

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Wednesday, October 22, 2024

The Board of Commissioners met at 9:00am on October 22, 2024. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, Treasurer Dinah Reiss, Clerk Doug Prescott and Administrator Jennifer Scully.

The meeting was videotaped by Carol Dandeneau.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to approve the 10/22/24 Agenda. Nancy Cole 2nds and the motion is passed 3-0-0.

2. Approval of Minutes @ 9:01am

- **Mark Graffam makes a motion to approve the meeting minutes of 10/16/24 and 10/18/24. Nancy Cole 2nds and comments for amendments were made by Wooda McNiven on the 10/16/24 minutes. The motion is passed 3-0-0, with amendments.**

3. Old Business/Tabled Items @ 9:05am

- Notification from owner at 3 Reinach Place advising driveway work completed and ready for inspection. The meeting will recess to allow the Commissioners to complete the inspection today.
- **Credit Card received from Northway Bank. Mark Graffam makes a motion for Nancy Cole in the presence of Jennifer, cut up the Debit Card issued by Bank of New Hampshire. Vendor accounts doing auto debit payment will have to be updated. Nancy Cole 2nds and the motion is passed 3-0-0.**
- Updated Budget – P&L report was reviewed. Remaining items to research and update accordingly.

4. Commissioner's Concerns/Reports @ 9:28am

Mark Graffam

- FEMA meeting occurred Thursday last week, and projects are moving forward to assess award totals and Federal Share amounts to be distributed. NH Treasury has our old bank account information, and a form will be submitted to update them with the new Northway Operations Bank Account info. We were awarded \$7,200.00 under Project Water System Damage – Grison Road's Water Main.

- Moving forward with the 406-Mitigation Grants which will include the installation of isolation valves on Grison and the expanding of the water main with 4" at Aspen to Burgdorf.
- DPW provided a list of road ledges for jackhammering. Mark will review list for possible projects for FEMA 406-Mediation.
- Engineer's "Alternate" design for Grison culvert will be submitted to FEMA in hopes they will provide their cost estimate.
- With Commissioners agreement that Mark continue to work on Mitigation Projects with FEMA, Nancy Cole has agreed to assist in coordinating the NH DES Water System Cyber Security review of our water system as this relates to the upgrades pending with the SCADA System.
- Mark wants to remind the board of the need to have a budget for Cyber Security and for Information Technology monitoring.
- Owner of property on Upper Lake View continues to ask questions of the office. Mark Graffam points out that the owner may have a hard time in acquiring an approved septic design due to the slope of this lot. Recommended the owner fully review the VDOE's Water Ordinances.
- **Mark notes that there appears to be built structures on this Upper Lake View lot. Mark Graffam makes a motion to make an inquiry to Madison's Code Enforcer to verify if any Building Construction Permit(s) have been issued. Nancy 2nds and the motion is passed 3-0-0.**

Wooda McNiven

- Lead Line Service notification that needs to be sent to owners by November 15th per NHDES. Wooda working on the owner listing format for Minute Man Press.
- Wooda continues to receive the requested invoicing data from the Vendors.

Nancy Cole

- The MS535 has been reviewed & signed. Notification to the DRA has been completed.
- The MS434R (revenue) will be updated to reflect the actual amount when the DRA calls for review.
- It will also be announced that the VDOE will not offset the tax rate by using the unassigned fund balance.
- Motion Log has been updated.

5. Public Comments on Non-Agenda Items @ 9:58am

Doug Prescott, Clerk

- Investigation into a new printer/scanner for the office has begun. Is acquiring information from Porter Office and Staples. Warrant Article should be done by January 2025.

Joe Farnese – owner of 23 & 26 Diessbach Dr

- Discuss solutions for road water run-off onto his property. Agreed that Commisioners, along with the DPW, schedule to meet at the owner's property to discuss solutions.

6. **Public Session recessed @ 10:18am and will re-convene at the 3 Reinach Pl. to complete the driveway inspection.**

Mark Graffam makes a motion to recess the Public Session. Nancy Cole 2nds and the motion is passed 3-0-0.

12:24pm – 3 Reinach Pl. inspection completed, and Mark Graffam made a motion to approve for the Driveway for Operations. Nancy Cole 2nd and the motion is passed 3-0-0.

Mark Graffam makes a motion to buy two signs for Rigi Dr. for \$41.00. Nancy Cole 2nds and the motion is passed 3-0-0.

To view the meeting on video, please click on the following link:

[VDOE Commissioners Meeting , Madison, NH 10/22/2024](#)