

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, April 29th, 2025

The Board of Commissioners met at 9:00am on April 29, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, Treasurer Dinah Reiss, Foreman Jeff DeMartino, Clerk Doug Prescott and Administrator Jennifer Scully

The meeting was videotaped by Carol Dandeneau.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to approve the 4/29/25 agenda. Nancy Cole 2nds for discussion. Mark Graffam adds that this meeting will be recessed to complete a driveway inspection on Blinden Drive. Motion is passed 3-0-0 with amendment.

2. Approval of Minutes

- **Mark Graffam makes a motion to approve the meeting minutes of 4/22/25. Nancy Cole 2nds and both Mark Graffam and Wooda McNiven provide amendments. The motion is passed 3-0-0, with amendments.**

3. Approval of the Manifest

- **Operations – Mark Graffam makes a motion to approve the Operations & Payroll Manifest of \$12,600.18. Nancy Cole 2nds and the motion is passed 3-0-0.**

4. DPW – Jeff DeMartino @ 9:09am

- **Condition of the Kayak Racks. Jeff will make himself available should the EPOA Volunteers need assistance. Location of the Eidelweiss Beach rack is limited if there are plans to try and move it.**
- **Jennifer will locate the Release and Waiver form at the office. Review for any modifications.**
- **Last time picnic tables were purchased they were purchased at Lowes for approximately \$200.00, assembled. The one at the Summit does need to be replaced. Jeff will look at the condition of the other tables in the District.**
- **Swim platforms should go in before Memorial Day. Some of the platform ladders should be looked at. We should try to have at least two platform floats stored at the DPW; in case they need to be replaced. Jeff will get the current pricing before ordering.**
- **Trucks have been stripped of the winter equipment and all has been washed.**
- **Scrap metal has been taken to the junk yard.**
- **Some gravel needed to be used where the spreader is hung, to allow easier access. Approximately 5 cu yards of gravel was used.**

- Some light grading and some calcium have been put down on Eidelweiss Drive.
- Portion on Huttwil has been graded.
- All boards are in at the Dam.
- **Blower attachment for the John Deere is still not functioning. John Deere continues to advise they are working on a solution, but this has been an issue since last year. Wooda McNiven makes a motion to allow Jeff to rent a blower for up to \$1,600.00 for a few days. Mark Graffam 2nds the motion for discussion. Mark Graffam feels that renting a blower at a cost of \$1,600.00 for a few days is not necessary. Wooda McNiven's motion has been taken off the floor.** Jeff is looking for the Commissioner's assistance to address this issue with John Deere. Jennifer will try and locate the John Deere Contract so it may be reviewed in preparation to contact the John Deere dealer. After the phone call, a letter will be sent as follow-up.
- **The two 20mph signs have been installed at the entrance of Eidelweiss Drive. Mark Graffam makes a motion to allow Jeff to purchase one 20mph sign that will be installed at the Big Loop. Nancy Cole 2nds and the motion is passed 3-0-0.** Discussions will be made later if additional signs need to be purchased and installed.
- Road ditching will begin when Tony Eldridge is back from vacation. Appenval Way will be first. Plan is work on ditching of roads while ledging work is being done on other roads, with the contractor. Class VI Bristenstock and other areas to be identified where some of the ditching material can be placed.
- Jennifer will look to see if the porta potties, for the beaches, may be delivered for Memorial Day week.

5. Water @ 10:12am

- Final draft review for the Uranium Notification Letter. Wooda McNiven to do a last review of the mailing list and provide to Minute Man Press for mailing next week.

6. Administrator Report @ 10:14am

- Water Usage Bills due May 1, 2025. Late fees will be assessed shortly after, if no payment has been made.

7. Correspondence @ 10:15am

- **EPOA's notice of the Valley Cleanup Day, May 3rd. Request to post on VDOE Website. Mark Graffam makes a motion and Nancy Cole 2nds for discussion. Nancy Cole advises it is not common practice for postings of this kind to be displayed on the VDOE Website. Motion is voted – No, 0-0-3. Motion to respond to this request will be done by Jennifer. Nancy Cole 2nds and that motion is passed 3-0-0.**

8. Public Appearance/Public Comments – Doug Prescott

- Loon nest has been installed.
- EPOA hired a vendor to do some mulching. Mowing and trimming will start before Memorial Day.

- Commissioner's discussion at the EPOA Annual meeting, allow for ½ Q&A discussions.
- EPOA receiving inquiries that require a response from the Administrative Office. Doug has a template response to those inquiries and then will forward to the Administrative Office.

9. **Commissioner's Report @ 10:24am**

Mark Graffam

- Working on FEMA projects and the materials we bought in 2023. It will not be possible to submit for reimbursement of about 100 cu yards of material because we cannot provide locations where this material went.
- Draft letter for review next week, to mail final by certified to the abutters of the VDOE owned lot wishing to be purchased and merged. Enough time must be given to allow finalization of purchase by the title company and then scheduled with the planning board for the merge.

Nancy Cole

- Nancy wants to remind us of the needed reviews of the Driveway, Highway & Parking Lot and Water Ordinances. This would be for the purpose of updates and revisions of those ordinances. These discussions should be open as a public meeting and should be recorded. Once final drafts of these ordinances are completed, there must be a public hearing, posted 10 days in advance of the hearing and posted in the paper as well.

10. **Recess @ 10:43am**

- **Mark Graffam makes a motion to recess the public session and will re-convene at Blinden for a driveway inspection. Nancy Cole 2nds and the motion is passed 3-0-0.**

To view the meeting on video, please click on the following link:

[VDOE Commissioners Meeting, Madison, NH 04/29/25](#)