

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, June 18, 2024

The Board of Commissioners met at 9:00am on June 18, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, Administrator Jennifer Scully, DPW – Jeff DeMartino and Treasurer Dinah Reiss.

The meeting was videotaped by Tasia Scontsas

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. **Approval of Agenda** – Mark Graffam makes a motion to approve the June 11, 2024, Agenda to recess at the section of Correspondence for a Non-Public Session which will also recess and continue Wednesday, June 19, 2024, at 10:00am. Motion is 2nd by Nancy and the motion is passed 3-0-0.

2. **Approval of Minutes** – Mark Graffam makes a motion to approve the Commissioners Meeting Minutes of June 4, 2024. Nancy 2nds the motion. For discussion Wooda McNiven adds he request additional time fully read the minutes. The motion passes 2-0-1 for the June 4th meeting minutes.

Mark Graffam makes a motion to approve the Commissioners Meeting Minutes of June 11, 2024. Nancy 2nds the motion. Mark adds that a correction to the minutes be made on page 2 of 4. The motion is passed, with amendments, 3-0-0.

3. **Approval of Manifest**

1. **Operations Manifest totaling \$5,070.83.** Mark makes motion to approve. Nancy 2nds the motion. Mark adds that an additional check be created and submitted for this manifest adding \$12,480.00 to pay for the services provided by Kevin O'Leary, PLLC. Updated Operations Manifest now totals \$ \$17,550.83. The motion to approve the updated Operations Manifest amount is passed 3-0-0.

2. **Water Manifest totaling \$6,183.24.** Mark makes motion to approve. Nancy 2nds and the motion is passed 3-0-0.

4. **DPW @ 9:13am Jeff DeMartino**

- Rafts have been put in the water.
- Painting of the white lines has begun but notes that Grison Rd cannot be done. The condition of this area of road is very bad due to an ongoing drainage issue that must be addressed first. Hot Top would be used to repair this. **Mark Graffam makes a motion to**



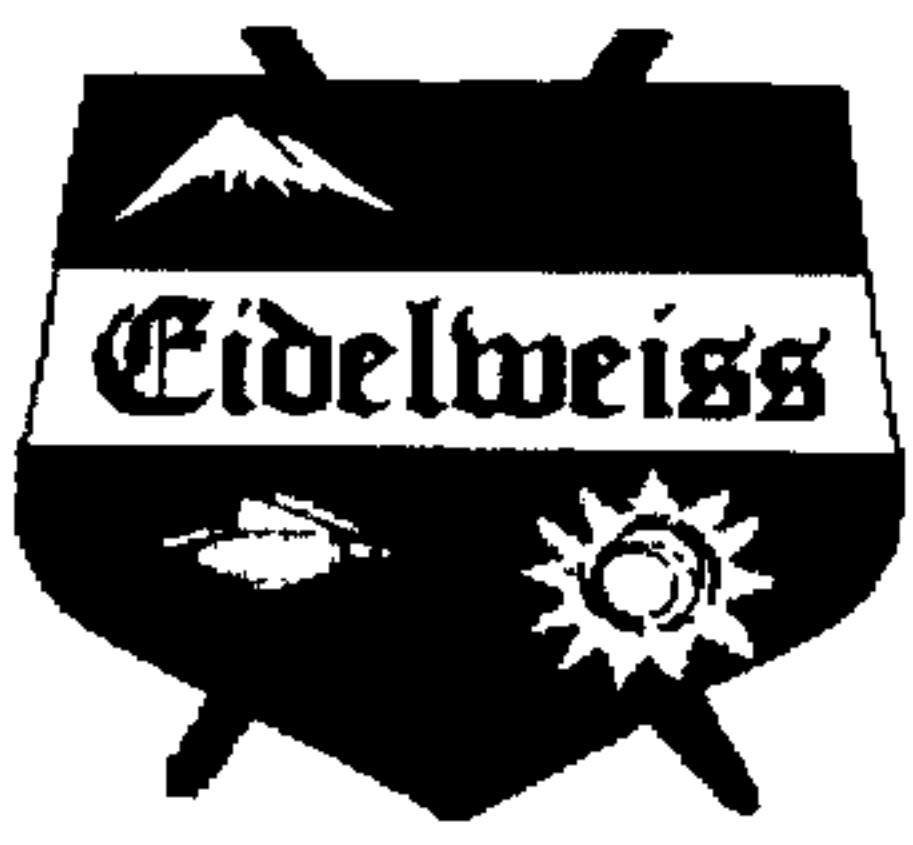
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purchase 2 tons of Hot Top, not to exceed \$200.00 total. Also to include the rental of a roller for best application. Nancy 2nds and the motion is passed 3-0-0.

