



VILLAGE DISTRICT OF EIDELWEISS Commissioner's Meeting Tuesday, June 11, 2024

The Board of Commissioners met at 9:00am on June 11, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, Clerk Doug Prescott, Administrator Jennifer Scully, DPW – Jeff DeMartino and Treasurer Dinah Reiss.

The meeting was videotaped by Aysia Morency.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

- 1. Approval of Agenda – Mark Graffam makes a motion to approve the June 11, 2024, Agenda. Motion is 2nd by Nancy and the motion is passed 3-0-0.**
- 2. Approval of Minutes – Mark Graffam makes a motion to approve the Commissioner Meeting Minutes of June 4, 2024. Nancy 2nds the motion. For discussion Wooda McNiven adds some spelling corrections to his name and requests time to fully read the minutes. Approval of the June 4th minutes will be reviewed again at next week's meeting.**
- 3. Approval of Manifest**
 - 1. Payroll Manifest – Pay dates of June 7th and June 14th totaling \$6,486.52. Mark makes motion to approve. Nancy 2nds and the motion is passed 3-0-0.**
 - 2. Operation Manifest totaling \$13,996.94. Mark makes motion to approve. Nancy 2nds and the motion is passed 3-0-0.**
 - 3. Water Manifest totaling \$10,620.52. Mark makes motion to approve. Nancy 2nds and the motion is passed 3-0-0.**
- 4. DPW @ 9:18am Jeff DeMartino**
 - Marc Motors estimate of \$5,234.02 for the SCR catalyst converter includes the heat shield as it is ordered as a whole part. Mark Graffam to arrange to meet with DPW to take pictures of both the 2018 Ram and the damaged 2019 Ram assembly for the purpose of reviewing with a fabricating company to address repairing the current heat shield (if possible). As far as Jeff knows the current converter is functional, it is the heat shield that is the issue. Mark makes a motion to move forward with this direction. Nancy 2nds and the motion is passed 3-0-0.**
 - Report of the Merry-go round, at the playground, appears to have the same bearing issue that was taken care of six years ago. DPW has placed Caution tape around the unit so no one uses it until the issue can be resolved (if possible).**



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- A Toddler chair at the swings has been removed as it was broken. EPOA has taken on the task of finding a replacement for the chair. Jeff adds that roping on other swings have frayed a bit, but this is normal and is safe to use.
- Toy Excavator needs a bolt replaced in the seat. Jeff will look at this.
- Sand levels below the swings and at the merry-go round may be replenished by raking sand back in, from the sides. The areas will first need to be raked of leaves and debris. EPOA will investigate having this done.
- Damaged fence has been reviewed for estimate. The fence company has not yet provided a copy of this estimate but added they are currently overwhelmed with work and did not commit to any time frame for repairs.
- Rafts are scheduled to go in the water this coming Thursday afternoon.
- Trapper for the beavers was only successful in trapping one beaver. The cleared dam was again built back up by the beavers and Jeff will have the trapper come back and set up additional traps. Jeff notes that kayakers will have to be vigilant of the traps.
- Jennifer will keep the DPW shop supplied with paper towels and toilet paper.
- **Mark Graffam makes a motion to approve the order of a ton of cold patch from Burke to begin addressing the potholes. Nancy 2nds and the motion is passed 3-0-0.**
- Home on Appenvel Way has mulched into the ditch line and most likely will wash away
- Modular home, parked at the parking lot, should be moved by June 19th.
- Jeff advised he is making progress to assist FEMA with the summary on culvert cleanup. FEMA will need GPS coordinates for the culvert locations and Nancy believes we have access to two GPS systems at the office. Mark Graffam notes that we should have three. Mark believes we will have the information required to determine culvert lengths and agrees that this week's meeting, with FEMA, will occur as scheduled.
- **A water hookup occurred at 57 Eidelweiss. Mark Graffam makes motion to contact homeowner to advise the replacement of the stone header at the culvert must occur. Nancy 2nds the motion and the motion is passed 3-0-0.**
- **Mark Graffam makes a motion to approve the estimate of \$2,400.00 by HP Fairfield to fix the blower. Nancy 2nds and the motion is passed 3-0-0.** The value quote needed to hook up blower to the John Deere will be done at the office.
- **East Bergamo will have gravel put down. Mark Graffam makes a motion to purchase up to 10 truckloads with the International 7400 truck, needed and in preparation for when the grader is back. Jeff says this should be in about three weeks. Nancy 2nds the motion and the motion is passed 3-0-0.**
- Signage is needed at the intersection of Presidential View and Oak Ridge, Big Loop and Bristenstock Drive. Mark Graffam to obtain pricing from an online company. Jeff DeMartino adds that we have a few metal posts, but we will need to purchase the hardware if we choose to use them.



