needing to be locked into.

**Discussion on the 2023 Budgets**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Operations/Hwy Budget** | |  | **Water Budget** | |  |
|  | **Budget 2022** | **Budget**  **2023** |  | **Budget 2022** | **Budget**  **2023** |  |
| **EXECUTIVE** |  |  |  |  |  |  |
| Salaries -Officers | **12,200** | **12,200** |  | **2,500** | **2,500** | Remain the same as 1/13/23 Meeting |
| **ADMINISTRATION** |  |  |  |  |  |  |
| Salary Full Time | 44,500 | 47,170 |  | 7,500 | 7,950 | Remain the same as 1/13/23 Meeting |
| Salary Part Time | 17,000 | 18,020 |  | 3,000 | 3,180 | Remain the same as 1/13/23 Meeting |
| Audit | 4,450 | 5,250 |  | 4,450 | 5,250 | Increased |
| Supplies/Merc Fees | 600 | 650 |  | 600 | 650 | Remain the same as 1/13/23 Meeting |
| Printing/Dues/Ads | 3,200 | 2,000 |  | 650 | 400 | Remain the same as 1/13/23 Meeting |
| Travel/Conference | 500 | 300 |  | 100 | 100 | Remain the same as 1/13/23 Meeting |
| Equipment & Maint. | 650 | 2,500 |  | 120 | 450 | Remain the same as 1/13/23 Meeting |
| Telecom | - | - |  | 1 | - | Remain the same as 1/13/23 Meeting |
| Safety | 200 | 200 |  | 100 | 100 | Remain the same as 1/13/23 Meeting |
| Admin Bonus | 850 | 2,000 |  | 150 | 350 | Remain the same as 1/13/23 Meeting |
| Fin Admin Payroll/SRVC | 2,500 | 2,000 |  | 1,000 | 750 | Remain the same as 1/13/23 Meeting |
| **Subtotals** | **74,450** | **79,290** |  | **17,671** | **16,930** | Remain the same as 1/13/23 Meeting |
| **LEGAL EXPENSE** | **5,000** | **5,000** |  | **750** | **750** | Remain the same as 1/13/23 Meeting |
| **EMPLOYEE BENEFITS** |  |  |  |  |  |  |
| Social Security/FICA | 16,300 | 18,379 |  | 810 | 1,043 | Remain the same as 1/13/23 Meeting |
| Workers Comp | 5,000 | 3,948 |  | 405 | 697 | Remain the same as 1/13/23 Meeting |
| Unemployment Insurance | 1,600 | 1,083 |  | 300 | 191 | Remain the same as 1/13/23 Meeting |
| NH Retirement | 23,250 | 32,690 |  | 1,050 | 1,641 | Remain the same as 1/13/23 Meeting |
| Med/Disability Insurance | 54,390 | 67,057 |  | 3,160 | 3,925 | Remain the same as 1/13/23 Meeting |
| **Subtotals** | **100,540** | **123,157** |  | **5,725** | **7,497** | Remain the same as 1/13/23 Meeting |
| **GEN GOV BLDGS** |  |  |  |  |  |  |
| Bldgs. & Grounds | 10,000 | 10,000 |  | 1,200 | 1,200 | Remain the same as 1/13/23 Meeting |
| Heating (Propane) | 5,000 | 11,000 |  | 1,200 | 3,000 | Remain the same as 1/13/23 Meeting |
| Electricity | 2,900 | 4,000 |  | 2,100 | 3,000 | Remain the same as 1/13/23 Meeting |
| Telephone | 450 | 600 |  | 85 | 85 | Remain the same as 1/13/23 Meeting |
| Engineering | 2,000 | 1,000 |  | 2,000 | 500 | Remain the same as 1/13/23 Meeting |
| **Subtotals** | **20,350** | **26,600** |  | **6,585** | **7,785** | Remain the same as 1/13/23 Meeting |
| **INSURANCE** |  |  |  |  |  |  |
| Prop- Liability Ins | 46,000 | 47,469 |  | 8,000 | 8,377 | Remain the same as 1/13/23 Meeting |
| Prop Damage Ded | 850 | 850 |  | 150 | 150 | Remain the same as 1/13/23 Meeting |
| **Subtotals** | **46,850** | **48,319** |  | **8,150** | **8,527** | Remain the same as 1/13/23 Meeting |
| **REGION ASSOC** | **1,200** | **650** |  | **100** | **100** | Remain the same as 1/13/23 Meeting |
| **MISC/TRNG/CKLIST** | **1,000** | **1,000** |  | **350** | **350** | Remain the same as 1/13/23 Meeting |
| **Other General Gov't** | **750** | **-** |  | **100** | **0** | Remain the same as 1/13/23 Meeting |
| **HWYS & STREETS** |  |  |  |  |  |  |
| Full Time Staff | 104,000 | 110,240 |  | - | - | Remain the same as 1/13/23 Meeting |
| Part Time Staff | 25,000 | 35,000 |  | 500 | 500 | Remain the same as 1/13/23 Meeting |
| On Call Comp | 3,000 | 3,900 |  | - | - | Remain the same as 1/13/23 Meeting |
| Overtime | 15,000 | 22,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| Bonus | 3,500 | 4,600 |  | - | - | Remain the same as 1/13/23 Meeting |
| Hwy-Roads Engineering | 5,000 | 2,500 |  | - | - | Remain the same as 1/13/23 Meeting |
