

**VILLAGE DISTRICT OF EIDELWEISS**  
**Commissioner's Meeting**  
**Tuesday, January 13th, 2026**

The Board of Commissioners met at 9:00am on Tuesday, January 13th, 2026. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, DPW Forman Jeff Demartino, VDOE resident Robert D'Ambra and Administrator Jennifer Scully.

The meeting was videotaped by **Evan Woss** with Madison TV.

**Public Meeting**

**At 9:00am Commissioner Mark Graffam calls the meeting to order.**

**1. Approval of Agenda**

**Mark Graffam makes a motion to discuss & approve the January 13th agenda. Nancy Cole 2nds and an amendment to hold a Non-public session, citing 91-A:3,II (a) & (c) – employee related matters and contract issues. This Public session will also recess, to continue this afternoon at the VDOE Administration Office. Nancy Cole 2nds the motion and the motion is passed 3-0, with amendments.**

**2. Approval of Minutes**

- **Mark Graffam makes a motion to discuss & approve the meeting minutes January 6th. Wooda McNiven 2nds the motion and has one modification. The motion is passed 3-0, with amendments.**

**3. Approval of the Manifests**

- **Operations & Payroll – Mark Graffam makes a motion to discuss & approve the Operations Manifest in the amount of \$16,933.87. Nancy Cole 2nds and the motion is passed 3-0.**
- **Water – Mark Graffam makes a motion to discuss & approve the Water Manifest in the amount of \$11,586.25. Nancy Cole 2nds and the motion is passed 3-0.**

**4. DPW with the Foreman, Jeff DeMartino@ 9:09am**

- **Garage doors cables at DPW2 have been fixed temporarily as there really needs to be a full maintenance completed this spring. Mark Graffam and Jeff will continue to search for vendors that complete this type of work.**
- **Dodges will be going in, one at a time, for regularly scheduled maintenance.**
- **Jeff and Tony were able to complete building of one of two wing towers. Tony's welding work was exceptional.**
- **Jeff advises that the drainage issue, for a driveway on Huttwil, continues to be a drainage issue and is causing damage to the roadway. This is a non-permitted driveway, and notification must**

go to the homeowner. Commissioners will complete a written notification this afternoon, at the office.

- Community sand signs have been installed.
- Grader training continues, when able.
- Notification to the office of snow pile issue at the entrance of a driveway on Konstanz Place. Response to this homeowner will be made this afternoon at the Administration office.
- Wooda McNiven makes a comment to the public that the equipment used by the DPW is aging and is costing more each year to keep the equipment maintained and operational. There will be priority to seek a replacement for the 2009 International. Replacement Dodges should be considered as well.

## 5. Commissioner's Concerns/Reports @ 9:11am

### Mark Graffam

- Mark spoke with our representative at NH Emergency Management regarding the design for the replacement of the Grison Culvert. Response from DES is still pending and hopefully we should know more in about two weeks. Bid package for the Como PRV will be pursued.
- **Part-time DPW employee, Tony Eldridge's review occurred yesterday afternoon. Mark Graffam makes a motion to increase Tony's hourly pay rate to \$40.00 per hour. This will begin with this current pay period. Nancy Cole 2nds and the motion is passed 3-0.**
- A potential candidate for the open DPW position is in process.

### Wooda McNiven

- **Wooda makes a motion to complete a mailing for the recent Q4-2025 Uranium notification. This notice will include the missed Q2-2025 notice, from last month. Mark Graffam 2nds and the motion is passed 3-0.**
- The EPOA held a social event this past Saturday and advises that this was a very fun and successful event.

### Nancy Cole

- Nancy wishes to schedule a 2026 Budget Workshop. This workshop will be at the VDOE Administration office this Thursday, January 15<sup>th</sup> at 10:00am to 12:00pm.
- Commissioners will inform when they plan to do a road trip to HP Fairfield, to gather information for the purpose of replacing DPW equipment. Hoping to do sometime next week.

## 6. Administrator's Report

- Filing for open office positions are open, anyone wishing to apply may do so at the Administration Office Monday through Thursday 8:15am to 3:15pm and on Friday 8:15am to 5:00pm. Last date to apply is Friday, January 23<sup>rd</sup>.

## 7. Old Business/Tabled Items

- Interest on the loan from NHMBB must be made by Wire Transfer at Norway Bank, at a cost of \$25.00, no later than January 15<sup>th</sup>. Mark Graffam will arrange with the bank to make that payment.

**8. Signature Items@ 9:54am**

- **Money Transfer request from Water Hookup to Water Assessment Fund in the amount of \$500.00. Mark Graffam makes a motion to complete this transfer. Nancy Cole 2nds and the motion is passed 3-0.**
- **Waiver of Conflict of Interest between the VDOE and Carrol County regarding the Tower Agreement will be discussed in the Non-public session.**

**9. Non-Public session, citing 91-A:3II (a) & (c) @ 9:55am**

- **Mark Graffam makes a motion to move into a Non-public session. Nancy Cole 2nds and the motion is passed 3-0.**
  - **Roll-Call Vote for Non-Public Session:**

Mark Graffam -	yes
Nancy Cole -	yes
Wooda McNiven -	yes

**10. Public session and the Non-public session will recess @ 9:55am**

- Public session and Non-public session have recessed and will resume at the VDOE DPW1 and Administrative Office at 2:00pm today.

**11. Public session resumed@ aprox. 3:10pm at the VDOE Administrative Office**

- **Mark Graffam makes a motion to provide a bonus of \$400.00 to Tony Eldridge. Nancy Cole 2nds and the motion is passed 3-0.**
- **Mark Graffam makes a motion to provide Jeff DeMartino with a bonus of \$1,000.00. Nancy Cole 2nds and the motion is passed 3-0.**
- Email response to the owner on Konstanz Place regarding the driveway issue was completed.
- Email correspondence sent to the owner at 23 Huttwil regarding their use of a non-permitted driveway. Copy of the email was also sent to the owner by mail.

**12. Public session adjourned@ 4:23pm**

To view the meeting on video, please click on the following link:

[Village District of Eidelweiss Meeting January 13, 2026](#)