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- Mark Graffam asks that the DPW review a driveway located on Presidential View and report back with thoughts of possible ditching &/or culvert install.
- Porta potties will be placed in the marked spots this week.
- Next week's Commissioners Meeting will include a Non-Public Session at the VDOE Office on Wednesday, June 19th at 10:00am, to address Tony Eldridge's (employee of the VDOE DPW) annual review.

At 10:22am Mark Graffam makes a motion requesting a short recess. Nancy Coles 2nds this motion and the motion is passed 3-0-0.

5. Administrator's Report @ 10:25am

- a. Wooda McNiven to provide dates and times for the anticipated Dam Inspection with the NHDES.
- b. **Caustic Soda order request from Simply Water. Mark Graffam makes a motion to order. Nancy 2nds and the motion is passed 3-0-0.**
- c. 2024 Consumer Confidence Report (2023 data) has been updated by Simply Water and awaits any updates the VDOE wishes to add. Nancy Cole advises the CCR is sent via a MailChimp blast, VDOE Website and Bulletin Boards.

6. Old Business/Tabled Items @ 10:29am

- **Mark Graffam makes a motion to finalize, with amendment, the letter drafted for 11 Jungfrau Rd. regarding the driveway inspection. Nancy 2nds and the motion is passed 3-0-0.**
- **Mark Graffam makes a motion to finalize, with amendments, the Driveway Permit Expiration letter. Nancy 2nds and the motion is passed 3-0-0.**

7. Commissioner's Concerns/Reports @ 9:43am

Mark Graffam

- Inquiry to Primex regarding cyber theft and property claim. Awaiting response.
- Attended the Town of Madison Planning Board Meeting last week to discuss ordinance regarding camping. Found that the ordinances may be specific to the Village of Eidelweiss but as of right now the ordinances do not address the restriction of camping. Researching ordinances from other towns, Mark finds that the town of Freedom has restrictions in place regarding camping and this may be used as a model. Mark suggests that this may be an issue that is tabled for the Resident Community for the possibility to move forward with a petition.



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- Mark notes that Eidelweiss is calculated to be 22.7% of the town of Madison's taxable value.
- Mark to meet with Jennifer on process to updating the VDOE's website with approved meeting minutes.

Wooda McNiven

- VDOE Office has not received any correspondence from Dawson's Excavation. Wooda to reach out to them directly.

Nancy Cole

- Continuing with the Driveway Inspections, Mark Graffam makes a motion to approve the following for Operations Permits:
 - 12 Blinden – Nancy 2nds and the motion and it is passed 3-0-0.
 - 39 Interlaken (with conditions) – Nancy 2nds the motion and it is passed 3-0-0.
 - 9 Blinden – Nancy 2nds the motion and it is passed 3-0-0.
 - 19 Blinden – Nancy 2nds the motion and it is passed 3-0-0.
 - 6 Upper Lake View – Nancy 2nds the motion and it is passed 3-0-0.
 - 13 Presidential View – Nancy 2nds the motion and it is passed 3-0-0.
 - 64 Oakridge Rd. – Nancy 2nds the motion and it is passed 3-0-0.
- Total of 6 Driveway Construction Permits have expired and letters will be sent.

8. Correspondence @ 11:13am

- Temporary fencing permission at 2 Altdorf for purpose of an enclosure for dogs. Permission granted advising fence must be placed at least 10ft from road for purpose of room for plowing in winter.

9. Public Comments @ 11:16am

- Request to FEMA for possible reimbursement for time spent working on summary will be submitted.
- VDOE Credit Card Application status. Dinah Reiss will inquire at the bank.

10. Adjourn @ 11:19am

Mark Graffam makes a motion to Adjourn the meeting. Nancy Cole 2nds and the motion is passes 3-0-0.

To view meeting on video, please click on the following link:

[VDOE Commissioners, Madison, NH 06/11/2024 \(youtube.com\)](https://www.youtube.com/watch?v=...)