| Hwy Trucks Other |  |  |  | 2,000 | 0 | Remain the same as 1/13/23 Meeting |
| **Trucks Subtotal** | **25,000** | **25,000** |  | - | **-** | Remain the same as 1/13/23 Meeting |
| Fuel | 20,000 | 30,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| Repairs/Maint/Sup-Shop | 9,000 | 9,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| Salt | 15,000 | 15,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| Sand | 9,000 | 10,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| Culverts/Basin | 4,000 | 2,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| Gravel | 15,000 | 15,000 |  | 300 | 300 | Remain the same as 1/13/23 Meeting |
| Comm Equip/Repairs | 1,000 | 1,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| Dust Control/Other | 4,400 | 4,400 |  | - | - | Remain the same as 1/13/23 Meeting |
| Line Painting | 100 | 0 |  | - | - | Remain the same as 1/13/23 Meeting |
| Subcontract Equipment | 3,000 | 3,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| Asphalt | 17,000 | 25,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| **Subtotals** | **278,000** | **319,640** |  | **2,800** | **800** | Remain the same as 1/13/23 Meeting |
| **Street Lighting** | **1,200** | **1,500** |  | **0** | **-** | Remain the same as 1/13/23 Meeting |
| **Parks & Recreation** | **8,000** | **8,000** |  | **0** | **-** | Remain the same as 1/13/23 Meeting |
| **Asset Management** | **2,000** | **0** |  | **10,000** | **5,000** | Remain the same as 1/13/23 Meeting |
| **BONDS -Principle** |  |  |  |  |  |  |
| Grader Lease | 26,850 | 28,378 |  | - | - | Remain the same as 1/13/23 Meeting |
| Oak Ridge | 31,000 | 16,608 |  | - | - | Remain the same as 1/13/23 Meeting |
| 2019 RAM-5500 | 21,000 | 21,789 |  | - | - | Remain the same as 1/13/23 Meeting |
| Reinach Tank | 50,000 | 50,000 |  | - | - | Remain the same as 1/13/23 Meeting |
| 2018-Water Tank Loan |  | - |  | 13,000 | 12,003 | Remain the same as 1/13/23 Meeting |
| Backhoe-John Deere |  | 15,804 |  |  |  | Remain the same as 1/13/23 Meeting |
| **Subtotals** | **128,850** | **132,579** |  | **13,000** | **12,003** | Remain the same as 1/13/23 Meeting |
| **BONDS -Interest** |  |  |  |  |  |  |
| Grader Lease | 2,400 | 848 |  | - | - | Remain the same as 1/13/23 Meeting |
| Oak Ridge | 2,000 | 231 |  | - | - | Remain the same as 1/13/23 Meeting |
| 2019 RAM-5500 | 2,000 | 1,211 |  | - | - | Remain the same as 1/13/23 Meeting |
| Reinach Tank | 29,490 | 26,940 |  | - | - | Remain the same as 1/13/23 Meeting |
| 2018-Water Tank Loan |  | - |  | 5,500 | 6,277 | Remain the same as 1/13/23 Meeting |
| Backhoe-John Deere |  | 7,168 |  |  |  | Remain the same as 1/13/23 Meeting |
| **Subtotals** | **35,890** | **36,398** |  | **5,500** | **6,277** | Remain the same as 1/13/23 Meeting |
| **TAN** | **400** | **4000** |  | **0** |  | Remain the same as 1/13/23 Meeting |
| **Water Services** |  |  |  |  |  |  |
| PH Electricity | 0 | - |  | 27,500 | 40,000 | Remain the same as 1/13/23 Meeting |
| PH Testing | 0 | - |  | 5,500 | 7,025 | Remain the same as 1/13/23 Meeting |
| Repairs | 0 | - |  | 45,000 | 45,000 | Remain the same as 1/13/23 Meeting |
| Treatment | 0 | - |  | 8,000 | 10,000 | Remain the same as 1/13/23 Meeting |
| PH Engineering | 0 | - |  | 2,500 | 1,000 | Remain the same as 1/13/23 Meeting |
| Water Monitoring | 0 | - |  | 19,800 | 19,800 | Remain the same as 1/13/23 Meeting |
| PH Heat (propane) | 0 | - |  | 850 | 1,000 | Remain the same as 1/13/23 Meeting |
| Telemetry SCADA | 0 | - |  | 6,000 | 5,000 | Remain the same as 1/13/23 Meeting |
| **Subtotals** | **0** | **0** |  | **115,150** | **128,825** | Remain the same as 1/13/23 Meeting |
|  | **GRAND TOTALS** | | | | |  |
|  | **Operating Budget** | |  | **Water** | **Budget** |  |
|  | **Budget 2022** | **Proposed 2023** |  | **Budget 2022** | **Proposed2023** |  |
|  | **716,680** | **799,134** |  | **188,381** | **199,594** |  |

