



VILLAGE DISTRICT OF EIDELWEISS Commissioner's Meeting Tuesday, June 25, 2024

The Board of Commissioners met at 9:00am on June 25, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, Treasurer Dinah Reiss, Administrator Jennifer Scully and DPW – Jeff DeMartino

The meeting was videotaped by Carol Dandeneau.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. **Approval of Agenda** – Mark Graffam makes a motion to approve the June 25, 2024, Agenda adding that he wishes to add a Non-public 91A: 311 9 (c) 'sealed' session to the agenda. Motion is 2nd by Nancy Cole and the motion is passed 3-0-0.
2. **Approval of Minutes** – Mark Graffam makes a motion to approve the Commissioner Meeting Minutes of June 18, 2024. Nancy 2nds the motion. For discussion, the Commissioners added some spelling corrections that are needed and addition of the roll call for the Non-public session. The motion is passed 3-0-0, with amendments made.
3. **Approval of Manifest @ 9:07am**
 1. **Payroll Manifest for 6/28/24 of \$6,880.07.** Mark Graffam makes a motion to approve the Payroll Manifest. Nancy 2nds and the motion is passed 3-0-0.
Profit & Loss report needed by the Commissioners may be run over the weekend.
4. **DPW @ 9:14am Jeff DeMartino**
 - Jeff obtained the best pricing from Smithfield for the 18" x 20' smooth plastic culverts at \$608.00 ea. and this includes delivery. Jeff will order the 3 that are needed – Adelboden & Dorfli.
 - Cleaning up at the Dam will occur in anticipation of the inspection on Thursday.
 - **Chadwick-BaRoss advises that the Indicator Panel on the Grader will need to be replaced. The cost is approximately \$5,000.00 to replace with a new one. Mark Graffam makes a motion to approve the cost of \$5,000.00 to replace this bad panel. Nancy 2nds and the motion is passed 3-0-0.**
 - Looks like 26 Little Loop will require 1 ½ inch stone to temporarily repair the wash out that occurs at the end of the driveway. Jeff advises this driveway requires a temporary fix every year and we should discuss with the homeowner for a fix that is more long term. Mark Graffam makes a motion to approve the purchase of the stone required to complete the short term fix for this homeowner.



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- **Marc Motors advised that an additional \$1,202.64 will be required on the 2019 Dodge as their attempts to have the brake work covered under warranty was denied.**
 - The last speed bump will be installed this week.

5. Scheduled Public Appearance: Ian Hays with Simply Water @ 9:26am

- Upper Lakeview PRV – Dawson's Excavation resumed this morning to complete the Pressure Relief Valve Pit. Ian believes that the leaks found and repaired have brought the pressure back to levels of where they should be. Ian hopes that there will be functional drawings produced after completion.
- Muddy Beach has not shown any usage in the readings. Ian advises that this has been historically occurring for many years and it is always the same seasons where the readings will begin to show no usage. He says there has been an investigation but there has never been a conclusive answer to explain why this occurs. He can always manually turn on, if it is required.
Muddy Beach Tank is not accessible and certainly is not cost feasible to replace at this time. **The pump, however, does need replacing and Mark Graffam makes a motion to approve up to \$10,000.00 to replace the pump at Muddy Beach II. Nancy 2nds and the motion is passed 3-0-0.** Ian advises that the life expectancy of the pump is approximately 10 to 15 years.
- Como PRV – Engineer attempted to view the pit. It did not occur due to level of water in there. Upgrades are needed and will be the model for future installations. Ian says that gauges and meters will expire more frequently due to being under water for periods of time.
- Simply Water's shop is in Glen and the system they use for historical tracking and location record keeping is called 'Jobber'. Ian invites the Commissioners to view this system.
- The CCR will be updated one last time to remove the mention of Sodium Bicarb as we currently do not use.
- Ian has no problem with the Commissioners inspecting the Pump Houses but only asks that we notify him beforehand. Suggests a Pump House "walk-thru" be scheduled as these have been done in the past.
- Ian will make an effort to obtain more information for work he is called on due to owners & contractors damaging equipment.
- Ian agrees to come to the Commissioner's Meetings once a month, preferably the first meeting of each month. This will begin with the August 2024 meetings.
- Work Order to be submitted to Simply Water for the Water Hook up at 22 Huttwil.



