

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, October 1, 2024

The Board of Commissioners met at 9:00am on October 1, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, DPW – Jeff DeMartino, Doug Prescott - Clerk and Administrator Jennifer Scully.

The meeting was videotaped by Carol Dandeneau.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to approve the 10/1/24 Agenda adding a 91-A:3 Non-Public session, to discuss employee issues, at the end of this public meeting. Nancy Cole 2nds and the motion is passed 3-0-0.

2. Approval of Minutes @ 9:01am

- **Mark Graffam makes a motion to approve the meeting minutes of 9/24/24 adding a comment about #6 – Old Business/Tabled Items and Wooda McNiven also makes comment about correcting #4 – DPW, bullet 1 and adding to #9 - Correspondence. Nancy Cole 2nds and the motion is passed 3-0-0, with amendments.**

3. Approval of Manifest @ 9:02am

- a. **Mark Graffam makes a motion to approve the 10/1/24 Operations and Payroll Manifest of \$9,200.43. Nancy Cole 2nds the motion and the motion is passed 3-0-0.**
- b. **Mark Graffam makes a motion to approve the 10/1/24 Water Assessment Manifest of \$65.98. Nancy Cole 2nds and the motion is passed 3-0-0.**

4. DPW - Jeff DeMartino

- **DPW has good stock of gravel to begin laying out at Presidential and end of Oak, which had ditching completed last week.**
- **Some tree stumps have been marked and need to be grinded down in preparation for winter.**
- **Areas at the Ledge have been marked for jackhammering and Jeff will be seeking bids from vendors for this work to be done**
- **DPW Employment candidate has fallen through. Jeff hopes we can follow-up with the Town of Tamworth selectman to see if we could obtain some leads, they said they had.**
- **Jeff, Tony Eldridge and Doug Prescott will coordinate to remove rafts tomorrow, Wednesday, October 2nd.**

- The power ventilator, from the old oil furnace at DPW1, has been removed and the wall has been patched. Jeff will insulate and patch up on the outside. Mark Graffam adds that when the system was replaced at the office, the metal material was left on the ground, outside. Jeff will review to dispose of these items as well as some additional scrap items.
- Mark Graffam advises that trying to sell the old oil tank has produced no buyers and should be disposed of as well.
- Mark Graffam also mentions the pile of old tires at DPW1 will need to be disposed of.
- Water drainage on Diessbach Dr. has a culvert, installed by the district, can no longer function due to the landscaping being done by a Diessbach property owner. The owner has added 6" stone and now has buried the entrance of the culvert, preventing water drainage. It also looks like the ditch line has been filled. Water now will rush across the road. Mark Graffam authorizes that a letter be drafted, with the intent to send to this owner via certified mail.
- Jeff advises that he will work to reshape both ends of the Class VI to Class V road of Thusis so water drainage will occur as it should.
- Mark Graffam advises that an additional letter be drafted to the owner of the property at Class VI – Adelboden that it is a violation of blocking a roadway for the purpose of storing debris, he has removed from the property, &/or materials to be used on the property.
- Doug Prescott adds that it was mentioned that when the rafts are pulled, for storage, that the position of the raft be placed as such where the raft could be used as a method to aid individuals putting ice skates on and allow easy access onto the pond. Jeff is concerned about the pond water level when the draw down is done, when freezing occurs and then when spring thaw happens. Mark Graffam advises we should hold off so water levels could be observed during these times.
- Boats should be removed from the Kayak Racks by November 11th.

5. Public Appearance/Comments1 @ 9:40am

- Village District property owner, Bob Simmons advises that a neighbor's tree has fallen onto his property and destroyed/damaged a shed and came very close to hitting the home. Mr. Simmons is looking for the board to provide the name, address and any contact phone for this neighbor. Mark Graffam advises Mr. Simmons that this would be considered a civil type of issue, and the board will not be involved in issues of this nature. Mark Graffam directed him to the Madison Town Hall office where he may obtain the information he is looking for.

6. Old Business/Tabled Items @ 9:50am

- Profit Loss report will be done for meeting on 10/8/24.
- **Mark Graffam makes a motion to release payment to Chadwich BaRoss. Nancy 2nd and the motion is passed 3-0-0.**
- Items remaining on the Credit Card Application checklist has been submitted and we are awaiting response.
- **Mark Graffam makes a motion to schedule the "Special Meeting" with the Commissioners and Village District owners on Saturday, October 26th at 10am at the Madison Town Hall. Nancy**

Cole 2nds and the motion is passed 3-0-0. Mark Graffam will ensure the room is available, and Jennifer will reach out to Madison TV.

