

**VILLAGE DISTRICT OF EIDELWEISS**  
**Commissioner's Meeting**  
**Tuesday, March 26, 2024**

The Board of Commissioners met at 9:00am on March 26, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, DPW – Jeff DeMartino, Treasurer Dinah Reiss, and Clerk Doug Prescott.

The meeting was videotaped by Madison TV, and can be viewed on the following link:  
[Village District of Eidelweiss - March 26, 2024 \(telvue.com\)](https://www.telvue.com/Village-District-of-Eidelweiss-March-26-2024)

**Public Meeting**

**At 9:00am Commissioner Mark Graffam calls the meeting to order.**

**1. Approval of Agenda**

**Mark Graffam makes a motion to approve the agenda adding to include 91-A:3, II(c) Non-Public Session. Nancy Cole 2nds, motion is passed 3-0-0.**

**2. Approval of Minutes**

**a. Mark Graffam makes a motion to approve the meeting minutes of 3/19/24. Wooda McNiven 2nds. The motion passed 3-0-0.**

**3. Approval of Manifest @ 9:03am**

**a. Mark Graffam makes a motion to approve the 8/6/24 Operations & Payroll Manifest of \$16,832.27. Wooda McNiven 2nds and the motion is passed 3-0-0.**

**4. DPW - Jeff DeMartino @ 9:08am**

- Jeff reviewed the 28" weekend snowstorm plowing and clean-up effort. The DPW brought out the grader after midnight to keep the roads open. The DPW needs sand and salt.  
**Mark Graffam motions to buy a triaxle truckload of salt and two dump truckloads of sand. Wooda McNiven 2nds. Motion passes 3-0.**
- Vehicle parking on the roads during a snowstorm is a big problem.
- Adding liquid weight inside of the backhoe's tires is a great improvement in traction.
- The patched potholes in the asphalt were not damaged by repeated plowing.
- Tree limbs are being trimmed.
- Truck communications radios are scheduled to be fixed.
- The old oil heat tank has been removed from the DPW 1 garage.
- An incident of a white pickup truck joyriding during the storm was discussed. The DPW reported the incident to Madison PD.

**5. Old Business / Tabled Items @ 9:29am**

VDOE Treasurer, Dinah Reiss, discusses the idea of establishing a new, separate bank checking account at Northway Bank, for receiving the \$10,000. Water System Connection (Hook-up) Fees. This would improve accounting and tracking of this money through the process of paying for the physical hook-up, then transferring the balance into the Capital Reserve Fund.

**Mark Graffam motions that the VDOE Treasurer is authorized to open a Now Checking Account at Northway Bank for Water Connection (Hook-up) Fees deposits with the required minimum deposit Nancy Cole 2nds. The vote passed 3-0.**

**6. Commissioners Reports @ 9: 39am**

Mark Graffam

- Mark discusses the state of the VDOE Office computer systems after the recent cyber-attack.

Wooda McNiven

- Wooda will ask the newly hired Administrator to start on April 1<sup>st</sup>. The Boc agreed.

Nancy Cole

- Nancy spent 5 hours working on QuickBooks and invoices to prepare a manifest for approval at today's meeting. Observations and questions were discussed at length.

**7. Public Comments**

There were no public comments.

**8. Non-Public Session @ 9:53pm**

**Mark Graffam made a motion to move out of Public Session into 91-A:3,11c Non-public.**

Roll Call vote: Mark Graffam – yes  
Nancy Cole - yes  
Wooda McNiven - yes

**Mark Graffam makes motion to adjourn the Non-Public Session @ 10:20am.**

Roll Call vote: Mark Graffam – yes  
Nancy Cole - yes  
Wooda McNiven - yes

**The motion passed 3-0-0. The minutes were sealed.**

**9. Meeting Adjourn @ 11:03am**

**Mark Graffam makes a motion to adjourn the Public Meeting at 11:03am. Nancy Cole 2nds and the motion is passed 3-0-0.**