

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Thursday, September 4, 2025

The Board of Commissioners met at 9:00am on Thursday, September 4th, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, DPW Foreman Jeff DeMartino and Administrator Jennifer Scully.

The meeting was videotaped by **Aysia Morency** with Madison TV.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to discuss & approve the September 4th agenda. Nancy Cole 2nds and Mark Graffam made an amendment to hold a Non-Public Session at the end of this meeting, citing 91A:3,II (I) – legal issues. The motion is passed 3-0.

2. Approval of Minutes

- **Mark Graffam makes a motion to discuss & approve the meeting minutes of August 26th. Nancy Cole 2nds and the motion. Mark Graffam has some clarifications to the minutes. The motion is passed 3-0, with amendments.**

3. Approval of the Manifest @ 9:am

- **Operations & Payroll – Mark Graffam makes a motion to discuss & approve the Operations & Payroll Manifest in the amount of \$17,853.85. Nancy Cole 2nds and the motion is passed 3-0.**
- **Water - Mark Graffam makes a motion to discuss & approve the Water Assessment Manifest in the amount of \$2,674.80. Nancy Cole 2nds and the motion is passed 3-0.**

4. DPW @ 9:09am

- Gravel & road shaping completed on Appenal & Thusis. Will continue with shaping, pothole filling and spot ditching. Then the laying down the calcium chloride begins.
- Entrance onto Grachen from Eidelweiss appears to have been widened but this is due to the cleaning out of the ditch lines.
- Jeff is aware of roads that need attention such as Upper Lake View and Presidential.
- Mark Graffam will review the road list with Jeff to outline and prioritize areas of roads for ledging.
- Estimates have been received for painting and the refurbishing of the Eidelweiss sign at DPWII.
- Inquiry from an owner on Grison regarding water flow that does not appear to be reaching the culvert and would like some investigation as to where this flow is coming from. Grison culvert has been cleared and although it is damaged and old, water does flow through it. Jeff has

agreed to meet with this owner to get a visual of what she is describing to assess if it could potentially be water main issue. Owner thanks the Commissioners for placing the dead-end signs and along with Apple Maps indicating that it is a dead-end, traffic turning around at her driveway has improved some.

- Jeff is assisting Wooda McNiven in obtaining information to submit the application for the Clean Fleets Grant.

5. Commissioner's Concerns/Reports @ 9:41am

Mark Graffam

- Mark sent a copy of the current Tower Agreement with Carroll County to the Jason Dennis, Attorney in Fryeburg, ME.
- Proposals from a few contractors for the Aspen/Burgdorf Project have been received. Mark should have final review ready by next week.
- Mark provided the engineer with Muddy Beach's new concrete floor with measurements.
- 2024 audited year-end unassigned fund balance of \$341,059.00.

Wooda McNiven

- A few weeks back a meeting was held by the Big Pea Porridge Pond Preservation and one of the discussions was the use of a type of material, other than sand, used to treat winter road conditions. It is a material from granite, and it has been used on Village District roads at one time, and it was discontinued because it is costly and when on roads it does not give the appearance that the roads have been treated. The pond is generally receiving sand from the brooks and streams in Eidelweiss. Not from the roadways.

6. Water @ 9:52am

- Repairs to the Lugano water leak posed minimal to no water interruption issues. Notification of water interruption is given as soon as we receive notification. Temporary pavement patch repairs will need to be done.

7. Administrator's Report @ 9:57am

- **Proposal from Cline Property Services. Mark Graffam has given Warren Cline the snow guards and sealants, previously purchased by the District. Mark Graffam makes a motion to approve \$1,150.00 for the deck board repairs and repairing and staining of the Dam bridge. This would come from the budget line item of Parks and Recreation. Nancy Cole 2nds and the motion is passed 3-0.**
- **Mark Graffam makes a motion to approve \$650.00 for the Muddy Beach Pump House exterior staining. This would come from the line item of General Government in Water Assessment. Nancy Cole 2nds and the motion is passed 3-0.**
- **Mark Graffam makes a motion to approve \$200.00 to repair the Huttwil bulletin board. This will come from the line item of General Government is Operations. Nancy Cole 2nds and the motion is passed 3-0.**

- **Mark Graffam makes a motion to approve \$300.00 for the staining of the Administrative Office entry way stairs. Nancy Cole 2nds and the motion is passed 3-0.**
- **Mark Graffam makes a motion to approve \$300.00 to fix the back entry way to the DPW1 garage. Nancy Cole 2nds and the motion is passed 3-0.**
- Village District – Class VI Road Waiver form (signed by the Commissioners) will be included in the revision of the Driveway Ordinance.
- **Water Hook-up Application from Class VI – 17 Rigi Drive. Mark Graffam makes a motion discuss and approve. Nancy Cole 2nds and the motion is passed 3-0.**

8. Signature Items @ 10:17am

- **Mark Graffam makes a motion to sign the approved updated Highway and Parking Ordinance. Nancy Cole 2nds and the motion is passed 3-0.**
- DPW will have to put up the updated 13 Ton Gross Vehicle Weight for Commercial Vehicles.
- **Mark Graffam makes a motion to order two Como St. street signs and one Burgdorf street sign. Nancy Cole 2nds and the motion is signed 3-0.**
- **Mark Graffam makes a motion to discuss and approve the Driveway for Operations for 22 Huttwil & 5 Grimsel. Nancy Cole 2nds and the motion is passed 3-0.**
- **Mark Graffam makes a motion to discuss and approve the Driveway for Construction (renewal) for 5 Sarnen (formally 42 Bern). Nancy Cole 2nds and the motion is passed 3-0.**
- **Mark Graffam makes a motion to sign the Permit for Construction Expiration letter to 32 Upper Lakeview Dr. Nancy Cole 2nds and the motion is passed 3-0.**
- **Mark Graffam makes a motion to sign the Permit for Construction Expiring letter to 26 Huttwil. Nancy Cole 2nds and the motion is passed 3-0.**
- **Mark Graffam makes a motion to sign the letter indicating no negative grade for 53 Bern. Nancy Cole 2nds and the motion is passed 3-0.**

9. Correspondence @ 10:26am

- Correspondence from owner at 47 Huttwil will be discussed in the Non-Public Session.
- Correspondence from a web site company that works with other Municipalities. Jennifer to verify that they comply with the dot.gov standards
- **Mark Graffam makes a motion to sign the Non-Attest Service Draft for the 2024 Audit Draft. Nancy Cole 2nds and the motion is passed 3-0.**

10. Non-Public Session, citing 91A:3II (I) @ 10:31am

- **Mark Graffam makes a motion to move into a Non-Public Session. Nancy Cole 2nds and the motion is passed 3-0.**

Non-Public Roll-call Vote:	Mark Graffam -	yes
	Nancy Cole -	yes
	Wooda McNiven -	yes

11. Non-Public & Public Session Adjourned @ 11:13am

- **Mark Graffam makes a motion to adjourn the Non-Public and Public Session. Nancy Cole 2nds and the motion is passed 3-0.**

To view the meeting on video, please click on the following link:
[Village District of Eidelweiss Commissioners September 4, 2025](#)