

**VILLAGE DISTRICT OF EIDELWEISS**  
**Commissioner's Meeting**  
**Tuesday, December 16th, 2025**

The Board of Commissioners met at 9:00am on Tuesday, December 16th, 2025. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, Foreman Jeff DeMartino Ian Hayes and Mike Norris from Simply Water and Administrator Jennifer Scully.

The meeting was videotaped by **Aysia Morency** with Madison TV.

**Public Meeting**

**At 9:00am Commissioner Mark Graffam calls the meeting to order.**

**1. Approval of Agenda**

**Mark Graffam makes a motion to discuss & approve the December 16th agenda. Nancy Cole 2nds and Mark Graffam make an amendment to hold a Non-public session, citing 91-A:3,II (a) – employee matters. Nancy Cole 2nds the motion and the motion is passed 3-0, with amendments.**

**2. Approval of Minutes**

- Mark Graffam makes a motion to discuss & approve the meeting minutes of December 9<sup>th</sup>. Nancy Cole 2nds the motion and both Nancy have spelling & modification amendments. The motion is passed 3-0, with amendments.**

**3. Approval of the Manifests @ 9:03am**

- Operations - Mark Graffam makes a motion to discuss & approve the Operations and Manifest in the amount of \$11,991.58. Nancy Cole 2nds and the motion is passed 3-0.**
- Water – Mark Graffam makes a motion to discuss & approve the Water Manifest in the amount of \$29,660.90. Nancy Cole 2nds and the motion is passed 3-0.**

**4. DPW with the Foreman, Jeff DeMartino @ 9:15am**

- Outfitting chains for the backhoe and grader are complete. Grader wing cylinder replacement is being worked on.**
- Prepping for the storm this week by pushing back snowbanks to allow for proper water flow direction.**
- DPW2 continues to have salt and sand taken from the sheds. Mark Graffam makes a motion to purchase a sign to indicate where the taxpayers supply of sand may be taken. Nancy Cole 2nds and the motion is passed 3-0. Mark Graffam also makes a motion to purchase another sign for the sand/salt shed indicating the restriction and possible prosecution. Nancy Cole 2nds and the motion is passed 3-0.**

- Homeowners &/or their contractors continue to push snow from driveways across the roadways and leaves a mess and needs to stop. Jeff will keep a log and notes of addresses so we may contact homeowners.
- Tony Eldridge to begin training on the grader this week.
- Wooda McNiven has created a document reporting system to be used by the DPW.
- The Commissioners and the DPW staff visited the Ossipee DPW and looked at their Western Star 6-wheel truck.
- Jeff is working on the listing for road ditching and culverts that will be needed.
- Nancy Cole has requested that Jeff supply the snow reports.
- Jeff is now set up with the new phone system mobile app and is functioning as expected.

#### 5. Water w/Ian Hayes with Simply Water

- Ian will try and ensure that we receive invoices in a timelier manner.
- Ian introduces Mike Norris who is training for the role of service writer/field technician.
- Future Simply Water purchases for VDOE projects or stock will clearly be labeled as such going forward.
- Numerous reports of high water pressure coming into homes. There is no mandate or requirement by the state for the Village District to correct high end water pressure readings. Our service line requirement is 200psi or above. Mark Graffam recommends that we send a public service email blast regarding pressure reducing valves in homes.
- Ian will try to install our new mobile phone system app this week.
- SCADA alert e-mail notifications issue appears to have been corrected.
- Mark Graffam will send the Como Zone PRV specs to the Burnham Company. Hope to begin the start of this project in the spring.
- A connection for a generator at Jungfrau is still needed and we hope to contract an electrician to address a few items for the VDOE.
- Our engineer continues to work on finalizing the specs for the Muddy Beach Uranium Filtration System.
- Ian reminds us about the age of the well pump at DPW1.
- Chem pump for DPW1 cannot handle the water pressure and another was purchased with rebuilding kits and will be installed.
- Some routine winter work will be done this week.
- Ian received the ok from the electric company that area, to be dug at Lugano, will be safe.
- Water hook-up on Rigi will have a change in where they want the water line. They will have to submit to us a new hook-up application.

#### 6. Commissioner's Concerns/Reports @ 9:55am

##### Mark Graffam

- Mark is working on the updated tower contract agreement with the Carrol Country Sheriff. Plan is to set a target date of December 30<sup>th</sup> and arrange for Madison Town Office to notarize for both parties.

- The engineer is still waiting for a response from NH Emergency Management regarding the proposed change for the Grison culvert design.

Wooda McNiven

- Wooda has completed the NH DES Certification forms for the Uranium and Lead Line Material notifications. Jennifer will send them to NH DES, informing them of the completion of the mailing.
- Information regarding the Western Star will be scanned and sent to the Commissioners.
- Wooda received the required paperwork from Camden National Bank, requiring signatures from the Commissioners and the Treasurer.

**7. Public Appearance- Doug Prescott, Clerk**

- **Doug discovered that there are statewide legislation changes to the election procedures for mail in ballots. Doug presented a materials packet to reflect those changes. He has also presented a quote from Minute Man Press for the cost of printing updated envelopes. Review of the ballot will reflect the correct term of 2 years for the Moderator. Doug has also created a log for ballot form colors. Nancy Cole makes a motion for Doug to order required 3 envelopes, quantity of 100 each at a cost of \$388.82. Wooda McNiven 2nds and the motion is passed 3-0.**
- EPOA volunteers are willing to build and pay for a prototype canoe/kayak rack. This would be for the purpose of future replacement of the racks currently at the beaches. Mark Graffam and Nancy Cole are not in favor of the idea of replacing or adding any new canoe/kayak racks at the beaches. This idea should be presented as a petitioned 2026 Warrant Article.

**8. Non-Public session, citing 91-A:3,II (a) – employee matters @ 10:28am**

- **Mark Graffam makes a motion to move into a Non-public session. Nancy Cole 2nds and the motion is passed 3-0.**
  - **Roll-Call Vote for Non-Public Session:**

|                 |     |
|-----------------|-----|
| Mark Graffam -  | yes |
| Nancy Cole -    | yes |
| Wooda McNiven - | yes |

To view the meeting on video, please click on the following link:

[Village District of Eidelweiss December 16, 2025](#)