

**VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Wednesday, January 3, 2024**

The Board of Commissioners met at 9:00am on Wednesday, January 3, 2024. In attendance for the public meeting are Commissioner Ralph Lutjen, Commissioner Mark Graffam, Katelyn Quint – Administrator, and Jay Buckley. Meeting videotaped by Carol of Madison TV

Public Meeting

At 9:00am Commissioner Ralph Lutjen calls the meeting to order.

- 1. Approval of Agenda – Ralph Lutjen makes a motion to approve the 1-3-24 agenda as printed, Mark Graffam 2nds, motion passed 2-0-0**
- 2. Approval of Minutes –**
 - a. Ralph Lutjen makes a motion to approve the 12-27-23 minutes as printed, Mark Graffam 2nds, motion passed 2-0-0**
- 3. Approval of Manifest -**
 - a. Ralph Lutjen makes a motion to approve the 1-3-2024 Water Assessment Manifest for \$3,941.79 Mark Graffam 2nds, discussion on invoice received from CMA Engineers, Inc. in the amount of \$2,161.69, motion passed 2-0-0**
 - b. Ralph Lutjen makes a motion to approve Operating Account Manifest \$30,795.49 Mark Graffam 2nds, discussion on invoices from the 2022 audit in the amount of \$10,500, Eversource for \$3,971.75, Winnepesaukee Drug \$125, which is a yearly fee that keeps us in the “pool” for random drug testing for DOT, and Coleman Rental for \$1,884.53, which are two culverts that are provided by the VDOE for Thusis, motion passed 2-0-0**
- 4. DPW:**
 - A. *Kelly is out for the rest of the week***
 - Kelly called in with an update on the sink hole that was reported on Saturday, December 30, 2023
 - The Carroll County Sherrif's department contracted DPW Foreman Kelly on Saturday, which Kelly responded to the VDOE to ensure the safety of the road
 - It was determined that there was sink hole forming in the area of the Grison Rd culvert
 - The road was closed for the safety of the public and Tuesday morning Tony and Jeff put out barricades and road closed signs

- Kelly's recommendation is that Grison Road remains closed until a more permanent repair can be done to ensure the safety of the public
- All of the appropriate parties have been notified that the road is closed

Mark Graffam makes a motion to contact Nick Sceggell to come out and look at Grison Rd culvert to make a recommendation on how to fix the issue and to make the road safe for travel, Ralph Lutjen 2nds, motion passed 2-0-0

5. Simply Water: - Not Present

6. Administration Report

A. Eversource Usage

- No real issue to report regarding the electric usage report
- Comparison of 2022 & 2023
 - 2022 was a total of \$36,373 and 2023 was a total of \$42,844, which was due to the rate increase
 - The usages are lower in 2023 than 2022, however the cost was higher
 - Reinach was higher in November and December
- Discussion on the report that Commissioner Graffam sent regarding Eversource applying for a rate reduction of .085 cents, which is lower than the NH Community Coalition and the current rate we are receiving

B. Water Usage Report

- Usage was higher during Christmas and the week after
- Muddy Beach was turned back on around the 21st, now that Thuis is complete

C. Monthly Budget

- Good news on the budget in terms of the final bottom line number, both water and operations are favorable in terms of a positive balance
- Lower expenditures in November and limited overtime in December
- We do still have outstanding bills that need to be paid
 - Mineral Salt invoice roughly \$1,800
- Commissioner Graffam request P&L Detail and Actual vs Budget reports
 - Actual vs Budget is included in the monthly budget on the last 3 pages of the PDF
 - Detail P&L will be provided to the BOC by the end of the week
- Discussion on Commissioner Graffam coming to the Administration Office to work on the budget (both Operating and Water budget)
 - Commissioner Graffam stated that this should be done publicly and not done with the employees
 - Commissioner Graffam indicated that transparency is an issue
 - Katelyn has prepared a blank spreadsheet to be prepared for the public, however Commissioner Graffam has indicated that those numbers were all done in a public session

- Commissioner Lutjen explained that the intent is go over the positions of the analysis of 2023 budget and majority of these numbers are known as they are fixed which results to a calculation

D. Asset Management Proposal

- The proposal is an explanation of the asset management and mapping system of the water system, \$37,300

Ralph Lutjen makes a motion to approve the proposal in the amount of \$37,300, no second, motion fails

7. Old Business/Tabled Items:

8. Signature Items

9. Commissioner Reports

Mark Graffam: - No Report

Mike Smith: Not Present

Ralph Lutjen: - No Report

10. Correspondence

11. Public Comments

Jay Buckley

- Question on Water Manifest that was approved – were there any water bills that were paid for recent water hook ups – looking for a Simply Water bill
 - When paying those invoices, looking for CV Cards – Jay Buckley stated that the VDOE has an agreement with Ian that before paying those invoices we need to receive the CV Cards once they are installed
- Grison Rd culvert was an issue when Jay Buckley was a Commissioner – he stated he is not surprised that there is a sink hole there at present
 - The bottom culvert is more so blocked from gravel or other materials, which only leaves the upper culvert to be working
 - DPW Foreman Kelly reported that a few weeks ago at a previous meeting
- John Deere Backhoe and wheel spacers were approved and it put on the machine
 - The question is, did the wheel spacer void the warranty since it is a lease vehicle
 - Kelly was in contact with John Deere and they had the wheel spacers

- Question regarding renting leaf blower – however DPW Foreman Kelly is not present and these are questions that he can answer

Ralph Lutjen makes a motion to extend the date to allow digging in the district through Friday, January 12, 2024, Mark Graffam 2nds, motion passed 2-0-0

Ralph Lutjen makes a motion to adjourn the meeting at 9:26am, Mark Graffam 2nds, motion passed 2-0-0

Link for video of the meeting:

<https://www.youtube.com/watch?v=oOcrsK9IUBs&t=1020s>

Respectfully submitted,
Katelyn Quint, Administrator.

DRAFT