



## VILLAGE DISTRICT OF EIDELWEISS

### Commissioner's Meeting

### Tuesday, July 9, 2024

The Board of Commissioners met at 9:00am on July 9, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, Administrator Jennifer Scully, DPW – Jeff DeMartino, Treasurer Dinah Reiss and Ian Hayes from Simply Water.

The meeting was videotaped by Amanda Hayford

#### Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to approve the 7-9-24 agenda to include 91-A:3, II(c) Non-Public Session, citing “reputation”. Nancy Cole 2nds, motion is passed 3-0-0.

2. Approval of Minutes

Mark Graffam makes a motion to approve the meeting minutes of 7/2/24. Nancy Cole 2nds and the motion is passed 3-0-0.

3. Approval of Manifest

a. Mark Graffam makes a motion to approve the 7-9-24 Operations & Payroll Manifest of \$68,497.98 and Water Assessment Manifest of \$4,677.88. Nancy Cole 2nds. For discussion the question to hold the final Dawson payment pending verification of fulfillment of Lakeview PRV contract items such as pressure gauges, taps, drains and a ladder. Motion passes 3-0-0 with agreement to hold the Dawson payment, modifying the Water Assessment Manifest to \$177.88.

4. DPW @ 9:40am Jeff DeMartino

- Fill Application for 10 Bern. Mark makes a motion to approve the Disposal Agreement. Nancy 2nds and the motion is passed 3-0-0.
- Dorfli 18” culvert has been installed with header. Flat rock from the lot at Upper Lake View is ours and available for the DPW’s use.
- Started on the hot top application on Grison. Will rent the 1-ton roller, previously approved by the board.
- Blower is ready to be picked up at HP Fairfield.
- Fobs for the Fuel Distribution appear to only work for diesel fuel. Jennifer will inquire as to how to make them active for gasoline.



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- New road signs have been put up. Mark Graffam notes that future purchase of road signs will not include a border to allow for larger letter size.
- Run the DPW position ad again in the Conway Daily Sun this weekend.
- Jeff will inquire with Tony if he may be available to work this coming Friday as Jeff will start his vacation. The merry-go-round, at the playground, continues to have the caution tape removed. Jeff will attempt to see if he can successfully remove the piece from the bolts and store at DPW1 till arrangements can be made to fix.
- Potholes continue to be filled.
- Anticipating the grader will be ready to be picked up when Jeff returns from vacation or at the latest the week after.
- Simply Water asks if the DPW may be available to run some sand/gravel we have stored to a location so they may continue completing curb stop repairs. Hoping this Thursday morning DPW can accomplish this.

#### 5. Ian from Simply Water @ 9:55am

- **Eidelweiss to implement a “Standard PRV Vault” design document that will be the model for upgrades moving forward, starting with the Como PRV. Mark Graffam makes a motion to allow Nick Sceggell, Engineer with Dubois & King to begin with this design and allow involvement with Ian from Simply Water to assist in providing his details as to what should be considered in completing the modelling. Nancy 2nds the motion and the motion is passed 3-0-0.**
- Ian adds that identifying possible new pits should be considered in the PRV upgrades.
- Muddy Beach Well Pump #2 pump repairs should be completed in the next week and has already received the start of data communications beginning again.
- A listing of items for inventory should be coming to us soon.
- Mark Graffam asks about the inquiry previously made about obtaining data from their Jobber system for 57 Eidelweiss.
- Confirmed that Nancy Cole has the information to gain access to pump houses.
- A Pump House walk thru with the Commissioners should be scheduled. August 6<sup>th</sup> looks to be a good date to complete, after the Commissioner's Meeting. Ian is eager to show some structural and mechanical issues he hopes can be addressed in the near future.
- Ian will submit any costs requiring approval for chemicals needed to hold the PH balance.
- Ian will address the potential leak on Oak Ridge. Only a maximum of 15 water shut down will be required.

#### 6. Old Business/Tabled Items @ 10:26am

- Water testing at the beaches was done in June. Notification has been put out on the web site and the Facebook page.



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- Driveway Application for paving at 11 Blinden will have the inspection scheduled for tomorrow at 9am.

**7. Commissioner's Concerns/Reports @ 10:37am**

Mark Graffam

- Mark has gained access to the FEMA Portal. There are a total of 6 projects totaling \$329,600.00 costs. From that amount, potential reimbursement could be up to \$247,200.00. We may need a few more months to collect data and supply it to FEMA. An extension request to FEMA has already been made to allow us more time.
- Mark will reach out to Nick Sceggell to begin on the design for a PRV Vault.
- An application for a credit card from Northway Bank will be reviewed for completion.
- Cyber Grant looks to have expired as of June 1, 2024. Mark has made the inquiry to request and extension. As far as we know the VDOE never sent any documentation requesting disbursements. NH DES has sent the request form and the justification form and asks we complete the best we can, and they will review once received.
- Response to an inquiry about beach parking has been responded to.

Wooda McNiven

- Electrician may be able to begin work at the Summit Cabana in the next few weeks.

Nancy Cole

- **Draft letter to owner at 2 Chocorua Drive which details the reasons for expiration of the Construction Permit. Mark makes a motion to approve the letter. Nancy 2nds and the motion is passed 3-0-0.**
- **Draft letter to owner at 65 Huttwil Drive detailing reason for the expiration of the Construction Permit. Nancy makes a motion to approve the letter. Mark 2nds and the motion is passed 3-0-0.**
- **Draft letter to owner at 9 Blinden Drive requesting Application and Fee. Nancy makes a motion to approve the letter. Mark 2nds and the motion is passed 3-0-0.**
- 5 Grimsel Road driveway will be visited again to confirm measurements to pins.
- If owner agrees, meet at 41 Bristenstock Drive on Friday, July 12<sup>th</sup> after 2pm. Will post meeting if confirmed.

**8. Non-Public Session @ 11:19am**

**Mark Graffam made a motion to move out of Public Session into 91-A:3,II Non-public.**

<b>Roll Call vote: Mark Graffam –</b>	<b>yes</b>
<b>Nancy Cole -</b>	<b>yes</b>
<b>Wooda McNiven -</b>	<b>yes</b>



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To view the meeting on video, please click on the following link:  
[Village District of Eidelweiss, Madison, NH 07/09/2024 \(youtube.com\)](https://www.youtube.com/watch?v=...)