

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, April 1th, 2025

The Board of Commissioners met at 9:00am on April 1, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, Treasurer Dinah Riess, Clerk Doug Prescott, Jeff DeMartino, DPW Foreman, Ian & Noah from Simply Water and Administrator Jennifer Scully.

The meeting was videotaped by Carol Dandeneau.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to approve the 4/1/25 Agenda. Nancy Cole 2nds. The motion is passed 3-0-0, with amendments.

2. Approval of Minutes

- **Mark Graffam makes a motion to approve the meeting minutes of 3/25/25. Nancy Cole 2nds. Mark Graffam advises of an amendment to Wooda McNiven's report to note that there has been no water released into the water system from the Muddy Beach Wells since November 26, 2024. The motion is passed 3-0-0, with amendments.**

3. Approval of the Manifest

- **Operations – Mark Graffam makes a motion to approve the Operations & Payroll Manifest of \$14,863.07. Nancy Cole 2nds, and the motion is passed 3-0-0.**

4. DPW – Jeff DeMartino, Foreman

- **Mark Graffam makes a motion to allow Jeff DeMartino to pull boards at the Dam during the beginning of the Spring season, should he feel it is necessary. A prior motion allowed Jeff the authority, to pull boards during the Fall draw down, between October 11th and October 14th Annually. Nancy Cole 2nds and the motion is passed 3-0-0.**
- **Mark Graffam makes a motion to allow Jeff to purchase an impact gun for up to the amount of \$400.00, to replace the one they had which is no longer useful. Nancy Cole 2nds and the motion is passed 3-0-0.**
- **Revision of the ad for the full-time DPW position must be done so it may be posted for this coming Sunday's addition of the Conway Daily Sun. Mark Graffam will work on a draft for review.**
- **Finishing road clean up of snow from this past storm.**
- **The 2019 Dodge will be going in for it's routine service.**

- Parts ordered for the 2018 Dodge have come in. The vehicle will be out of service for up to 3 days for repairs.
- Jeff wants to advise that both he and Tony will be making shirt purchases. About 12 shirts will be ordered.
- Springs came in for the plow wings and Jeff and Tony will be working to install the new springs.
- Jeff would like to order new floor mats for the Dodges. Advises they are about \$150.00 a set at NAPA
- Roller used onto roads, after gravel has been put down, is too old and worn to continue to try and keep repairing. Jeff will investigate the cost of renting this type of equipment.
- Jeff has chosen June 16, 17 & 18 for the catch basin and culvert cleanings that are to be contracted out. He says there are 7 to 9 basins and about 290 culverts.
- Mark Graffam informs that he will begin working on the reimbursement submissions to the State of New Hampshire, for the storm of 2023. Work being done this year should be done in parallel with the contractors and co-ordinate plans to submit for reimbursements based on projects being done. October will be the timeframe for the ledging work.

5. Water – Ian Hayes from Simply Water @ 9:40am

- Flushing of about 10,000 gallons, to the ground, at the Muddy Beach Wells for the water testing. Notification that we are still exceeding the limit for Uranium. Mark Graffam comments that he has seen misinformation posted on social media that the water is not drinkable in Eidelweiss due to Uranium. It must be made clear that *no* water from the Muddy Beach Wells have been released into the Water System since November 26, 2024.
- Ian reminds that the pump at the DPW-A Well should be replaced, as it has reached the 7-year potential end of life and has had a few reported trips to the system. Ian's approach would be to run the Muddy Beach Wells dry, onto the ground, so we can have an idea of how long the wells can run until dry. During this time, he will do some water testing. This data will be used to begin working up a plan for Uranium filtration equipment to be installed at Muddy Beach. First would be to install a platform for the equipment and Ian does recommend that the platform be done in concrete. Ian is confident the filtration equipment will fit at Muddy Beach and is an estimated cost of \$30,000.00. The cost really depends on the flow rate of water going through the filtration equipment. Ian's estimate for maximum usage for Muddy Beach, while the DPW-A Well is taken offline, is about a day and a half. This would not be enough water to supply the water system, and it is about 3 to 5 days to replace a pump, with no other issues that could potentially develop. Installing the mediation equipment could keep Muddy Beach as a short term/long term backup solution. Nancy Cole reminds us that DPW-A Well is dependent on Jungfrau and should anything happen at Jungfrau, DPW-A would be inoperable. (Please note: Jungfrau would not pass DPW's water to Reinach.
- Jennifer will reach out to Tom Therien at EII for status of new computer and when we can expect him at the office to continue with investigation of SCADA System alert function. Ian advises he would make himself available should Tom need his assistance.

- Shutting off the bleeders are coming as well as seasonal flushing. There may be outages during the flushing and notification on the VDOE web site must be made a week before.
- Leak detection usually occurs during this time as well.
- Water valve turn off has occurred at 1 Bristenstock because of the leak at the homeowner's line.
- Ian will review and consider doing an estimate for installing isolation valves on Grison.

6. **Administrator's Report @ 10:32am**

- a. 2025 Water Usage bills are going out this week by email (if an email is provided) and others will be mailed. Payment must be made by check only and is due by May 1, 2025.
- b. Libby Computer to visit the office to begin the installation of IT Services.
- c. The implementation of a new payroll service with ADP has been completed and the first pay period is this Friday.
- d. Mark Graffam has provided the Cash Flow Report document to re-introduce its use as it will be helpful in determining the amount of a TAN Loan request.

7. **Signature Items @ 10:38am**

- **Porter Office Contract and Rental Agreement. Mark Graffam makes a motion to sign. Nancy Cole 2nds and the motion is passed 3-0-0.**
- A letter received at the office, addressed to Mark Graffam, from Landmark Dividend asking about the leasing of the cell tower. Mark will reach out to inquire.

8. **Commissioner's Concerns/Reports @ 9:39am**

Mark Graffam

- Mark will destroy the old printer and take it to the transfer station.
- **Draft notes and letter for the auction of the 18 Bristenstock lot, owed by the VDOE. Mark Graffam makes a motion that the minimum bid will be \$16,900.00 and the sealed bids will be due at the VDOE Office no later than 4pm on Friday, June 6th, 2025. Nancy Cole 2nds and the motion is passed 3-0-0.**

Nancy Cole

- Nancy has updated the motion log and will distribute to the Commissioner's this week. During her review she noted items that should be policies to be updated such as road posting of weight limit timings, updated cost of copies that may be required per 91A request requirements and the draw down timing for pulling boards at the Little Pea spillway.
- Nancy advises that the minutes from an Annual Meeting should be a separate document apart from any attachments provided at the meeting. The posting on the web site should have two separate documents. One being the written minutes, and the other is the documents which were provided at the meeting.

9. **Adjourn @ 10:55am**

- **Mark Graffam makes a motion to adjourn. Nancy Cole 2nds and the motion is passed 3-0-0.**

To view the meeting on video, please click on the following link:

[VDOE Commissioners Meeting, Madison, NH 04/01/25](#)