

VILLAGE DISTRICT OF EIDELWEISS

Commissioner's Meeting

Tuesday, June 23, 2026

The Board of Commissioners Meeting was held at 9:00am on Tuesday, June 23, 2026. In attendance at the public meeting are Commissioners; Mark Graffam, Nancy Cole, Wooda McNiven, Clerk-Doug Prescott, DPW Foreman; Jeff DeMartino, and Office Manager; Michelle Leahy. Also, in attendance; Ian Hayes from Simply Water.

Public Meeting

At 9am Commissioner Wooda McNiven calls the meeting to order.

- Approval of Agenda: @ 9:00
Mark Graffam makes a motion to discuss and approve the agenda; Nancy Cole 2nd the motion. The motion passes 3-0.
- Approval of Minutes: @ 9:00
Mark Graffam makes a motion to discuss and approve the minutes from June 16, 2026; Wooda McNiven 2nd. Mark notes to add to DPW report/discussion -Eidelweiss Drive needs culvert fixed. Also from Mark, change a line in Correspondence to “make motion to reply to invite after the fact” and remove the link to view the meeting since it was not recorded. **Motion for corrections passes 3-0.**
- Approval of Manifest: @ 9:01
Mark Graffam makes a motion to discuss and approve the \$45,294.56 manifest. Nancy 2nd. Nancy Cole cites some invoices that were added to the manifest after the bookkeeper created her reports. There was discussion regarding a needed change to the account name of FEMA General Expenses to FEMA Reimbursements. A lengthy discussion was made regarding budgets and cash flow. Mark suggests an “on-going” report with expenses to be added to meeting reports/agenda.
@ 10:23 Mark Graffam makes a motion to approve the Payroll Manifest. Nancy 2nd. Motion passes 3-0.

DPW Report @ 10:23

- A lengthy discussion is held regarding damages from the 2026 flash flood. Repairs from the new 2026 storm will continue. Pictures and notes will be made available to the State of NH and FEMA. There are pavement issues on roads. Jeff DeMartino has submitted damages from the 2026 Flash Flood. Jeff DeMartino will continue ditching through the district as needed from the 2023 storm. The Commission had a discussion regarding the types of equipment needed to make all the necessary repairs. Jeff pointed out that a DPW employee will need to be with contractors as repairs are done. Because of the small size of the staff this will affect how many contractors can be contracted. It was also mentioned that Police Details may be needed due to issues with parking. Speed bumps will be added to roads. The new Western Star truck will be delivered next week. The 2018 Dodge Ram truck has been dropped off for repairs and service.
- Commissioner's Concerns/Reports @ 10:47
Mark Graffam

APPROVED 6.30.2026

Waiting for an email from FEMA since the tour. We will need to get photos for any additional items. He has been working on computer issues which are under control. He will show Michelle Leahy how to update the website. Changes to the Payroll Sheets have been made to make them more automated.

Nancy Cole

Cash Flow report, P&L, will be submitted by Julie Shields. She would like to look further into the Water, FEMA, and Operations Reimbursement Report.

Wooda McNiven

Looking into the Western Star and Dodge truck. He will research the Granite State Green Fleet Grant reimbursement. The International Truck will need to be destroyed when the new truck is received.

Water @ 9:34

- There is a lengthy discussion regarding water and repairs and how Simply Water will be involved. Areas discussed are; 39 Huttwil and the curb stop that was hit, 8 Eidelweiss private contractor shut off the water valve, Summit Pump House repairs needed including roof and pump replacement. Also discussed were Uranium quarterly testing (numbers continue to decrease) and repairs to broken Curb Stop Valves across the district. Ian Hayes stressed that only Simply Water can authorize and/or physically shut off water lines. Ian Hayes will create a list of updated repairs needed, so the Commission may review.

Administrator's Report @ 11:09

- Michelle Leahy requested a few office supplies valued at under \$30.00. **Wooda made a motion to approve the purchase, not to exceed \$30.00. Nancy 2nd. Motion passed 3-0.**

Old Business/Tabled Items @11:10

- Nothing to report.

Signature Items @ 11:12

- Audit items needed signatures. These were discussed, completed, and signed. Blinden Drive water hook up was approved and signed. CCR-Remove water main from Aspen to Burgdorf.

Correspondence @ 11:19

- Nothing to report.

Public Comments @ 11:20 am

- No one was in attendance. Nothing to report.

Non-Agenda items @11:21

- Nothing to report.

Mark makes a motion to end Public Session and go to Non-Public Session; the team will recess and tour the Aspen Drive area after Non-Public Session.

Submitted by-Michelle Leahy

This meeting was held at the VDOE Office due to road closures. No video is available.