

**Village District of Eidelweiss
Water System Committee Meeting
Madison Library – 04-05-2023
Minutes**

Call to Order at 4:10 by DP

Motion to approve the Agenda by JB, 2nd by LL. Approved 4-0-1 (MG abstained)

Motion to allow committee members to join remotely via Zoom by LL, 2nd by JB. Approved 4-0-1 (MG abstained)

Attendees:

In-person: Doug Prescott (DP), Jay Buckley (JB), Wooda McNiven (WM), Larry Leonard (LL)
Via Zoom: Mark Graffam (MG)
Absent: Larry Sodano (LS)

Motion to approve Minutes of 12-19-2022 WSC Meeting by JB; 2nd by WM. Approved 4-0-1 (MG abstained)

Motion to approve Minutes of 12-20-2022 Joint WSC Meeting with Commissioners by JB; 2nd by LL.
Approved 4-0-1 (MG abstained)

Motion to approve Minutes of 01-04-2023 Joint WSC Meeting with Commissioners, Ian, CMA & IEE
by JB; 2nd by LL. Approved 4-0-1 (MG abstained)

Motion to approve Minutes of 01-17-2023 WSC Meeting by LL; 2nd by JB. Approved 4-0-1 (MG abstained)

Motion to approve Minutes of 03-08-2023 WSC Meeting by JB; 2nd by LL. Approved 4-0-1 (MG abstained)

DP -- Will contact the Office to find out if Minutes and other materials are saved in addition to the VDOE Website.

DP -- Committee Organization for 2023

DP Committee is referred to as "Water System Committee" on the VDOE Website
Motion to recommend the Committee be referred to as "Water System Committee" (WSC)
By DP; 2nd by JB. Approved 5-0

JB Motion to elect DP as Committee Chairman for 2023 by JB; 2nd by LL.

DP Discussion: DP will only accept Nomination if LL remains on the Committee

DP DP views this role as primarily Administrative, with others providing technical expertise.
Approved 4-0-1 (MG abstained)

DP Will seek an additional Committee Member who is a Resident of VDOE.

DP Discussion: would make it easier to reach a Quorum on-site for meetings.
Will submit a candidate to the WSC and then to the Board of Commissioners for approval.

DP Indicated the Committee will have a regular meeting schedule of two meetings per month
DP will poll the Members to ascertain the best days & time such as 2nd & 4th Monday
Recurring Items - once per month, the meeting will include a review of:

- Electric Usage
- Daily Water Usage
- Ian's Invoice
- Work Orders
- Budget drawdown

DP -- Major Goals for 2023:

-- Improve quality of data in the AMP:

JB -- Maps from Horizons, Ian & Office

DP -- Expand CIP Spreadsheet to include the entire system (DP & LS)

DP -- Explore Grant Applications:

JB -- Generators

DP -- CIP Priority: Bern-Huttwil Connector

LL -- Work Orders:
 -- LL received one set; sent email to Office requesting additional documents
 -- A monthly request would be for new Work Orders and all open WO's from prior months.
 -- Need to build a Checklist for page 2 of the Work Order Form
 -- Need to review the previously written Work Order Procedure

DP -- Calibration of the HydroModel
 -- When will Ian gather the data for Horizons? No answer yet.

-- Next WSC Meeting: TBD
 Will request a meeting at the Office to review all WSC files

-- Motion to adjourn at 5:10pm by DP, 2nd by LL. Approved 5-0

Respectfully submitted,

Douglas T. Prescott