



## VILLAGE DISTRICT OF EIDELWEISS Commissioner's Meeting Tuesday, April 9, 2024

The Board of Commissioners met at 9:02am on April 9, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, Administrator, Jennifer Scully, DPW – Jeff DeMartino, and Treasurer Dinah Reiss

The meeting was videotaped by Kasia Scentsas

### **Public Meeting**

**At 9:02am Commissioner Mark Graffam calls the meeting to order.**

**Meeting started with the swearing in of the two appointed Commissioners, Wooda McNiven and Nancy Cole by Mark Graffam. Oath of Office was given to each and was signed.**

**Robert Ingram will need to be sworn in at a later date.**

1. **Approval of Agenda** – Mark Graffam makes a motion to approve the 4-9-24 agenda, Nancy Cole 2nd, motion passed 3-0-0.
2. **Approval of Minutes** – Minutes for last week's meeting are in draft and will be finalized and review for approval at next week's meeting.
3. **Approval of Manifest** – No Manifest to review due to issues with QuickBooks.
4. **DPW @ 9:05am Jeff DeMartino**
  - A. 4/4/24 Storm Clean-up Preparation proved to be successful
    - Some branch debris was pushed to side of road and additional branches left behind from the Electrical Crews will be removed as soon as possible pending the Sander being emptied and removed from truck.
    - No issues with the "Road ban".
    - Power outage made refueling of trucks and issue. Jeff used his own personal bank card to resolve and agreed by all he will be reimbursed.
    - Generator had to be used to open the garage on Friday morning as power was down again. Jeff will research and investigate the manual procedure for opening the garage.
    - Estimate for Grater remain unsigned. Mark was able to locate in order to approve as the prior Commissioners already voted and approved.
    - Regarding the additional board remove at the Dam, Jeff is aware of the April 10<sup>th</sup> date to remove but has some concerns with the rain forecasted in the next few



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days. Mark stressed what the ordinance currently states, and we must abide at this time. Wooda did some measurements and the overall feeling is we should be fine placing both boards back on April 10<sup>th</sup>. Jeff purchased a clamp that will mark where 7", above the concrete, will be for easier reference.

#### 1. Old Business/Tabled Items @ 9:28am

- Nancy will make an inquiry to Francine about ordering new Northway Acct checks.
- TAN Notes – Danah will look into providing the financial reports needed
- Nancy advising that Budget info must be entered into QuickBooks
- Auto payments to Vendors – Have these been reconciled in QuickBooks? Were the withdraw requests ever approved by prior Commissioners?
- **Nancy Cole made a motion to apply for a "Credit" Card thru the Bank of New Hampshire Operating Account. Mark Graffam 2<sup>nd</sup> and motion was passed 3-0-0.**

#### 2. Commissioner's Concerns/Reports @ 9:37am

- Summarizing the office phone system issues, Mark Graffam advised that because of the deactivation of the old debit card (which Call Centric was paid automatically), Microsoft verification was not possible. Steps were made by Andrew and Mark to satisfy what was owed to Call Centric, allowing to continue to get back Outlook and hopefully other Microsoft software.
- Andrew uses Google to operate the system he created for Kayak/Rack use. Google was paid by the old debit card.
- Website operation thru Bluehost is another that was paid by old debit card.
- Effort is to be made to review old Bank of New Hampshire statements to identify any others.
- Still entertaining the idea of hiring a local technical company to handle hardware and software maintenance.
- Wooda McNiven advises he is being contacted by various State Water Agencies with various questions and requests for water testing. Proposing seeking outside assistance with entities that specialize in this area.
- Wooda approached by owner expressing the need for better communication from the VDOE in order for better participation. Mention of Newsletters and other means of posting. Nancy would like to see Commissioner Communications.

#### 5. Public Comments @ 9:55am

- A. Dinah recalls a 'Water Presentation' presented to owners back in the 80's. Expressed that this should be something to revisit as she said it provided very valuable and educational information. Dinah added that Mark would be most knowledgeable in this area.



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- B. \$10,000 is currently what is charged for Water Hook Up. If hook up involves hiring a contractor, their charge is approximately \$3,000.00 today.
  
- C. Reserve at \$7,000 and may be used for Water Expansion.

**6. Meeting Adjourn @ 10:08am**

**Mark Graffam made a motion to adjourn the meeting at 10:08am, Wooda McNiven 2nds, motion passed 3-0-0.**