

**VILLAGE DISTRICT OF EIDELWEISS**  
**Commissioner's Meeting**  
**Tuesday, July 23, 2024**

The Board of Commissioners met at 9:00am on July 23, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, Administrator Jennifer Scully, DPW – Jeff DeMartino and Treasurer Dinah Reiss.

The meeting was videotaped by Carol Dandeneau.

**Public Meeting**

**At 9:00am Commissioner Mark Graffam calls the meeting to order.**

**1. Approval of Agenda**

**Mark Graffam makes a motion to approve the 7-23-24 agenda adding to include 91-A:3, II(c) Non-Public Session, citing “reputation” and “hiring”. Nancy Cole 2nds, motion is passed 3-0-0.**

**2. Approval of Minutes**

- a. Mark Graffam makes a motion to approve the meeting minutes of 7/13/24. Nancy Cole 2nds and the motion is passed 3-0-0.**
- b. Mark Graffam makes a motion to approve the meeting minutes of 7/21/24. Nancy Cole 2nds and the motion is passed 3-0-0.**

**3. Approval of Manifest @ 9:01am**

- a. Mark Graffam makes a motion to approve the 7-23-24 Operations Manifest of \$58,974.24. Nancy Cole 2nds the motion and the motion is passed 3-0-0.**
- b. Mark Graffam makes a motion to approve the 7-23-24 Payroll/PayChex of \$5,831.13. Nancy Cole 2nds the motion and the motion is passed 3-0-0.**
- c. Mark Graffam makes a motion to approve the 7-23-24 Water Assessment Manifest of \$38,863.50. Nancy Cole 2nds adding that the payment for the VLAP pond testing should come from the Operations account under Parks and Receptions. Jennifer will rectify on the July WF AP Expenses. The motion is passed 3-0-0.**

**4. DPW - Jeff DeMartino @ 9:07am**

- Would like to start next week working on the culvert at 9 Adelboden. Should take up to ½ a day. Jennifer to reach out to the owner to advise.**
- Pothole filling continues. Some protruding rocks have been dug up, removed and holes filled in.**
- Process of cleaning out of culverts find that some owners are using the ditch lines to put their yard cleanup debris in. This is not allowed and should stop.**

- DPWII has had sand stolen. Occurs on the weekends and possibly after hours and evening. Jeff has discussed with the Madison Police and suggestions of additional or updated signs should be considered.
- **A raft on Eidelweiss Beach appears to have a leak or puncture in one of the floats. Mark Graffam makes a motion to allow Jeff to purchase up to \$300.00 to replace. Nancy 2nds the motion and the motion is passed 3-0-0.**
- Report of observing a metal pipe in the water. The pipe was found and has been removed.
- Logs left by Asplundh Tree Service for work they did for the electric company may be an issue this winter when plowing begins as where these logs have been placed could cause damage to the plow. Jeff to make an Inquiry to Asplundh to advise and get these logs removed.
- Under construction lot at the end of Huttwil has caused wash out damage to the road and other property at least three times thus far. Mark Graffam to reach out to owner that had run off damage to their property to discuss the extent of damage.
- Ditching work with the backhoe is set to start this week. A large puddle that forms by the playground bus stop will need to have some work to direct water to culvert to improve drainage.
- Mark Graffam was informed that FEMA has a program that would reimburse up to 75% for “preventative” work (Appendix-J.) Mark will follow up for more information.

##### **5. Old Business/Tabled Items 9:25am**

- 3 Reinach/Bristenstock – New Driveway Application received. Review of the application will be done out of session.
- 9 Blinden Drive – Driveway Application received along with the fee for the paving. Review will be done in the Non-Public Session.
- 57 Eidelweiss Drive. Commissioners wish to meet with the property owner, per their request, at 3:00pm tomorrow. Jennifer to contact owner to confirm the time.
- 47 Huttwil Drive – Property owners request to accept septic system drawings to update existing driveway application or to extend the existing permit. Review will be done in the Non-Public Session.

##### **6. Signature Items @ 9:27am**

- Mark Graffam created a memo to supply to Northway Bank for the purpose of opening an Operating Account. Dinah Reiss has drafted an authorization letter and Jennifer will put on letter head and supply Dinah with a copy of the minutes when the vote to open the new account was made.

- Dinah Reiss was informed she will be able to obtain the tax check from the Town of Madison tomorrow morning and can deposit to the existing Operating Account on the same day.

## 7. Commissioner's Concerns/Reports @ 9:31am

### Mark Graffam

- Mark is still working with FEMA to provide picture and GPS data on 18 roads within Edelweiss.

### Wooda McNiven

- Electrical work to begin at the Cabana.

### Nancy Cole

- 2 Chocorua Drive – Requested driveway drawing requested has been provided by the owner. Mark makes a note about reviewing distance of driveways from road in the Ordinance. Inspection for the Driveway Operations Permit to be done this week.
- **23 Huttwil – Draft Letter approval request. Mark Graffam makes a motion to approve the letter to owner. Nancy 2nds the motion and the motion is passed 3-0-0. Letter to be signed out of session.**
- 9 Jungfrau – Met with owner this past Sunday. Draft letter reviewed and it is suggested to make some updates on draft.
- **48 Adelboden – Draft letter approval. Mark Graffam makes a motion to approve the letter to owner. Nancy 2nds the motion and the motion is passed 3-0-0. Letter to be signed out of session.**
- Lots that have frontage on W.Bergamo/Omega Place – Determine address for property that has made a curb cut for a driveway. Mark Graffam said he will investigate and make some measurements to help determine property addresses.
- **13 Thusis – Updated draft letter to new owners' approval. Mark Graffam makes a motion to approve the letter to the new owner. Nancy 2nds and the motion is passed 3-0-0. Letter to be signed out of session.**

## 8. Correspondence @ 9:51am

- **Regarding the porta potty on Porridge Shore Beach – Response to the VDOE and additional correspondence has been received. At this time, there is not enough evidence or additional complaints to consider removing this porta potty from this location. If the initiator of the complaint wants to pursue further, it is suggested that they investigate a Petitioned Warrant Article. Mark Graffam makes a motion to provide response today. Nancy 2nds and the motion is passed 3-0-0.**

9. **Non-Public Session @ 9:57am**

**Mark Graffam made a motion to move out of Public Session into 91-A:3,IIc Non-public.**

<b>Roll Call vote: Mark Graffam –</b>	<b>yes</b>
<b>Nancy Cole -</b>	<b>yes</b>
<b>Wooda McNiven -</b>	<b>yes</b>

To view the meeting on video, please click on the following link:  
[Village District of Eidelweiss Commissioners - July 23, 2024 \(telvue.com\)](https://telvue.com/Village-District-of-Eidelweiss-Commissioners-July-23-2024)