

## VILLAGE DISTRICT OF EIDELWEISS

### Commissioner's Meeting

Wednesday January 29<sup>th</sup>, Thursday January 30<sup>th</sup> & Friday, January 31, 2025

The Board of Commissioners met at 9:00am on January 29, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Wooda McNiven, Commissioner Nancy Cole, Foreman Jeff DeMartino and Administrator Jennifer Scully.

The meeting on Wednesday, January 29<sup>th</sup> was videotaped by Carol Dandeneau. Meetings on Thursday, January 30<sup>th</sup> and Friday, January 31<sup>st</sup> were not videotaped.

#### Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

#### 1. Approval of Agenda

Mark Graffam makes a motion to approve the 1/29/25 Agenda, adding the recess of this public session, to resume at the VDOE Administration Office at 8:30am on Thursday, January 30<sup>th</sup>. There will also be a Non-public session at 11:00am today. Nancy Cole 2nds and the motion is passed, as modified 3-0-0.

#### 2. Approval of Minutes

- Mark Graffam makes a motion to approve the meeting minutes of 1/22/25. Nancy Cole 2nds and the motion is passed 3-0-0.
- Mark Graffam makes a motion to approve the meeting minutes of 1/24/25. Nancy Cole 2nds adding that Nancy Cole has submitted her declaration for candidacy for Commissioner – 3yr term and Doug Prescott has submitted his declaration for candidacy for Clerk – 2yr term. 1/24/25 meeting minutes motion passed 3-0-0.
- Mark Graffam makes a motion to approve the meeting minutes of 1/27/25. Nancy Cole 2nds and the motion is passed 3-0-0.

#### 3. Approval of the Manifest @ 9:05am

- Operations – Mark Graffam makes a motion to approve the Operations Manifest of \$6,461.70. Nancy Cole 2nds, and the motion is passed 3-0-0.

#### 4. Administrator Report

- Mark Graffam to look into the Jan. 24<sup>th</sup> reported “no water” issue on Blinden to verify if it was a water service issue.
- Wood McNiven makes a motion to align the Executive pay with the regular bi-weekly pay, the first payroll pay date of the month, if we move to a new payroll company. Nancy Cole 2nds and the motion is passed 3-0-0.

- The date for delivery of the new printer/scanner at the VDOE Administrative Office is still pending.

## 5. Commissioner Reports/Old Business & Tabled Items

- Jeff DeMartino has been informed that his “Winter Events” log should be supplied weekly for upcoming Commissioner’s meetings.
- Mark Graffam continues correspondence with the Engineer to finalize data required for a Warrant Article. The Engineer has had been in contact with the NHDES Groundwater Bureau who has advises him that we are required to have a “backup” well. They advised they would like us to keep the Muddy Beach system available and continue the testing while we develop the new “backup” well, now called DPW B-well.
- We are ok with the well head protection, and we are not aware that there is an active water conservation plan.
- Jungfrau well generator may require the installation of a retaining wall. We are waiting on the quote for the electrical design.
- Mark has asked the Engineer for pricing estimates on the installation of a 4-inch water main for Aspen to Burgdorf.
- The current design plan for the Como PRV is using 2-inch water main lines. This is critical for peak usage data to determine if a 4-inch should be considered in the future.
- **Wooda McNiven is still waiting for the IT Service proposals. Mark Graffam makes a motion that a recess of this meeting, to reconvene at the VDOE Administrators Office at 8:30am on Thursday, January 30<sup>th</sup> to pick a conference call meeting date with one of the IT Service Companies. Nancy Cole 2nds and the motion is passed 3-0-0.**
- Wooda McNiven has reached out to a contractor to discuss a quote proposal for outfitting the beach outhouses. It is agreed that the DPW will be responsible for filling the holes with the sand. A contractor will then be responsible for completing a 2-inch concrete platform on top and then modifying the outhouse to fit the porta-potty. We are not aware of any regulations or restrictions regarding sealing off the old porta-potty holes. Mark Graffam adds that Wooda inquire about using polypropylene fiber in the concrete mix.
- 2025 Proposed Warrant Article-draft review. Nancy Cole advises that any loan/bond articles must be at the top of the Warrant Article list and be first to be voted on. If a loan or bond is under \$100,000 it does not require a the 2/3rds super majority & secret ballot.  
**Mark Graffam makes a motion to add Warrant Article #2 for a loan of up to \$50,000 for the purpose of “Road Improvements”. Nancy Cole 2nds and the motion is passed 3-0-0.**
  - **Article 02, Article 04, Article 05, Article 10, Article 11, Article 12, Article 13 and Article 17** have been updated and modified.

## 6. Jeff DeMartino – DPW @ 10:42am

- Jeff advises that a representative from HP Fairfield will visit the garage to be sure the correct size springs, for the plows, are ordered.

- Jeff has arranged for someone to take a look at the DPW1 garage doors for seasonal maintenance and to offer solutions to a door needed at DPW2-salt shed.

**7. Non-Public Session citing 91-A:II @ 11:03am**

- **Mark Graffam makes a motion to recess the Public Session and move into a Non-Public Session, citing 91-A:IIc. Nancy Cole 2nds the motion.**

Roll Call Vote: Mark Graffam	-	yes
Nancy Cole	-	yes
Wooda McNiven	-	yes

**8. Public Session resumed at 12:36pm and has recessed, to continue at the VDOE Administration Office @ 8:30am on Thursday, January 30<sup>th</sup>.**

- **Mark Graffam makes a motion to move back into the Public Session and recess, to continue the public session at the VDOE Administration Office at 8:30am on Thursday, January 30<sup>th</sup>. Nancy Cole 2<sup>nd</sup> and the motion is passed 3-0-0.**

**9. Public Session resumed at the VDOE Administration Office @ 8:30am on Thursday, January 30<sup>th</sup>.**

- Wooda McNiven has scheduled a conference call meeting with Lakes Region Computer LLC to discuss IT Services. Meeting scheduled for Friday, January 31<sup>st</sup> at 9:30am.

**10. Public Session has recessed @ 9:15am**

- **Mark Graffam makes a motion to recess the public session, to resume at the VDOE Administration Office @ 9:30am on Friday, January 31<sup>st</sup>, to attend the scheduled conference call meeting with Lakes Region Computer LLC.**

**11. Public Session resumed at 9:30am on Friday, January 31<sup>st</sup> and will move to a Non-Public Session citing 91-A:II.**

**12. Non-Public Session citing 91-A:II@ 9:32am**

- **Mark Graffam makes a motion to move into a Non-Public Session, citing 91-A:IIc. Nancy Cole 2nds the motion.**

Roll Call Vote: Mark Graffam	-	yes
Nancy Cole	-	yes
Wooda McNiven	-	yes

- Video conference call with Lakes Region Computer to discuss IT Services needed at the VDOE Administrators Office and request quote data for a Warrant Article.

**13. Public Session resumed @ 10:04am**

**Mark Graffam makes a motion to move from Non-Public back into Public Session. Nancy Cole 2nds and the motion is passed 3-0-0.**

**14. Adjourn Public Session @ 10:05am**

**Mark Graffam makes a motion to Adjourn Public Session. Nancy Cole 2nds and the motion is passed 3-0-0.**

To view the meeting on video, please click on the following link:

[VDOE Commissioners Meeting, Madison, NH 01/29/25](#)