- DPW to review roadway in vicinity of 22 Aspen as a section needs to be addressed to minimize additional erosion.
- The toy excavator at the playground has had the seat fixed and is ready for use again.
- Jeff continues to work on the culvert data required by FEMA. Jeff will come to the office to review data submitted by Doug Prescott.
- Summary of ditching work that needs to be done this year has been submitted to FEMA for review.
- **Pipe repairs/replacement on Dorfli Road and 9 Adelboden Way needs to be done. Mark Graffam makes a motion to purchase 3 – 20 by 18” plastic culvert pipes. Nancy 2nds the motion and the motion is passed 3-0-0.**
- The pipe on Grison Rd is metal and is currently bent and does not allow for proper flow and debris has built up. Jeff will investigate possibly cutting damaged area of pipe to allow better flow.
- Speed bumps are scheduled to be installed early morning on Thursday.
- **Mark Graffam makes a motion to purchase 3 aluminum signs with intent to place on trees at Big Loop, Presidential View and Oak Ridge. Nancy 2nds and the motion is passed 3-0-0.**
- Commissioners need to review Appenvel gravel roadway and the areas that are consistently being repaired due to the steep levels of its driveways.

5. Administrator's Report @ 9:47am

- a. The Posting for the Dam Inspection meeting will be done. Meeting to occur June 27th at 10am.
- b. CCR (Consumer Confidence Report) requires additional review and a few questions have been proposed to complete any modification. Further review will be done, and this issue will continue to be discussed on Wednesday, June 19th.
- c. Muddy Beach #2 Well Pump is not functioning and according to Ian at Simply Water samples direct from this well cannot be done until the pump is fixed. Usage reading has been showing 0 for both wells and additional clarification is needed from the water operator as to the purpose of testing from these wells when we show no usage. **Mark Graffam makes a motion to contact the water operator company Simply Water, to obtain codes for the office to access the pump houses. This will allow review of the logbooks and systems. Nancy 2nds and the motion is passed 3-0-0.**



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- d. **Work Order request from Simply Water includes curb valve work on Aspen, 4 Grachen Dr. and 9 Winnegon. Mark Graffam makes a motion to approve these three work order requests. Nancy 2nds and the motion is passed 3-0-0. Inquiry to validate a "lottery won" water hook up at 12 Jungfrau will need further investigation.**
- e. **Mark Graffam makes a motion to run the DPW help wanted ad, designed and reviewed, through Conway Daily Sun, web site and the Facebook page. Nancy 2nds the motion and the motion is passed 3-0-0.**
- f. **No status of credit card application through Norway Savings Bank.**

6. Commissioner's Concerns/Reports @ 10:27am

Mark Graffam

- **Mark Graffam makes a motion to open another checking account through Northway Savings Bank for the purpose of migrating the Operations Account from Bank of New Hampshire. \$40,000.00 from current Operating Account will be the first deposit for this account. Nancy 2nds and the motion is passed 3-0-0.**
- **Nancy proposes the option to open another bank account at Northway for the purpose of transferring "Water Hook-up" payments from the Assessment account to its own account.**

Wooda McNiven

- **Scheduler from Dawson Excavation has scheduled Tuesday, June 25 to resume the Upper Lakeview Project. Should take up to 2 days. Scope of work to be submitted to the office.**
- **Parking at the public beaches should be revisited. Options of stickers &/or tags for vehicles should be discussed.**
- **Mark Graffam makes note that VLAP is getting scheduled according to Doug Prescott.**

