

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, June 24, 2025

The Board of Commissioners met at 9:00am on June 24th, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, DPW Foreman Jeff DeMartino and Treasurer Dinah Reiss.

The meeting was videotaped by **Carol Dandeneau** with Madison TV.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to discuss & approve the June 24th agenda, adding that a Non-public Session will be held, at the end, to discuss reputation. Nancy Cole 2nds and the motion is passed 3-0.

2. Approval of Minutes

- **Mark Graffam makes a motion to discuss & approve the meeting minutes of June 18 & 19th. Nancy Cole 2nds and both Mark Graffam & Nancy Cole have amendments. The motion is passed 3-0, with amendments.**

3. Approval of the Manifest @9:07am

- **Operations & Payroll – Mark Graffam makes a motion to discuss & approve the Operations Manifest in the amount of \$20,308.89. Nancy Cole 2nds and the motion is passed 3-0.**
- **Water – Mark Graffam makes a motion to discuss & approve the Water Assessment Manifest in the amount of \$3,020.12. Nancy Cole 2nds and the motion is passed 3-0.**

4. DPW – Jeff DeMartino, Foreman @ 9:09am

- Ditching has begun on Appenval.
- Will begin the installation of the speed bumps for the summer.
- No Parking signs have been put up around Boulder Beach and the signs at the Huttwil Parking Lot have been removed.
- **Jeff found a 10 Ton Limit sign at the shop and Mark Graffam makes a motion to discuss and approve of having this sign installed at the other end of Eidelweiss Drive. Nancy Cole 2nd and the motion is passed 3-0.**
- Gravel was purchased for the ditching work being done at Burgdorf. The other gravel purchases were used to fill potholes on other roads.
- Road grading will continue once Tony Eldridge is back from vacation this week.
- Grader has been brought to Albany Service Center to address issues with the wing tower.

- Low hanging wire on Interlaken was taken care of by the utility company.
- Eversource left a tree across the road and the DPW took it out of the way.
- Doing some grass trimming in areas around the mailboxes and kayak rack pathways.
- Branch hanging low on Burgdorf will be taken care of by the DPW.

5. Commissioner's Concerns/Reports @ 9:23am

Mark Graffam

- Mark notices quite a bit of grass growing in areas around Boulder Beach and asks Jeff to think about possible ways to control it.
- Mark continues to work on the cash flow regarding the FEMA reimbursements and how to best anticipate payments and coordinating projects.
- Mark will meet with Jeff to review the Culvert work completed last year, which was completed without the grader.
- The work done on Barden & Burgdorf, in 2023, has been approved by FEMA and now is in the hands of the State of New Hampshire for finalization.

Wooda McNiven

- Wooda will order the bracket for the video monitor Jennifer has already purchased through Amazon.

Nancy Cole

- Nancy advises that the driveway permit inspections cannot be completed today and will have to be scheduled at a later date, when the temperature is cooler.
- Nancy is advising that there must be a review, at some point, where the process for kayak reservations should be handled next year and forward. The current system is a reservation request through a portal, which was created by a property owner volunteer, that is not maintained or accessed by the VDOE Office.
- The excel spreadsheet of the payroll manifest should have the prior Commissioners' names and data removed. Mark Graffam makes a motion to remove the prior Commissioners' data from this document. Nancy Cole 2nds and the motion is passed 3-0.

6. Administrator's Report

- The Consumer Confidence Report for 2025 will be reviewed for approval or changes after the Non-public session, to be held today.
- Driveway permit inspections will occur on Friday, June 27th at approximately 9:00am but will start at 28 Bern Drive to meet with an owner regarding his driveway. This public session will recess to reconvene on Friday at 9:00am.
- **Sealed bid submission, regarding the Greenspace Ordinance, for a property merge with 20 Bristenstock. Bid submission is \$21,100.00. Mark Graffam makes a motion to move forward with the signing of Purchase and Sale and move forward with the process of merging the lot with the Madison Planning Board. Nancy Cole 2nds and the motion is passed 3-0.**
- The Highway & Parking Ordinance is waiting for final review with the Madison Chief of Police. Jennifer will reach out to the Chief for feedback.

- Mark Graffam makes a motion to sign the Driveway Permit for Construction for 10 Grandval Way. Nancy Cole 2nds and the motion is passed 3-0.
- Motion to sign the New Hampshire Retirement System Application form for the new DPW Employee. Nancy Cole 2nds and the motion is passed 3-0.

7. Recess Public Session & move into a Non-Public, citing 91-A:3,II (c) @ 9:58am – to protect reputation.

- Mark Graffam makes a motion to recess this public session and move into a Non-Public Session.

Non-Public Roll-call Vote:	Mark Graffam -	yes
	Nancy Cole -	yes
	Wooda McNiven -	yes

8. Resumed Public Session @ 11:09am

- Commissioners have approved the 2025 Consumer Confidence Report and authorized them to be posted and distributed via the website and email.

9. Recess the Public Session @ 11:10am

Mark Graffam made a motion to Recess the Public Session and resume on Friday, June 27th at 28 Bern Drive at 9:00am. Nancy Cole 2^{nds} and the motion is passed 3-0.

To view the meeting on video, please click on the following link:
[VDOE Commissioners Meeting , Madison, NH 06/24/25](#)