**Article 03 Operations & Highway Budget Increased budget from $798,334 for additional audit funds**

To see if the Village District will vote to raise and appropriate the sum of $799,134.00 (Seven Hundred and Ninety-Nine Thousand One Hundred and Thirty-Four) for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. Funding for this appropriation will be raised by taxation.

Recommended by the Board of Commissioners (2-1) Jay Buckley voted against

(Majority vote required)

**Article 04 Water System Budget Increased budget from $197,344 for additional audit funds**

To see if the Village District will vote to raise and appropriate the sum of $199,594.00 (One Hundred Ninety-Nine Thousand and Five Hundred Ninety-Four) for General Water System Operations. Funding for this appropriation will be raised by water usage fees.

Recommended by the Board of Commissioners (3-0)

(Majority vote required)

**Ralph Lutjen makes a motion to sign the DWGTF Grant extension request, Jay Buckley 2nds, passes 3-0**

Discussion on sanitary survey everything looked good.

Discussion on Ledge probs, S.W Cole is coming tomorrow at 8:00am to do the probing. Dig Safe already came through and marked areas. Mike Smith raises concerns about digging during the cold weather and what happens if they damage a line and there is a water leak. Can we hold off on doing this until the spring. Jay Buckley states that they are already ready to go and is we postpone there will probably be a cancellation fee. They also requested a note from the VDOE stating that if a water main is damaged the VDOE will be responsible for the repair.

**Mike Smith makes a motion to have Alexis Wagoner call S.W Cole and see if we can postpone until the springtime without any fees, Ralph Lutjen 2nds, passes 3-0**

**Mike Smith makes a motion to allow a MailChimp to be sent out regarding the snow sculpture email, Ralph Lutjen 2nds, passes 3-0**

Mike Smith left the meeting at 11:35am

Jay Buckley makes a motion to have the Treasurer inquire about taking out a TAN note for $250,000, Ralph Lutjen 2nds, passes 2-0

**Jay Buckley makes a motion to adjourn at 11:42am, Ralph Lutjen 2nds, passes 2-0**

Respectfully submitted,

Alexis Wagoner, Administrator.