

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, November 25th, 2025

The Board of Commissioners met at 9:00am on Tuesday, November 18th, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, Foreman Jeff DeMartino and Administrator Jennifer Scully.

The meeting was videotaped by **Aysia Morency** with Madison TV.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to discuss & approve the November 25th agenda. Nancy Cole 2nds and Mark Graffam makes amendments to recess this public session, to continue at the VDOE Administration Office today at 2:00pm to update the draft copy of the Driveway Parking Ordinance, for the meeting on Tuesday, December 2nd. This public session will also include a motion to hold a Non-Public Session, citing 91A:3,II (L) – for legal. The motion is passed 3-0, with amendments

2. Approval of Minutes

- Mark Graffam makes a motion to discuss & approve the meeting minutes of November 15th, which was the Special Budget Meeting. Nancy Cole 2nds the motion and the motion is passed 3-0.**
- Mark Graffam makes a motion to discuss & approve the meeting minutes of November 18th. Nancy Cole 2nds and the motion is passed 3-0.**

3. Approval of the Manifests @ 9:03am

- Operations and Payroll - Mark Graffam makes a motion to discuss & approve the Operations and Payroll Manifest in the amount of \$17,295.98. Nancy Cole 2nds and the motion is passed 3-0.**
- Water – Mark Graffam makes a motion to discuss & approve the Water Manifest in the amount of \$748.46. Nancy Cole 2nds and the motion is passed 3-0.**

4. DPW with the Foreman, Jeff DeMartino @ 9:08am

- Cold patch has been put down on Lugano and is ready for winter plowing. A compactor was rented from Colemans Rental.**
- Some spot ditching will be done on Huttwil Dr.**
- 2019 Dodge is having the state inspection now and while there some trip edge springs will be adjusted for the plow to work properly.**

- 2018 Dodge will go in for its inspection, once the 2019 is back.
- Mark Graffam is working on the plans for spring 2026 ditching and gravel work.
- Mark Graffam asks Jeff if he has ever had any issues, during winter plowing, with a triangle shaped driveway on Middle Shore as some vehicles are parked very close to the road's edge. Jeff advises that he has never had any problems with the vehicles parked at this address at any time during the years. Will make note if anything is observed during this coming winter.
- Jeff has purchased 2-tri-axel loads of road salt and 4-tri-axel loads of sand.

5. Commissioner's Concerns/Reports @ 9:26am

Mark Graffam

- Mark is working on another FEMA reimbursement project.
- NH Emergency Management will work with Nick Sceggel, Engineer, regarding the alterations in the Grison Culvert Project and permitting.
- An abandoned Ford pickup, which has been parked at what appears to be abandoned property on Oak Ridge Rd., has been vandalized. Madison Police is monitoring activity at this property. Madison Police also responded to a vehicle in the woods on Huttwil Dr.
- The Madison Police Chief will have input on the petitioned warrant article regarding beach parking.

Wooda McNiven

- Wooda advises that Minute Man press will send out the "dual" notification letter to the Village District Water Users this week. Notification back to NHDES will be completed and sent from the Administrators office. Cost of the mailing is approximately \$725.00.
- Madison Town meeting, held last week, spoke about their pending submission for the "Clean Fleet" Grant. Total cost for truck purchase is \$360,000. Potential grant reimbursement is \$255,000. Out of pocket expense, for the Town of Madison, would be \$155,000. According to the rules of the grant, the purchased vehicle must be registered and in use prior to any reimbursement consideration. This is what makes this grant potential a risky consideration and should be announced when discussing a warrant article.

Nancy Cole

- Driveway Ordinance-Draft review by the attorney will be done at the Administration Office later today and the final draft will be posted on the website prior to the meeting.
- Working on the year end encumbrance items, such as a few of the 2025 Warrant Articles, to carry into 2026.

6. Administrator's Report @ 9:59am

- **Mark Graffam makes a motion to approve the 2026 VDOE Holiday Schedule. Nancy Cole 2nds and the motion is passed 3-0.**

7. Old Business/Tabled Items @ 10:02am

- Regarding the Vertex Tower proposal, a review of the memo received from our attorney, in response to the inquiry on Oak Ridge stub "paper" roads was completed. Mark Graffam

attended the Madison Zoning Board of Appeals and found that the project now will use utilities poles for power delivery. This causes issue with any development the Village may want to pursue in the future. The Commissioners would like Jennifer to post this memo on the website.

8. Public Session recessed @ 10:10am and will resume at the VDOE Administrators Office today at 2:00pm

9. Non-Public Session, citing 91-A3,II (L) for Legal @ 10:10am

- Mark Graffam makes a motion to move into a Non-public session. Nancy Cole 2nds and the motion is passed 3-0.

Roll-Call Vote for Non-Public Session:	Mark Graffam -	yes
	Nancy Cole -	yes
	Wooda McNiven -	yes

10. Mark Graffam makes a motion to adjourn the Non-Public Session at 10:38am

- Nancy Cole 2nds and the motion is passed 3-0.

11. Public Session resumed @ 2:00pm with Mark Graffam, Nancy Cole & Wooda McNiven and Jennifer Scully

- Mark Graffam makes a motion to approve a year-end bonus of \$1,000.00 to each of the DPW staff members and \$1,100.00 to the Administrator. Nancy Cole 2nds and the motion is passed 3-0.
- Response to owner at 4 Aspen Dr. that the hydrant pipe is a blow-off and not a hydrant that the Fire Department would use.
- Hourly fees charged between two lawyer firms were reviewed.
- Commissioners signed letter to Camden National Bank to allow Jane Gunn's signature. Jane Gunn has been sworn in as a Deputy Treasurer.
- Moderator position is currently effective till 2027. Moderator plans to hold the position till the completion of the 2026 Annual Meeting and based on information provided by the NH Municipal Association, the Moderator may allow an "assistant" to step in the position and allow the Moderator to speak to a specific Warrant Article, that will be presented at the Annual Meeting.
- Final Draft of the Driveway Ordinance was completed for the Public Hearing.
- A call was made to inquire about the availability of an Auditor to complete our audit for 2025.

To view the meeting on video, please click on the following link:

[VDOE Commissioners November 25, 2025](#)