

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, September 23, 2025

The Board of Commissioners met at 9:00am on Tuesday, September 23rd, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, DPW Foreman Jeff DeMartino and Administrator Jennifer Scully.

The meeting was videotaped by **Aysia Morency** with Madison TV.

Public Meeting

At 9:01am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to discuss & approve the September 23rd agenda. Nancy Cole 2nds and Mark Graffam makes an amendment to recess the Public Session, at the end of the meeting, to continue at the VDOE Administration office at 2:00pm for a Non-meeting with the Attorney and then immediately move into a Non-Public Session, citing 91A:3,II (c & I) – reputation and legal issues. The motion is passed 3-0.

2. Approval of Minutes

- **Mark Graffam makes a motion to discuss & approve the meeting minutes of September 16th. Nancy Cole 2nds the motion. Wooda McNiven & Nancy Cole found one spelling and one grammar error. The motion is passed 3-0, with amendments.**

3. Approval of the Manifest @ 9:05am

- **Operations - Mark Graffam makes a motion to discuss & approve the Operations Manifest in the amount of \$9,146.05. Nancy Cole 2nds and the motion is passed 3-0.**

4. DPW @ 9:07am

- Continue with treating trouble spots on the roads and continue with treatments.
- The cost of renting a skid steer & grinder is too expensive. Jeff noticed at a property on Blinden, who appears to be prepping for some paving work, asks if this Vendor could be contacted for possible treatment at an area on this road. Mark Graffam will reach out to this vendor and make an inquiry.
- Culvert extension and ditch work has been completed at 7 Middle Shore.
- Contracted Black Dog Hardscapes for the ledge hammering and work should begin on Presidential and work its way down. The contract is for two days and should begin on October 14th.
- Jeff received an estimate from (John Deere) United Ag & Turf to address the issues we continue to experience with the blower. The estimate is \$5,890.00, with reduced labor cost. Labor costs

alone are \$4,890.00. Mark Graffam will reach out to the Service Manager to discuss this proposal further and review any other options.

- The raft from Thusis Beach was removed from the water for storage last week. It was brought to Jeff's attention that renters pulled the raft back into the water. In the inspection of the raft, Jeff observed that the ladder now has a visible crack and would not be stable to use next year. Currently, it does not appear that the raft or the raft floats are damaged. Jeff will be purchasing chains and locks to secure all the rafts for the fall/winter storage.
- No Trespassing signs, purchased at Walmart, will go up at the locked entrance gate at DPW 1.
- Still awaiting response for additional paving vendors.
- Still awaiting response from a vendor to complete crack sealing on Blinden this season.
- Burgdorf & Aspen Water Line Project will start on Tuesday, October 7th and into the following week. There will be road closures that must be posted, effected roads will be the intersection of Aspen & Burgdorf.
- Additional ditch work on Huttwil will hopefully be scheduled. Waiting for estimates and timing when this work may be done.
- FEMA reimbursement received in the amount of \$71,928.13 for Road & Ditching Re-establishment. Mark Graffam continues to compile and submit data for reimbursements.
- Cat-Z FEMA Reimbursement is eligible for 100% reimbursement and could be up to \$38,000.00
- Review of any change in the size of the divot at the Dam Spillway and methods of potential repair now that the water level is low.
- Sand piles on side of Eidelweiss were placed there by a homeowner. This sand does belong to the District.

5. Commissioner's Concerns/Reports @ 9:53am

Wooda McNiven

- Continues to work on gathering data for the Clean Fleets Grant Project

Mark Graffam

- Plans to hold Open Discussion Public Meetings for Eidelweiss Property Owners to discuss the direction of the Village District. This would be for the purpose of gathering data to submit a proposal for updates to the Madison Master Plan and allow for owners to discuss items that are important to them. These meetings will be scheduled on a weekend at the Madison Town Hall. More information regarding this will come later.

Nancy Cole

- Review of draft #4 for changes and modification of the Driveway Ordinance. Hoping for a final draft review by October 7th so it may be submitted for legal review. Additional modifications will be made, and additional review will be done in future Commissioner's Meetings.

6. Water @ 10:14am

- Water customers with delinquent dues will have notices posted at their property beginning October 1st and approximately one week later a work order request will be sent to the water operator to schedule water turn offs at the curb valves.

- **Review of the ‘Work Order Request Form’ for the purpose of the water operator submitting work order requests to the VDOE Administrative Office. Mark Graffam makes a motion to implement this form and provide to the water operator. Nancy Cole 2nds and the motion is passed 3-0.**
- **Call to EII regarding the status of the SCADA Computer & Software installation. This call will be made to them at the VDOE Administrators’ Office this afternoon.**

7. Administrator’s Report @ 10:19am

- **Driveway application for modification was received for 62 Huttwil Dr. Confirmation that the modification will in no way be impacting the roadway. The work is to enlarge the parking area that is further up the driveway and not anywhere near the curb cut at the roadway.**

8. Recess Public Session to resume at the Administrators Office at 2:00pm for Non-Meeting and then move immediately into a Non-Public Session after, citing 91A:3II (c & I) @ 10:22am

- **Mark Graffam makes the motion. Nancy Cole 2nds and the motion is passed 3-0.**

To view the meeting on video, please click on the following link:

[S&P Being Ready OLV :15](#)