**VILLAGE DISTRICT OF EIDELWEISS**

**Commissioners Meeting**

**Tuesday April 4, 2023**

The Board of Commissioners met at 9:00am on Tuesday April 4, 2023.

In attendance for the public meeting are Commissioner Ralph Lutjen, Commissioner Mike Smith, Donna MacKinnon-Administrator, Alexis Wagoner-Administrator, Kelly Robitaille-DPW Forman, John Cooley 7 Wooda McNiven.

Meeting videotaped by Kasia of Madison TV

At 9:00am Commissioner Ralph Lutjen calls the meeting to order

**Ralph Lutjen makes a motion to approve the agenda, Mike Smith 2nds and adds to the agenda John Cooley from the LPC, Ralph Lutjen 2nds, passes with amendment 2-0**

**John Cooley**

Discussion on pond level policies and the loon nesting sites. The new ordinance states that the pond levels be kept as high as possible with one draw down in the fall if needed.

Ralph Lutjen states that we used to do one drawdown in the spring and one in the fall.

Kelly Robitaille adds that we used to only do two drawdowns but then it changed to maintaining a water level at the red line on the concrete which involved the removing and replacing of boards to keep that specific level.

In the new ordinance it states that the commissioners do not have the authority to change it.

John Cooley’s concern is about the loon nests becoming flooded with the rise in water levels after the loons have already nested. As they like to nest on the edge of ponds. John Cooley asks if the VDOE would like to give the floating nest a shot?

Ralph Lutjen questions what the cost would be to get a floating nest.

John Cooley replies that nests are usually between $250-$400 for materials plus the cost of installation but normally volunteers will install them. Additionally, there is a grant that we are working with so the nests would be at no cost. Right now, there are two options, first is we get the floating nest out by end of April early May or we see what happens with the loons natural nests.

Mike Smith states that the loons are an endangered species and we need to protect them. He suggests either getting the floating nests or dropping the water levels.

**Ralph Lutjen makes a motion to appropriate up to $400 for the floating nest, no 2nd.**

John reiterates that the VDOE does not need to pay for the rafts but appreciates the offer.

Wooda McNiven mentions that last year a private resident had a floating nest and there was a chick that hatched on the ponds. John Cooley replies that he believes the chick hatched on a natural nest.

The Dam Bureau and Fish & Game would be the best to ask for advice in regard to the loons nesting and what to do if water levels are too and impacting the nests.

The DPW is able to set the nests and take them in at the end of the season as well.

**Mike Smith makes a motion to have the office send the new ordinance to Fish and Game, DES and the Dam Bureau for review of legality and concern of the loons, Ralph Lutjen 2nds, passes 2-0**

**Public Meeting**

**Mike Smith makes a motion to approve the 3/28/23 Minutes, Ralph Lutjen 2nds, passes 2-0**

**Ralph Lutjen makes a motion to approve the payroll manifest for $9,705.50, Mike Smith 2nds, passes 2-0**

**Mike Smith makes a motion to approve the Operating Account Manifest for $10,936.96 Ralph Lutjen 2nds, passes 2-0**

Discussion on TAN Note:

Currently have $12,060.55 in the operating account after this week’s manifest. Current expenses for next week’s manifest are $13,209.94. Need to request more money.

**Ralph Lutjen makes a motion to request $50,000 from the TAN Note and sign the request out of session, Mike Smith 2nds, passes 2-0**

**DPW**

Waiting for a quote from the tight tank company.

Kelly Robitaille states that the storm the other day didn’t need to be plowed but with the amount of storms we have received so late into the season we are almost out of salt and will need to order more come fall which will put us over that line item.

The 7400 International truck is still in the shop they found that a valve had broken and parts of it went into the engine. They are fixing that as well as doing some work from the warrant article.

**Admin**

DWGTF Grant has been approved for extension until October 2023. Alexis Wagoner spoke with Rick Skarinka and the PRV project needs to be completed before we can request money from the grant.

The April 18th meeting needs to be moved since the meeting room is not available. Will ask if we can move it to Wednesday if not will request the library.

Discussion on the audit RFP.

Discussion on quotes for the office. Received one painting quote for $1,075.00 still waiting on the other painting quote as well as the flooring quote from Lowes.

Ralph Lutjen suggests deferring the policies another week until Mark Graffam is back.

**Ralph Lutjen makes a motion to approve the request of monies from the Water Line Extension for $585.00 for water hook-ups, Mike Smith 2nds, passes 2-0**

**Commissioner Reports**

Ralph Lutjen discusses doing a financial review next week and keeping up with doing one once a month to stay on top of the budget.

Ralph Lutjen went over and edited the 5-year highway plan and wants to meet with Kelly Robitaille to review it. Going to meet next week after Commissioner Meeting.

**Correspondence**

The Water Committee is meeting on 4/5 for a meeting.

Defer the EPOA email until the next meeting with Mark Graffam present.

Overview of PRV email, discussion on how the project will be completed if Dawson does not come back to finish it.

**NON-PUBLIC MEETING**

**Ralph Lutjen makes a motion at 9:35am to go into Non-Public for RSA 91-A:3, II (d). Mike Smith seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Ralph Lutjen makes a motion at 9:37am to leave Non-Public for RSA 91-A:3, II (d). Mike Smith seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Ralph Lutjen makes a motion at 9:37 am to go into Non-Public for RSA 91-A:3, II (c). Mike Smith seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Mike Smith makes a motion at 10:14 am to leave Non-Public for RSA 91-A:3, II (c). Ralph Lutjen seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Mike Smith makes a motion to seal the minutes from 4/4/2023 Non-Public for RSA 91-A:3, II (c), Ralph Lutjen 2nds, passes 2-0**

**Mike Smith makes a motion at 10:16 am to go into Non-Public for RSA 91-A:3, II (L). Ralph Lutjen seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Mike Smith makes a motion at 10:18 am to leave Non-Public for RSA 91-A:3, II (L). Ralph Lutjen seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Mike Smith makes a motion at 10:19 am to go into Non-Public for RSA 91-A:3, II (d). Ralph Lutjen seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Mike Smith makes a motion at 10:29 am to leave Non-Public for RSA 91-A:3, II (d). Ralph Lutjen seconded. Roll Call Vote: Lutjen-yes: Smith-yes: passes 2-0**

**Mike Smith makes a motion to adjourn at 10:30am, Ralph Lutjen 2nds, passes 2-0**

Respectfully submitted,

Alexis Wagoner, Administrator.