Nancy Cole

- **Water line at 34 Interlaken was broken. Questions to the water operator to provide additional information as to who and how it was damaged.**
- **Water Hook-up request for 22 Hutwill/Bern can now be given to the engineer for approval. Nancy Cole makes a motion to submit the request to Nick at DeBois & King. Mark 2nds and the motion is passed 3-0-0.**
- **The log for Driveway Applications has been located and is now in use. Mark Graffam makes a motion to use the current year for permit number assigning**



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- for future permit requests. Nancy 2nds the motion and the motion is passed 3-0-0.
- Draft letter to 41 Bristenstock Dr. (w/access to Adelboden). Mark Graffam makes a motion to approve the draft. Nancy 2nds and the motion is passed 3-0-0.
- Mark Graffam makes a motion to approve the Operations Permit for the following:
 - 2 Adelboden Way
 - 5 Grandval
 - 41 Bristenstock
 - 22 Aspen Drive
 - 99 EidelweissNancy 2nds and the motion is passed 3-0-0.
- Mark Graffam makes a motion to approve the Expiration of Construction Permits for the following:
 - 29 Grison
 - 21 Little Loop
 - 23 Bristenstock
 - 33 Grison
 - 41 Huttwil
 - 16 Grison
 - 13 ThusisNancy 2nds and the motion is passed 3-0-0.

7. Correspondence @ 11:47am

- Mark Graffam makes a motion to recess the Public Session and move into 91-A:3, II – Non-public session. Nancy Cole 2nds and the motion is passed 3-0-0.

Roll Call vote to enter “sealed” non-public session:

Mark Graffam – yes
Wooda McNiven – yes
Nancy Cole - yes

At 11:01 am, Wednesday, June 19th – Mark Graffam makes a motion to move out of 91-A:3,II Non-public back into Public. Nancy 2nds and the motion is passed 3-0-0.



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Motion to authorize Simply Water to assist in shutting down of the water system for Dawson on Tuesday, June 25th. Nancy 2nds and the motion is passed 3-0-0.

Updates to the CCR have been reviewed but there remains one remaining question to the water operator regarding the use of sodium bicarbonate.

Mark Graffam makes a motion to release and post the CCR, with any updates required, based on water operators' response. Nancy 2nds and the motion is passed 3-0-0.

Remaining driveway inspections will continue at approximately 1:10pm

22 Aspen Operations Permit approval has been pulled for further review.

Motion to adjourn the meeting at 11:17am. Nancy 2nds and the motion is passed 3-0-0.

To view meeting on video, please click on the following link:

[Village District of Eidelweiss Commissioners , Madison, NH 06/18/2024 \(youtube.com\)](#)

[Village District of Eidelweiss Commissioners , Madison, NH 06/18/2024 - YouTube](#)

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**Nonpublic Session Minutes
Village District of Eidelweiss
Board of Commissioners**

Date: 6/19/24 – Continued from Recessed Non-Public on 6/18/24 at 12:10pm

Members Present: Mark Graffam
Nancy Cole
Wooda McNiven

Motion to enter Nonpublic Session made by _____ seconded by _____, motion passed 3-0-0

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

RSA 91-A:3, II(d) *Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are averse to those of the general community.*

RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

RSA 91-A:3, II(L) **Legal Advice and Legal Counsel**

Roll Call vote to enter nonpublic session:	Mark Graffam	(Y)	N
	Nancy Cole	(Y)	N
	Wooda McNiven	(Y)	N

Remove public meeting tape (if applicable).

Entered nonpublic session at 10:00am.

Other persons present during nonpublic session: Jennifer Scully, Administrator & Tony Eldridge, DPW

Date: 6/19/24

Discussion if reason for Non-Public, items mentioned, and decisions made.

Tony Eldridge's Annual review,

Mark Gaffan made a motion to end the Non-Public Meeting at 11:01am. Seconded by Nancy Cole, motion passed 3-0-0

Motion made to seal these minutes. Yes No

Motion: PASSED / DID NOT PASS (circle one)

Motion to leave nonpublic session by _____ second by _____, motion passed _____

Motion: PASSED / DID NOT PASS (circle one)

Nonpublic meeting tape removed; public meeting tape replaced (if applicable).

The public session and meeting reconvened at 11:01am

These minutes were recorded by Administrator