

**VILLAGE DISTRICT OF EIDELWEISS**  
**Commissioner’s Meeting**  
**Tuesday, April 21, 2026**

The Board of Commissioners Meeting was held at 9:01am on Tuesday, April 21, 2026. In attendance for the public meeting are Commissioner Mark Graffam, Commissioner Nancy Cole, Commissioner Wooda McNiven, and DPW Forman Jeff DeMartino. In attendance were Bob D’Ambra, Jane Gunn, and Doug Prescott.

The meeting was videotaped by Lauren Woss with Madison TV.

**Public Meeting**

At 9:01am Commissioner Wooda McNiven calls the meeting to order.

- Approval of Agenda  
**Wooda McNiven makes a motion to discuss and approve the April 21st agenda. Nancy Cole 2nds** The agenda is modified to recess at the end of the morning session and continue the meeting at 1 pm at the VDOE office to conduct an interview in Non-Public. **The motion to approve the modified agenda is passed 3-0.**
  
- Approval of Minutes @ 9:02am  
**Wooda McNiven makes a motion to discuss and approve the meeting minutes of April 14<sup>th</sup>. Nancy Cole 2nds it.** Nancy points out that “International” is not spelled correctly; “DWP” is a typo; a motion is not in bold font; “shimmy” should be shim; Bryant Paving – not Black Dog Hardscaping -is scheduled to do the FEMA paving project; and remove “a’ from the last sentence that says ... the a plan.... **Motion is passed 3-0, with these modifications.**  
  
**Wooda McNiven makes a motion to discuss and approve the meeting minutes of March 24<sup>th</sup>\_with the DPW at the DPW Garage 1. Nancy Cole 2nds. Motion is passed 3-0.**
  
- Approval of the Manifests @ 9:12 am  
**Wooda McNiven makes a motion to discuss and approve the Operations Manifest in the amount of \$7,363.09. Nancy Cole 2nds the motion.** Wooda states that he needs to correct the Memo Fields on the Manifest. Wooda reviews the check items on the manifest. **Motion is passed 3-0.**
  
- DPW with the Foreman, Jeff DeMartino@ 9:14am
  - The DPW has been cleaning out ditch lines, leaves, and clogged culverts
  - There was a call regarding the failure of the 24” cross-road culvert near #22 Huttwil. A temporary fix was installed. A permanent replacement is planned.

- A discussion of a Bulk Purchase of culvert pipes began. A list of culvert types to be purchased is planned to be generated.
- The Swin Rafts have been pulled up from the water's edge for maintenance by the EPOA volunteers.
- A discussion of the timing for the Lugano Water Main project confirmed that it is still scheduled for the first week of May. A plan of additional rock hammering at other locations will be made.
- The recent rains are showing where ditch lines and culverts need cleaning.
- The previously approved purchases of 6 loads of road gravel and stone are on the schedule to be completed.
- Work is planned to be completed on Presidential View with the purchase of the gravel.
- The plan on improving the blower system on the backhoe was discussed.
- The hockey nets have been removed from Little Beach.
- A schedule for the beach power raking needs to be made.

Jeff was asked to stay for Wooda's Commissioner's report.

- **Commissioner's Concerns/Reports @ 9:23 am**

**Wooda McNiven**

- Wooda reports that Governor's Executive Council has approved the VDOE's Granite State Clean Fleets application for grant funding toward the purchase of the new Western Star truck. An 80% reimbursement on the purchase price will be "roughly" \$240,000.00 . Quarterly reports are required by NHDES as part of this grant starting with data recording in April on the existing (old) truck. There was a discussion of the need of a detailed plan on the cash flow for the payments and reimbursements.

**Nancy Cole**

- **Nancy motioned to allow Treasurer Jane Gunn to set up online access to the Bank accounts. Mark Graffam 2nds.** This will allow the Treasurer to check balances and direct deposits by the State. **Motion is passed 3-0.**
- Nancy points out that we need to send NHDES a quarterly Water Usage Report.

**Mark Graffam**

- Mark reports that the Commissioners have been manning the office and doing the administrative tasks, including processing Water Fee payment. The VDOE is currently without an Office Administrator.
- The Sheriff's Tower Lease Agreement will be signed and notarized by the Madison Town Clerk's office. The Town Clerk has agreed to hold the Agreement for the Sheriff to come in to have his signature notarized. The Agreement will then be ratified by the VDOE voters at their 2027 Annual Meeting.

- **Mark motioned to approve the purchase of two small white boards at \$37 a piece; one eye-wash station at \$30, and 10 Bic pens at \$2.89. Total \$107 to Amazon . Wooda McNiven 2nds. Motion is passed 3-0.**
- Mark is continuing to try to communicate with contractors Cline and Nutile on the scheduling of the projects that the VDOE would like to complete this year.
- Mark has requested a quote for the Porta-Potties for the beaches this season.
- The VDOE will have Bryant Paing give us an estimate on shimming section of Eidelweiss Drive as soon as our DPW marks them out with paint on the road sections to be shimmed.
  
- **Water @ 9:37**
  - Nothing to discuss for water
  
- **Old Business/Tabled Items @ 9:54 am**
  - Wooda will continue to work on solving the issue with the lack of a contracted Auditor.
  
- **Correspondence**
  - Email from Doug Prescott was discussed regarding the wooden outhouses' tanks on the beaches made clean and operational. Wooda recaps a discussion he had with Doug on this outhouse Issue and Wooda's gut feeling on the subject. Nancy speaks in favor of getting a quote from a contractor to possibly get the wooden outhouses operational again.
  - **Mark motions that the DPW unlocks the Boulder Beach Outhouse and the Eidelweiss Beach Outhouse for a date coordinated with Doug Prescott. Nancy Cole 2nds. Motion is passed 2-0.** (Wooda stepped out of the Meeting for a minute).
  - Doug Prescott discusses:
    - i. An invitation to see Tom Gunn's perched beach design.
    - ii. The missing Exhibit A in the current Sheriff Lease Agreement.(We made a new one)
    - iii. The Clerk's document storage project.
  - Email from the owner of the runaway swim raft found at Big Loop was discussed. The owner will fetch their swim raft.
  
- **Scheduled Appearance**  
None
  
- **Public Appearance/Public Comments @ 9:56 am**
  - Bob D'Ambra thanks Wooda for the good job getting the grant for purchasing the Western Star truck.
  - Mark describes the video of the Governor's Council Meeting and process that approved the grant 80% of purchase of the new truck.

**At 9:59 am Wooda McNiven motions to recess this meeting and reconvene at the VDOE office to conduct an interview in a Non-Public session. Mark 2nds. Motion is passed 3-0.**

Submitted by  
Mark Graffam

To view the meeting on video, please click on the following link:

<https://www.youtube.com/watch?v=AjUovwa9gJI>