

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, April 15th, 2025

The Board of Commissioners met at 9:00am on April 15, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, DPW Foreman Jeff DeMartino and Administrator Jennifer Scully.

The meeting was videotaped by Carol Dandeneau.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to approve the 4/15/25 Agenda adding potential of adding a Non-public session, at end and that the public meeting will recess and to continue at the Grison culvert on 4/16/25 at 9am. Nancy Cole 2nds. The motion is passed, with amendments.

2. Approval of Minutes

- Mark Graffam makes a motion to approve the meeting minutes of 4/9/25. Nancy Cole 2nds. Mark Graffam makes one amendment. The motion is passed 3-0-0, with amendment.

3. Approval of the Manifest

- Operations & Payroll – Mark Graffam makes a motion to approve the Operations Manifest of \$14,715.65. Nancy Cole 2nds. Mark Graffam would like to hold the payment to \$2,767.00 to get clarification on the price of gravel & stone as it appears on the invoice. The motion is passed 3-0-0.
- Water – Mark Graffam makes a motion to approve the Water Manifest of \$1,835.71. Nancy Cole 2nds and the motion is passed 3-0-0.

4. DPW – Jeff DeMartino, Foreman

- Jeff advises that the road weight ban notice will be removed today.
- Some cold patch has been put down to repair potholes on Eidelweiss.
- Continue getting the trucks and equipment ready for when it is time to lay out more gravel on the roads, where needed.
- While obtaining water tests and additional data, needed for the Engineer, the Water Operator has installed a fill pipe at the Muddy Beach Well. This will allow for a hose connection so the DPW may fill their water tanks.
- Mark Graffam will supply Jeff with FEMA's cubic yard measurements for replenishment of gravel on the Eidelweiss roadways. Jeff will work with Jennifer to indicated amounts used to report to FEMA. This should include man hours used in in completing these FEMA projects.

- Jeff advises that an old sander, stored at DPW, is no longer going to be of any use and would like to dispose. Jeff also advises that there is an old oil heating tank that should be disposed of as well. Mark Graffam makes a motion to allow Jeff to dispose of these items. Payment received from disposing of this type of material is posted as “income”. Nancy Cole 2nds the motion and the motion is passed 3-0-0.
- Jeff is aware that the EPOA wishes to do the “meet and greet” this year. Jeff will discuss with Tony Eldridge to narrow down a day that will work best for them.

5. Water @ 9:31am

- Nick Sceggell, Engineer with DuBois and King, will appear next week at the Commissioner’s Meeting, Tuesday, April 22nd at 9am. The purpose is to discuss the Muddy Beach Uranium Ion Filtration System design and other projects.

6. Administrator’s Report @ 9:34am

- a. Use of the new Commissioner’s email is on hold. Mark Graffam makes a motion to allow the VDOE reimbursement to the Commissioners for purchase of Microsoft Office product. Nancy Cole 2nds and the motion is passed 3-0-0. This may help resolve the issue to access the new email.

7. Commissioner’s Concerns/Reports @ 9:40am

Mark Graffam

- DPW Inventory Log should start as soon as Jeff can supply Jennifer with a listing and vendors purchased from.
- Muddy Beach Pump house has a few leaks that should be addressed. Mark will reach out to the Water Operator for status on fixing these leaks as the dehumidifier is running constantly.
- Nancy Cole reminds us that for the DPW to access the fill pipe, they will need access to the Muddy Beach Pump House. This will be discussed in a non-public session.
- Now that the road ban is lifted, Mark will reach out to Hoyt Concrete to begin on the concrete pad installation at Muddy Beach.

Wooda McNiven

- Uranium notification must be mailed by May 8th and Wooda has reached out to Minute Man Press for a cost estimate for a two-page mailer. The information page will be drafted and reviewed.
- The conference call meeting with NH DES was informative and the direction the VDOE is embarking with installing filtration equipment at Muddy Beach, pump replacement at DPW-A Well and installing a new well was received with a very positive response. Mark Graffam will work up a notification document to post on the website, message boards and social media.

Nancy Cole

- Driveway application and permits should start again in the next few weeks. Driveway at Class VI Adelboden still has not sent a driveway application. Reminder letter, to the owner/contractor, should occur and depending on the response will determine if the issue

requires legal review. Mark Graffam hopes that a draft may be done, and a letter composed for signature, out of session.

8. Correspondence @ 9:55am

- **Mark Graffam makes a motion to accept the EPOA's invitation to their Annual Meeting, to be held on Saturday, May 24, 2025. Nancy 2nds and the motion is passed 3-0-0.**
- Kayak Portal reservations. Reservations begin today.

9. Recess @ 9:58am

- **Mark Graffam makes a motion to recess the public session and will re-convene at 9am tomorrow, April 16th at the Gison culvert. Nancy Cole 2nds and the motion is passed 3-0-0.**

To view the meeting on video, please click on the following link:

[VDOE Commissioners Meeting, Madison, NH 04/15/25](#)