**VILLAGE DISTRICT OF EIDELWEISS**

**Commissioners Meeting**

**Tuesday February 14, 2023**

The Board of Commissioners met at 8:30am on Tuesday February 14, 2023.

In attendance for the public meeting are Commissioner Ralph Lutjen, Commissioner Jay Buckley, Commissioner Mike Smith, Donna MacKinnon-Administrator, Alexis Wagoner-Administrator & Kelly Robitaille-DPW Forman.

Meeting videotaped by Kasia of Madison TV

At 8:30am Commissioner Ralph Lutjen calls the meeting to order

**Mike Smith makes a motion to approve the agenda, Ralph Lutjen 2nds, passes 2-0**

**NON-PUBLIC MEETING**

**Ralph Lutjen makes a motion at 8:31am to go into Non-Public for RSA 91-A:3, II (a). Mike Smith seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Mike Smith makes a motion to come out of Non-Public meeting under RSA 91-A:3, II (a) and return to public meeting at 8:46am. Ralph Lutjen seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Public Meeting**

Jay Buckley entered the meeting at 8:50am

**Jay Buckley makes a motion to approve the 2/7/23 Minutes, Ralph Lutjen 2nds, Mike Smith makes 2 spelling changes, passes 3-0**

**Jay Buckley makes a motion to approve the 2/9/23 Minutes, Ralph Lutjen 2nds, passes 3-0**

**Jay Buckley makes a motion to approve the Operating Account Manifest for $15,888.27 Ralph Lutjen 2nds, passes 3-0**

**Jay Buckley makes a motion to approve the Water Assessment Fund Manifest for $6,321.46, Ralph Lutjen 2nds, passes 3-0**

**DPW**

Kelly Robitaille- Met with the electrician, he is going to put together a quote for the LED lights in the DPW I garage. He is also going to replace the fuel emergency shut off switch and some lights at DPW II.

Discussion on the excavator parked at the bottom of Oak Ridge.

Contractor struggled to get excavator up Oak Ridge, so they dropped it off at the bottom of the hill. The DPW did not approve or receive notification of what was going on. Thankfully there was no damage to the asphalt. Going forward approval from the Commissioners is needed if someone makes this sort of request. It is on our ordinance that steel tracked vehicles are not allowed on the roads. Kelly Robitaille adds he did not appreciate the contractor stating the roads were iced over and not sanded, which was not true.

Mike Smith questions why they were not notified Thursday when the commissioners met that the contractor would be coming in on Friday. Jay Buckley thought he notified them by email. Mike Smith also questions why it wasn’t postponed to the spring like discussed. Jay Buckley states the contractor had an opening and is booked in the future.

Ralph Lutjen states going forward we need a schedule in advance from the contractor and not 1 days’ notice.

Going to go into non-public to discuss further do to reputation.

DPW is prepping for the rain coming on Friday.

**Admin**

Discussion on putting together an audit RFP for an auditor for 2023.

**Mike Smith makes a motion to have the office start looking into other auditors and our current auditor for 3-year contract prices, Ralph Lutjen 2nds, passes 3-0**

Overview of the January monthly cash flow, nothing out of the ordinary normal operating expenses.

The Treasurer is looking into the information on getting a TAN Note

Discussion on the Simply Water contract

**Ralph Lutjen makes a motion to execute the Simply Water contract, Mike Smith 2nds, discussion, Motion passes 2-1 Jay Buckley voted against.**

**Jay Buckley makes a motion to approve the transfer from the Water Assessment Fund to the Operating Account for $5,230.33 for January expenses paid, Ralph Lutjen 2nds, passes 3-0**

**Commissioner Reports**

Jay Buckley reached out to 2 dock companies regarding moorings for rafts, there are possible divers for us to explore to set the moorings and do repairs in the future.

Ralph Lutjen adds that he got an email from Tommy Gunn regarding a dock company in Naples ME.

Discussion on the PRV update, they found the main and marked it, will install the vault once the hole is dug and leveled.

Mike Smith questions why this wasn’t done in the spring and why it is being done so close to February vacation?

Jay Buckley responds that the contractor is booked up and had an opening now to do it.

Discussion on the AM grant denial.

Ralph Lutjen questions email between Jay Buckley and Larry Leonard referring to 2 individuals as Tweedle-dee and Tweedle-dumb being reasons for the denial of the grant application. Who is that being referred to? Jay Buckley refuses to answer.

**Correspondence**

Discussion on 14 Little Shore zoning variance application

**Jay Buckley makes a motion to propose we object the requested variances for 65’ from the middle of the road and also 75’ from the high-water mark between Little & Middle Pea Porridge Pond, Ralph Lutjen 2nds, passes 2-1-0** Mike Smith abstained since he is an abutter.

ZBA meeting is 2/15/2023 at 6pm.

**Jay Buckley makes a motion to attend the ZBA meeting to object the variances, Ralph Lutjen 2nds, passes 3-0**

Discussion on the Cybersecurity Grant, We were officially awarded the grant and can start completing it; have until June 2024

**Jay Buckley makes a motion to allow Alexis Wagoner to proceed with the cybersecurity grant project, Ralph Lutjen 2nds, passes 3-0**

**NON-PUBLIC MEETING**

**Jay Buckley makes a motion at 9:36am to go into Non-Public for RSA 91-A:3, II (c). Mike Smith seconded. Roll Call Vote: Buckley-yes: Lutjen-yes: Smith-yes: passes 2-0**

**Mike Smith makes a motion to come out of Non-Public meeting under RSA 91-A:3, II (c) and return to public meeting at 9:51am. Jay Buckley seconded. Roll Call Vote: Buckley-yes: Lutjen-yes: Smith-yes: passes 2-0**

**Public Meeting**

**Mike Smith makes a motion to seal the minutes from 2/14/23 Non-Public for RSA 91-A:3, II (c), Ralph Lutjen 2nds, passes 3-0**

Discussion on where the money for the cybersecurity grant should come from. It is a 100% paid grant, but the money needs to be paid up front.

Mike Smith discusses Larry Leonard, Larry Sodano and Jay Buckley communicating via email which is illegal since they are all members of the water committee. This is not the first time this has happened. Additionally, they didn’t post the last meeting and there are issues with the meeting minutes.

**Ralph Lutjen makes a motion to adjourn at 9:59am, Jay Buckley 2nds, passes 3-0**

Respectfully submitted,

Alexis Wagoner, Administrator.