- Nancy Cole makes a motion to approve a draft for an addition &/or update to the VDOE Policies, using last week's meeting minutes regarding the use of the VDOE DPW – Highway Resources. Wooda McNiven comments that the same addition, made for the minutes of last week, also be used in the wording for this policy. Mark Graffam 2nds and the motion is passed 3-0-0, with amendment.

7. Signature Items

- Driveway Construction Revoke letter to owner at 13 Thusis. Mark Graffam makes a motion to sign this letter. Nancy Cole 2nds and the motion is passed 3-0-0.
- Letter regarding yard debris to owner at 3 Bristenstock. Mark Graffam makes a motion to sign the letter. Nancy Cole 2nds and the motion is passed 3-0-0.

8. Commissioner's Concerns/Reports @ 10:08am

Mark Graffam

- A Bristenstock owner has expressed to Mark the interest in acquiring a lot right next to the lot they currently own for the purpose of merging and building a garage. Mark advises that this may use the Greenspace Ordinance voted in last year. The assessed value of this lot is \$16,000.00 and is the minimum amount that will be used when bidding would occur.
- FEMA meetings begin again this week. The focus now will be mitigation for upcoming work to be done and reimbursement for work we do to prevent/minimize future storm damage.
- Mark Graffam presents a printout of an illustration, from the state, that is currently used in the VDOE's Driveway Ordinance. Mark Graffam presents this to express the need for updates to the current ordinance. Explanation of the guidelines, given on the illustration, will need to be done as well to emphasize that the district roadways must be protected in any design and construction of driveways. This also brings attention as to where water hook up/curb stops should be placed. Because the current driveway ordinance requires the approval of a septic system design, the state's approval requires that the property have water access and must be at a specified distance from waste disposal. The plot plans being submitted do not currently show this information and we should consider additional specifications in the ordinance as to what is going to be required on plot plans/designs.

Nancy Cole

- Driveway inspections should occur on 29 Grison & 53 Bern. Commissioners agree to meet after 2:30pm at 29 Grison on Thursday, October 3rd.
- Nancy would also like to put together a list of District addresses that should be corrected as currently their listed address has no access to their home. Examples are 8 Eidelweiss Drive and 23 Jungfrau. Nancy will reach out to the town of Madison as they have a current listing.

9. Public Appearance/Comments2-Doug Prescott, Clerk @ 10:50am

- Regarding the “revoked” Permits for Construction. Doug wanted to be sure we are communicating this information with Bob Boyd at Madison Town Hall. Nancy Cole advises that we are providing this information to the Town of Madison and continue to do so, for their records.
- Regarding the scanning of the paper records, the printer/scanner currently used at the VDOE Office does not have the capacity of handling the scanning of documents that would require PDF/A capability. Mark Graffam suggests that this should be a Warrant Article for 2025 and asks that Doug do some research for the type of scanner required so we have an idea of pricing.
- The EPOA’s sandwich notice board, displayed at the Huttwil mailbox lot, has been taken away due to the recent vandalism. Ideas on where the EPOA may post “visible” notifications were discussed. The sandwich board was used as a “flag” to indicate news from the EPOA. The district has plans to repair/redesign their own board and the EPOA may consider installing something below the District’s Board.

10. Public Session recessed and will re-convene at the VDOE Office at aprox. 2:30pm on Thursday, October 3rd, 2024.

Mark Graffam makes a motion to recess the Public Session and move into 91-A:3(a)(c) Non-public (sealed) citing employee issue. Nancy Cole 2nds the motion and the motion is passed 3-0-0.

Roll Call vote:	Mark Graffam –	yes
	Nancy Cole -	yes
	Wooda McNiven -	yes

11. 91-A:3 Non-Public Session recessed @ 11:34am

Mark Graffam makes a motion to recess the 91-A:3 Non-public Session to re-convene at aprox. 2:30pm on Thursday, October 3rd, 2024. Nancy Cole 2nds and the motion is passed 3-0-0.

To view the meeting on video, please click on the following link:
[VDOE Commissioners Meeting, Madison, NH 10/01/2024 \(youtube.com\)](https://www.youtube.com/watch?v=...)