

VILLAGE DISTRICT OF EIDELWEISS
Commissioner's Meeting
Tuesday, February 10th, 2026

The Board of Commissioners met at 9:00am on Tuesday, February 10, 2026. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, DPW Forman Jeff Demartino, VDOE resident Robert D'Ambra and Administrator Jennifer Scully.

The meeting was videotaped by **Evan Woss** with Madison TV.

Public Meeting

At 9:00am Commissioner Mark Graffam calls the meeting to order.

1. Approval of Agenda

Mark Graffam makes a motion to discuss & approve the February 10th agenda. Nancy Cole 2nds and Mark makes amendments to the agenda to include a Non-public session, citing Reputation & Contract – RSA 91-A:3, II (c), Employee – RSA 91-A:3, II (a). The motion is passed 3-0, with amendments.

2. Approval of Minutes

- Mark Graffam makes a motion to discuss & approve the meeting minutes of February 3, 2026. Nancy Cole 2nds and Wooda McNiven has one spelling correction and Mark has two clarifications to be made. The motion is passed 3-0, with these amendments.
- Mark Graffam advises that meeting minutes for February 5th and minutes for the February 6th-2026 Budget Hearing will be reviewed and discussed at next week's Commissioners' meeting.

3. Approval of the Manifests @ 9:07am

- Operations – Mark Graffam makes a motion to discuss & approve the Operations Manifest in the amount of \$13,803.81. Nancy Cole 2nds and the motion. In review of the manifest, it is noted that Eastern Fuel does not reflect the correct payment amount. The correct amount paid to that vendor is \$638.66, revising the total Operations Manifest for \$10,549.63. The motion is passed 3-0, with correction.
- Water – Mark Graffam makes a motion to discuss & approve the Water Manifest in the amount of \$10,771.42. Nancy Cole 2nds and the motion is passed 3-0.
- Clarification was made that most of the Operations line items are paid with a split between the Operations Budget and Water Budget. The split is 85% Operations and 15% Water Assessment. However, in the case of the line item for Legal, split will depend on the legal charges pertaining to the type of issue. Most charges were for items listed under the Operations Account. Audit services are split 50% to Operation and 50% to Water. The amounts reflected on the 2025 Budget Spent, presented at the 2026 Budget Hearing is correct.

- **Mark Graffam makes a motion to continue to display the FEMA reimbursement total, listed on the weekly operations manifest. Future totals for the FEMA reimbursement totals will be split out, by project. Nancy Cole 2nds and the motion is passed 3-0.**

4. DPW with the Foreman, Jeff DeMartino@ 9:21am

- Jeff listed the few necessary items purchased, as discussed on the Operations Manifest.
- Dealt with a small winter event this past Saturday and the wing for the 2018 Ram rotted out and fell off. Wing and ram is now at Albany service to fix.
- High Street Sand & Gravel invoicing is on backlog due to their computer issues. Some of these invoices are from 2025 and it is imperative we pay these from the 2025 Budget as soon as possible.
- Continuing with high winging.
- The International needed a new hydraulic tank and piston adjustment.
- Mark Graffam will review the price comparisons between vendors for gravel and salt.
- Wooda McNiven updates us on the progress of the Clean Fleet Grant submission. First step in applying is completed and in process of moving into the second step. All appears to be in order and if we can continue completing the requirement for the second step, this project could be finalized with an approval decision in 8 to 10 weeks, or sooner.
- Mark Graffam has advised Jeff that it now makes sense that he be the point of contact for any additional requirements or clarifications in pursuit of a new Dodge Ram replacement.

5. Commissioner's Concerns/Reports @ 9:41am

Mark Graffam

- Mark reminds the Commissioners that a visit to the Summit Pump House, to view the interior condition should be scheduled. It would make sense to schedule a follow-up visit to review the condition of the roof, once the snow and ice has melted. Scheduling this will be done at next week's Commissioner's meeting.

Wooda McNiven

- Wooda presents a folder highlighting the second step and its informational requirements for completing the Clean Fleet Grant application submission. Mark Graffam advises that this meeting will recess at end and will resume at the VDOE Administration office this Thursday at 1:30pm.

Nancy Cole

- Nancy will arrange to come to the office, at some point, this week to update the Warrant Articles and submit them to the DRA.

6. Water @ 9:53am

- Construction quote received from the Burnham Company for the Comp PRV project. Mark Graffam will forward this quote to the Water Operator. Pipe information must be obtained from the Water Operator to the Burnham Company.

- Lugano project must be coordinated with the Water Operator and when rock hammering by Black Dog for completing the water line hook-up.

7. Signature Items @ 9:59am

- Request for Absence for Jennifer for March 16th and March 17th. Mark Graffam makes a motion to approve requests. Nancy Cole 2nds and the motion is passed 3-0.

8. Non-Public Session@ 9:59am

- Mark Graffam makes a motion to move into a Non-Public Session. Nancy Cole 2nds and the motion is passed 3-0.

Roll-Call Vote for Non-Public Session:	Mark Graffam -	yes
	Nancy Cole -	yes
	Wooda McNiven -	yes

9. Public session recessed @ 10:00am

Mark Graffam makes a motion to recess the public session and to continue at the VDOE Administration office* on Thursday, February 12th at 1:30pm.

***Please note: The resumed public session was not held at the VDOE Administration office.**

To view the meeting on video, please click on the following link:

[Village District of Edelweiss February 10, 2026](#)