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6. Commissioner's Concerns/Reports @ 9:32am

Mark Graffam

- Inquiry has been made to obtain the quote to upgrade the PC (HDI) for the Scada System.
- Representatives from FEMA & Homeland Security came to the office and met with the DPW and obtained what we had for culvert GPS locations. FEMA advises that we may be approved for the driveway & crossroad culverts without the GPS locations. They obtained vehicle and equipment model numbers.
- Three road signs have been ordered and will arrive in the first week of July.
- Report of trash dumped at Thusis beach. Mark to review with DPW whether they have bags and gloves to handle trash dumps.
- The annual sign regarding the use of fireworks has been posted at the entrance of the village.
- Gardening/trimming at the village entrance should occur soon.
- Repairing of the roads is important as it helps to reduce potential damage to cars and equipment. More importantly, investing to improve water drainage should come to the forefront. Focusing on improving where the water goes will improve the road conditions.
- Primex is looking for transaction data from the bank to continue their investigation of the funds fraudulently taken from our account back in March 2024. Mark hopes that Primex will clarify what is needed so the bank understands.

Wooda McNiven

- Wants residents to be vigilant and note any vehicle using excessive speeds that are travelling within the village. This time of year, there is more pedestrian traffic, motorized scooters, bicycles and children.
- Wants residents to be aware that indicating clear & noticeable house numbers is very important. Advises that the Fire Department can supply house numbers for a cost of \$25.00 and will install.
- **Wooda makes a motion to begin scheduling the contractors to begin work on the Summit Cabana. Nancy 2nds the motion and the motion is passed 3-0-0.**

Nancy Cole

- **Nancy submitted the following Driveway Operations Permits and makes a motion to approve:**
 - **52 Bern Drive – Wooda 2nds and the motion is passed 3-0-0**
 - **4 Chocorua View Drive – Wooda 2nds and the motion is passed 3-0-0**



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- **24 Bern Road – Mark 2nds and the motion is passed 3-0-0**
- **56 Huttwil Drive – Mark 2nds and the motion is passed 3-0-0**

- Nancy submitted the following for Driveway Construction Expiration Letters:
 - 3 Reinach/5 Bristenstock
 - 47 Huttwil Drive
 - 53 Bern Road
 - 65 Huttwil Drive
 - 2 Chocorua View Drive
- Nancy submitted the following for 'Holds' on Driveway Operation Permits:
 - 5 Huttwil Drive
 - 22 Aspen Drive
- 57 Eidelweiss will have a letter drafted for numerous issues.
- 9 & 7A Jungfrau both have issues that need to be addressed and letters will be drafted to them.
- Water usage logs completed for March, April & May 2024. Nancy advises that in the past the logs would include the electrical usage and will try and locate and evaluate the value of including this data.
- A new driveway appears to be going in at 27 Huttwil and we do not find a driveway application, or that there were any permits issued. A letter will be drafted to this owner that he may be in violation.

7. Non-Public Session @ 11:15am

Mark Graffam makes a motion to leave the Public Meeting, citing 91A: 3,II (c), to continue as a Non-Public "sealed" Session. Nancy Cole 2nds and the motion is passed 3-0-0.

Roll Call vote to enter "sealed" non-public session:

Mark Graffam – yes

Wooda McNiven – yes

Nancy Cole – yes

8. Non-Public Session @ 11:40am

Continues as "un-sealed" 91A: 3, II entering a discussion with the Zoning – Code Enforcer for the town of Madison

Among other requirements, what does the Town of Madison accept when issuing a Building Permit for a property located in the Village District of Eidelweiss? Applicants must submit the signed and approved Driveway Permit for Construction, issued by the Village of Eidelweiss.



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It is not required that the signed and approved Driveway Permit of Operation be presented when the town considers issuing the Occupancy Permit.

It is agreed that the Village of Eidelweiss begin providing the Town of Madison with information on the driveway permits we expire or revoke.

The zoning ordinances, for the Town of Madison, regarding "camping" does not clearly define what is allowed and what is not allowed.

9. Public Session @ 12:49am

Mark Graffam makes a motion to leave the Non-Public Session and enter back to the Public Session. Nancy 2nds and the motion is passed 3-0-0.

10. Adjourn @ 12:50am

Mark Graffam makes a motion to Adjourn the meeting. Nancy Cole 2nds and the motion is passed 3-0-0.

To view meeting on video, please click on the following link:

[VDOE Commissioners Meeting , Madison, NH 06/25/2024 \(youtube.com\)](https://www.youtube.com/watch?v=...)