



VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, April 30, 2024

The Board of Commissioners met at 9:00am on April 30, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, and Administrator Jennifer Scully

The meeting was videotaped by Aysia Morency

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

- 1. Approval of Agenda – Mark Graffam makes a motion to approve the amended 4-30-24 Agenda. Nancy 2nds the motion and motion is passes 3-0-0.**
- 2. Approval of Minutes – Mark Graffam makes a motion to approve the Commissioner Meeting Minutes for April 16th. Wooda McNiven adds there is a spelling correction to be made. With the correction noted, Nancy 2nds the motion. Motion is passed 3-0-0.**
- 3. Approval of Manifest**
 - 1. Operating Manifest of \$505.76. Wooda McNiven motions to approve Operating Manifest. Nancy 2nds and the motion is passed 3-0-0. Wooda 2nds. Motion is passed 3-0-0.**
 - 2. Payroll Manifest totaling a Net of \$9,166.19 and consists of 3 checks. The Payroll Summary Report, printed for this manifest, includes other employee data. Confirmed payroll checks were not produced for those employees and simply could have been a selected date criteria error when generating that report. Mark makes a motion to approve the Payroll Manifest. Nancy 2nds and the motion is passed 3-0-0.**
- 4. DPW - Jeff DeMartino was not present as he had a day off.**
 - Mark Graffam makes a motion to approve the Chadwick-BaRoss quote for the 2,000hr Service. Wooda 2nds the motion and the motion is passed 3-0-0.**

Wooda questioned the overall hours currently recorded. VDOE DPW staff should be able to provide this information.
 - Eidelweiss Drive appears to have had the grading completed.**
 - Wooda McNiven continues to monitor the dam water levels**
- 5. Simply Water – Ian Hayes**
 - Q2 Uranium hit. Testing will continue as scheduled. Consider efforts to minimize the water coming from Muddy Beach. Muddy Beach consists of two wells that contribute the most to the Uranium readings. Muddy Beach II is amping out and currently not**



VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, April 30, 2024

running. Muddy Beach I is the deeper well and could run minimally to aid in water blending. Another option is to consider more wells to be drilled at the DPW. Ian does not believe that run off is a contributor to the Uranium readings but says that past drought conditions may be the factor that has. Mark Graffam adds that there is currently an effort for evaluation of a Mitigation System to be discussed with the Engineer.

Mark Graffam motions to authorize Simply Water to run the Muddy Beach well system at an allowable working minimum. Nancy 2nds the motion and the motion is passed 3-0-0.

Mark Graffam motions for Nick Sceggell at Dubois & King Engineering to evaluate for possible implementation of a mitigation system at Muddy Beach. Wooda 2nds the motion and the motion is passed 3-0-0.

Ian advises that testing should continue with Granite State Analytical.

Mark Graffam motions to start on the required Uranium notifications to owners. The motion passed 3-0-0.

- 22 Aspen – This property is located at the “west end” of Aspen. Does not appear that there is a known water main existing in front of this property. Options to provide to the property owner would be a refund and allow them to explore drilling and installing of his own well or the VDOE takes on effort to further explore to extend a water line from below up to his property. There should be clear understanding to applicants that process may include the use of an engineer as well as a water operator and that there are costs involved in this process of determining if there is water hook up access to a property.
Mark Graffam motions to deny this owner's application and refund the \$10,000 he submitted with his application. Nancy Cole 2nds and the motion passes 3-0-0.
- Ian will submit the breakdown of bills and associated expenses for the generator rentals needed during the power outage. Suggested of purchasing generators and quotes should include the specifications, including proper Amp, requirements to run Jungfrau or DPW. Recommends two stand-alones and a portable. Mark Graffam advises this will be done in two phases.
- Ian advised that his company has purchased an excavator to assist in water connections, curb valves and wherever a job would require this type of equipment. He will supply pricing later.
- Upper Lake View leak. Someone must discuss with Dawson as the where their work has left off.



VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, April 30, 2024

- Plans on addressing Blow-offs, submitted seasonal turn ons and system flushes the end of next week. Leak protections via zone shutdowns will be coordinated and the VDOE office informed if we must reach out to any owners. Added the location of gate valves during spring/summer protections.
- Ian would like to re-define the processes of the VDOE submitting work requests advising that asset management should be factored. Jennifer Scully advises that submission of work orders will be re-activated and used going forward.

6. Administrator's Report @ 10:40am

- Try and locate any quote or documentation of information re porta-potty rentals. Mark Graffam to investigate vendors.

7. Old Business/Tabled Items @ 10:42am

- Wooda McNiven to reach out to Dawson to obtain status of where work has been left off at Upper Lake View and when work may continue.
- Bank of New Hampshire's denial of reimbursement of cyber theft of money. The bank advises that our second claim of theft, in the amount of \$6,925.90, was identified as a legitimate transaction by the VDOE. There may be some level of recovery (less deductible). Jim Mitchell is our contact at Primex Insurance. Look into submitting a claim for the DPW for our missing equipment.
- Coordinating of a conference call with Primex-cyber security division to discuss additional action we can take to safeguard against a breach of security and theft.
- Administrator to be added to Primex website to submit claims.
- Matheson bill was paid per board approval on 4/23/24. Jeff DeMartino to provide status of further investigation on tank leases.
- Mark to provide minutes on the meeting with SCADA yesterday.
- Intuit/QuickBooks Annual subscription to be paid with new debit card.

8. Commissioner's Concerns/Reports @ 10:48am

Mark Graffam

- Confirm that Rafts will go in 2nd week of June.
- For the TAN application, reached out to Northway Bank for an Attorney recommendation to contact who may complete the letter of evaluation for us at a lower cost than what we have been previously quoted. Mark received a name of an Attorney in Fryeburg, ME.

Wooda McNiven

- Expressed some hesitation in contacting the vendors to schedule work on the cabana until a working TAN Loan is in place.



VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, April 30, 2024

Nancy Cole

- Nancy informing of the EPOA meeting occurring on Saturday, May 25th. Need to post.
- Nancy observing the future dates of the Commissioner's Meeting and suggests to reschedule the Tuesday, May 28th Commissioners meeting to Wednesday, May 29th due to the Memorial Day Holiday. Agreement to speak with the Madison Administrator on the availability of May 28th at 9am.

9. Adjourn @ 11:03am

Mark Graffam makes a motion to Adjourn the meeting. Nancy Cole 2nds and the motion passes 3-0-0.

To view meeting on video, please click on the following link:

[VDOE Commissioners Meeting, Madison, NH April 30, 2024 \(youtube.com\)](https://www.youtube.com/watch?v=...)