

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, September 4, 2024

The Board of Commissioners met at 9:00am on September 4, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, DPW – Jeff DeMartino and Administrator Jennifer Scully.

The meeting was videotaped by Aysia Wellinghurst.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to approve the 8/27/24 Agenda adding to hold a Non-Public Session with the Commissioners and Ian from Simply Water, citing 91-A:311c for reputation. Mark Graffam also adds that the Non-Public Session will recess to continue later today at the VDOE Office where it will adjourn, and the Public Session will continue. Nancy Cole 2nds and the motion is passed 3-0-0.

2. Approval of Minutes @ 9:01am

- Mark Graffam makes a motion to approve the meeting minutes of 8/27/24. Nancy Cole 2nds adding to correct a spelling error and to correct the last name spelling of Chief Richardi. The motion is passed 2-0-1, with amendments.**
- Mark Graffam makes a motion to approve the meeting minutes of 8/29/24. Nancy Cole 2nds and the motion is passed 2-0-1.**

3. Approval of Manifest @ 9:04am

- a. Mark Graffam makes a motion to approve the 9/4/24 Operations and Payroll Manifest of \$17,817.86. Nancy Cole 2nds and the motion, adding that payment to Silver Lake Hardware needs a correction in the expense code used. The motion is passed 3-0-0 with correction. Mark Graffam also makes a motion that the manifest include the total for both EFT/Debit & Check expenses. Nancy Cole 2nds and the motion is passed 3-0-0.**
- b. The 9/4/24 Water Assessment Manifest includes a deposit of \$1,225.00 only.**
- c. Correction to the 8/27/24 Meeting Minutes (under Approval of the Manifest – c.) regarding the cancelled BNH Water Project. That account was cancelled March 7, 2024, and not in December 2023 or early January 2024, as originally thought.**

4. DPW - Jeff DeMartino @ 9:06am

- Debris from work completed at the Cabana has been removed and disposed of.**
- The merry-go-round base at the playground and the speed bumps have been removed.**

- 50 tons of gravel have been used on Little Shore Drive so far.
- Grader and Ditching work continue.
- Additional gravel will need to be purchased but Mark Graffam informs Jeff that the Budget needs review before agreeing to additional purchases.
- Mark Graffam notes he was made aware that the DPW has been using a method called V-Ditching and would like to review additional results using this method.
- DPW focus is continuing of much needed ditching. DPW is aware of the Budget review before addressing additional road repairs due to the need of additional gravel.
- Jeff notes that preparation for winter, Commissioners consider the future purchasing of sand and salt when reviewing the Budget.
- DPW assisted Simply Water in the Water Hook-up at Bern Drive for the property located at 22 Huttwil.

5. Scheduled Public Appearance: Ian Hays from Simply Water @ 9:19am

- **List of Materials to purchase from EJP. Mark Graffam makes a motion to allow Simply Water purchase of materials, totaling \$4,432.08. Nancy Cole 2nd and the motion is passed 3-0-0. These materials will be stored at DPWII. Mark Graffam adds that a method of inventory for such purchases must be established.**
- Mark Graffam informs Ian that Nick Sceggell, Engineer has provided the Como Zone PRV Proposal. Commissioners must review.
- Muddy Beach Wells have had independent testing and results find elevated levels of Bacterial and Uranium. These wells will be flushed gain but they do remain off-line.

6. Recess Public Session and move to Non-Public Session

Mark Graffam makes a motion to recess out of Public Session into 91-A:3IIc Non-public.

Roll Call vote: Mark Graffam –	yes
Nancy Cole -	yes
Wooda McNiven -	yes

7. Recess Non-Public to continue at the VDOE Office @ 11:22pm

8. Non-Public Session continued at VDOE Office @ 12:33pm

9. Recessed Public Session continued at VDOE Office @ 12:50pm

- **Mark Graffam makes a motion to have Minute Man Press produce both digital and physical copies of the Curb Stop Books, located at the VDOE Office and at DPWI. Nancy Cole 2nds and the motion is passed 3-0-0.**
- Mark Graffam comments on the possibility of reenacting the Water Advisory Committee.

10. Signature Items

- **Transfer Request of \$4,500.00 from BNH Water Project 2020 to Northway Water Assessment Account. Mark Graffam makes a motion to sign. Wooda McNiven 2nds and the motion is passed 3-0-0.**
- **Driveway Application fee and letter to owner at 25 West Bergamo/5 Omega Place. Mark Graffam makes a motion to sign reimbursement check and letter. Wooda McNiven 2nds and the motion is passed 3-0-0.**
- **Permit for Operations for 38 Bern Dr. Mark Graffam makes a motion to sign permit. Wooda McNiven 2nds and the motion is passed 3-0-0.**
- **Water Hook Up Application Results for 42 Bern Drive. Mark Graffam makes a motion to sign. Wooda McNiven 2nds and the motion is passed 3-0-0.**
- **Jeff DeMartino's Expense Reimbursement Request of \$17.70 for items needed for the 2018 Ram. Mark Graffam makes a motion to approve the request. Wooda McNiven 2nds and the motion is passed 3-0-0.**
- **Mark Graffam makes a motion to approve and sign the updated letter for 319 Grant – Big Pea Watershed Preservation Association. Wooda McNiven 2nds and the motion is passed 3-0-0.**

11. Additional DPW Items

- **Jeff DeMartino will investigate getting a quote for paving work to address areas on Lugano & Bristenstock.**
- **With review of the Budget, Jeff DeMartino supplied estimate of gravel needed to address additional road repairs. List of roads are but not limited to:**
 - **Huttwil**
 - **West & East Bergamo**
 - **Little Shore**
 - **Presidential**
 - **Forclaz**
 - **Salins**

Mark Graffam makes a motion to allow Jeff to purchase up to 50 truck loads of ¾" gravel. Nancy 2nds the motion and the motion is passed 3-0-0.

- **Jeff also advises that there may be a need to purchase Asphalt/Cold Patch to remedy the issue at 78 Oak Ridge Road.**
- **Jeff will provide weekly updates as to how much gravel was used and where. He will also provide the areas he anticipates addressing for the following week.**
- **Jeff DeMartino informs the Commissioners that he has been witness to excessive speeds used on District of Eidelweiss roads by a specific vendor driver(s). Mark Graffam makes a motion to draft a letter to the local corporate office of this vendor to inform them and that the Village District of Eidelweiss will now have an ongoing effort to document and track instances of excessive speeds and other issues witnessed and will report. Nancy Cole 2nds the motion and the motion is passed 3-0-0.**

12. Adjourn @ 3:20pm

Mark Graffam makes a motion to Adjourn the meeting. Nancy Cole 2nds and the motion is passed 3-0-0.

To view the meeting on video, please click on the following link:

[Village District of Eidelweiss Comissioners, Madison, NH 09/04/2024 \(youtube.com\)](https://www.youtube.com/watch?v=...)