

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, October 28, 2025

The Board of Commissioners met at 9:00am on Tuesday, October 28th, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, Foreman Jeff DeMartino and Administrator Jennifer Scully.

The meeting was videotaped by **Carol Dandeneau & Evan Woss** with Madison TV.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to discuss & approve the October 28 agenda. Nancy Cole 2nds and Mark Graffam makes an amendment to hold a Non-Public Session, citing 91A:3,II (L) – for legal. The motion is passed 3-0, with amendments

2. Approval of Minutes

• Mark Graffam makes a motion to discuss & approve the meeting minutes of October 21st. Nancy Cole 2nds the motion. Mark Graffam and Wooda McNiven have spelling corrections and one clarification. The motion is passed 3-0, with amendments.

3. Approval of the Manifest

• Operations & Payroll - Mark Graffam makes a motion to discuss & approve the Operations Manifest in the amount of \$24,379.96. Nancy Cole 2nds and the motion is passed 3-0.

4. DPW @ 9:09am

- Jeff was successful in having United Ag & Turf remove the shipping charge from the bill on the hydraulic filter order. He is also having them investigate if the replaced filter was defective in some way, causing the leak.**
- The steering console, on the grader, requires a new piston to be installed. A new piston was ordered and received but Jeff finds it is not an installation that can be done in house. Mark Graffam makes a motion to have Albany Service Center inspect to have the repair done by them. Nancy Cole 2nds and the motion is passed 3-0.**
- The backhoe will be back in operation soon.**
- Mark Graffam makes a motion to allow Jeff to purchase the snow tires for the two Dodges for a cost of \$6,850.00 through Frechette Tire Service. Nancy Cole 2nds and the motion is passed 3-0.**
- Stump grinding work is completed.**

- A rock, pulled while completing the Aspen/Burgdorf project, left on Aspen must be scheduled to be removed.
- Some road clean up, firming and winter prep will be required on Aspen & Burgdorf, once the contractor finalizes the work.
- Some ditching done on Little Loop and gravel continues to be added, where identified.
- Areas on Lugano and Blinden will have some asphalt patch work done by DPW.
- Sand spreaders are prepped for winter and Jeff notes that there may be chain replacement purchases, when identified.
- Will begin the prep work on the plows and it is anticipated at least one plow will have to have the rubber edge replaced.

5. Commissioner's Concerns/Reports @ 9:31am

Mark Graffam

- **Estimate for ditch work on Huttwil was received from RL Heath and Sons. DPW has placed markings to indicate the priority ditch areas and notes that there is a culvert that needs to be fully replaced. Culvert replacement work must be a separate quoted item, as this will not be considered by FEMA for reimbursement. The ditch work can be considered by FEMA for reimbursement, and the scheduling of this work should be done soon. Nancy Cole makes a motion to move forward with scheduling of the ditch work on the marked areas on Huttwil, Platz and Bern, not to exceed the quoted amount of \$18,000.00. Mark Graffam 2nds and the motion is passed 3-0.**
- Jennifer will investigate scheduling a demo with the web site vendor for next week.
- **Mark Graffam makes a motion to draft a letter to the owner of Class VI-Rigi Dr. after there has been a recent review of the condition of the roadway. Nancy Cole 2nds and the motion is passed 3-0.**
- Request for FEMA to hold a conference call to discuss the Cat Z project reimbursement was not scheduled. Mark Graffam will follow up with FEMA.
- Movement on the SCADA upgrade has begun. Information was received from a recommended vendor regarding a new phone system. Jennifer will investigate whether a video conference could be held to review the proposal. This vendor, called Bretton Woods Telephone Company, has worked with EII in the past.
- Mark has asked for opinions on the electrical rates offered by Neighborhood Energy.

Nancy Cole

- **Nancy Cole has updated and distributed the Motion Log. Review of the log brings to light subjects to be reviewed for potential 2026 Warrant Articles. Mark Graffam suggests that a "Special Meeting" be held on Saturday, November 15th, for the purpose of identifying items for the Warrant Articles & 2026 Budget, with resident participation. Mark Graffam makes a motion to secure the Madison Town Hall Conference room and invite Madison TV for this "Special Meeting". Nancy Cole 2nds and the motion is passed 3-0.**

- “Special Meeting” held this Saturday highlighted items of concern from residences such as short-term rentals, Eidelweiss property access for ponds, pond ordinance, parking and the “right of way” access for the new proposed cel tower.
- **Treasurer nomination of Jane Gunn as Deputy Treasurer has been received. Mark Graffam makes a motion to approve and appoint this nomination. Nancy Cole 2nds and the motion is passed 3-0. Jane Gunn’s swearing in by the Clerk will occur later.**
- Driveway Ordinance updates to be finalized prior to scheduling the Public Hearing for it.

6. Water @ 10:13am

- The leak fix on Lugano has failed. Work Order will be submitted to the Water Operator to address.

7. Administrators Report @ 10:15am

- **Driveway Application for Paving received for 42 Oak Ridge Rd. Mark Graffam makes a motion to accept the application. Nancy Cole 2nds and the motion is passed 3-0. The Permit for Construction and Operation will be signed out of session.**

8. Old Business/Tabled Items

- Non-meeting video conference call with Attorney will occur at the VDOE Administrators Office this Wednesday at 2:30pm.
- Jennifer will attempt to reschedule next week for the web site demo.
- A FEMA conference call to discuss the CatZ project will no longer occur.

9. Signature Items @ 10:19am

- **Mark Graffam makes a motion to approve the vacation day request of Thursday, November 6th for Jeff DeMartino. Nancy Cole 2nds and the motion is passed 3-0.**

10. Non-Public Session, citing 91-A:3,II (L) & Adjourn the Public Session @ 10:21am

- **Mark Graffam makes the motion. Nancy Cole 2nds and the motion is passed 3-0.**

Roll-Call Vote for Non-Public Session:	Mark Graffam -	yes
	Nancy Cole -	yes
	Wooda McNiven -	yes

To view the meeting on video, please click on the following link:

[VDOE Commissioners Meeting, October 28, 2025](#)