

VILLAGE DISTRICT OF EIDELWEISS

Commissioner's Meeting

Tuesday, June 30, 2026

The Board of Commissioners Meeting was held at 9:00am on Tuesday, June 30, 2026. In attendance at the public meeting are Commissioners; Mark Graffam, Nancy Cole, Wooda McNiven, Clerk-Doug Prescott, DPW Foreman; Jeff DeMartino, and Office Manager; Michelle Leahy. Also, in attendance are homeowners; Willy and Patty Burnell, Bob D'Ambra, and Melissa Morneau.

Public Meeting

At 9am Commissioner Wooda McNiven calls the meeting to order.

- Approval of Agenda: @ 9:00
Wooda McNiven makes a motion to discuss and approve the agenda; Nancy Cole 2nd the motion. The motion passes 3-0.
- Approval of Minutes: @ 9:00
Wooda McNiven makes a motion to discuss and approve the minutes from June 23, 2026; Nancy Cole 2nd. Wooda notes a change to DPW report/discussion; specify trucks listed as Western Star and 2018 Dodge. In Water; correct typo in Summit and add "roof and insulation" Summit House repairs. Mark added; change "valves" to "curb stop valves" in Water. Also take out dashes and use semi colon in attendance section. **Approved as amended 3-0.**
- Approval of Manifest: @ 9:06
Wooda makes a motion to discuss and approve the \$29,826.40 Operations Manifest. Nancy 2nd. Wooda notes some of the large items being paid are for ongoing repairs from the June 2026 storm. **Motion passes 3-0.**
@ 9:08 Wooda McNiven makes a motion to approve the Water Manifest. Nancy 2nd.
Motion passes 3-0.

DPW Report @ 9:09

Wooda McNiven makes a motion to allow Willy and Patty Burnell to add to the DPW report in regards To the damage noted in the attached email from the Burnell's.

- Jeff DeMartino begins with a discussion on the ditching work and installing culvert pipes. Work is on Geneva Place, some of the older culverts are rotting and/or were not installed correctly. Wooda McNiven adds the Western Star truck is expected to be delivered June 2, 2026. Once this truck is delivered the deadline to decommission the International Truck will be 90 days after delivery of the Western Star. Companies will be contacted in regard to any value there may be for the International as scrap. Mark Graffam noted the District was lucky to have the culverts on hand and the fact the beaver dam was cleared prior to the storm. Also, we had contractors on site as well. All of this prevented more damage. Willy Burnell and the Commission had a lengthy discussion after Willy read his email (attached) to the Commission. The discussion included questions on current and potential water issues in the future. Willy Burnell suggested he may need to create a culvert beside his property to direct the water away from his

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property. It was decided more discussion may be needed. The Commissioners continue to try and produce solutions to slow down the water as it travels down the district. **Wooda McNiven makes a motion to allow Melissa Morneau to speak. Nancy Cole 2nd. Motion passes 3-0.** Melissa Morneau expressed her concern regarding construction in front of her home. She felt she should have had notification prior to the digging near her culvert which was installed at her expense. Jeff apologized for the lack of communication and Jeff, along with Wooda, would go out to the property to see if any digging was done on private property. Jeff assured the homeowner once the district culvert was replaced the area would be put back together. *(During this discussion, a recess of approximately for 1 hour was held while the water chemicals were delivered downstairs.)*

- **Commissioner's Concerns/Reports @ 11:19**

Wooda makes a motion to discuss the Commissioner's Concerns/Reports. Motion approved 3-0.

Mark Graffam

Coleman concrete has been taking our fill from the ongoing construction (at no charge) and has asked if the District would purchase the winter sand from them. Nancy mentioned so long as their price is competitive. Mark is working on the issue of getting reimbursed from the State of NH for the work done. He needs timecards and reports from DPW. Michelle Leahy will email them to Mark. Mark discussed the culverts and catch basins. Many are filled with mud and never maintained. He brought up Madison Fire Dept's blowing out culverts in Madison and a request should be made for them to blow out our culverts. Mark will need to purchase washers for signs and spray paint to cover graffiti on the basketball court before the holiday weekend. An email will be sent to Ian Hayes to get the contact information of the person to get a quote for the work on the Summit. Mark's phone was damaged during the storm. **Wooda makes a motion to cover the \$80.00 replacement cost. Nancy 2nd. Motion passes 2-0-1 (Mark abstained).** **Mark makes a motion to approve a stipend for Nancy Cole. This is for the additional work she is doing training new staff in the office. Wooda 2nd. The motion passes 2-0-1 (Nancy abstained).**

Nancy Cole

Julie Shields, the bookkeeper, has reconciled the accounts. The Hook-Up account has a surplus of \$50,000.00. A transfer to the Water Assessment Account should be made. A request will need to be made once a procedure is decided on how to properly move the funds. Nancy notifies the Commissioners that the CCR will need to be posted on the website, and on the bulletin boards. It also must be emailed to all homeowners today.

Wooda McNiven

Looking into the Western Star and Dodge truck. He will research the Granite State Green Fleet Grant reimbursement. The International Truck will need to be destroyed when the new truck is received.

Water @ 11:58

- Nothing to report.

Administrator's Report @ 11:58

- Nothing to report.

Old Business/Tabled Items @11:59

- Nothing to report.
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Signature Items @ 11:59

- Driveway permit at 4 Forclaz. **Nancy makes a motion to sign and approve. Motion passes 3-0**
- Letter (driveway) 3 Old Town Road. **Wooda makes a motion to approve and sign and mail once the correct address is received. Nancy 2nd. The motion passes 3-0.**

Correspondence @ 12:09

- Nothing to report.

Public Comments @ 12:09

- No one was in attendance. Nothing to report.

Non-Agenda items @11:21

- Nothing to report.

@ 1:02 Wooda McNiven makes a motion to end Public Session and go to Non-Public Session for employee and legal matters. Nancy 2nd. The motion passes 3-0.

Submitted by-Michelle Leahy

This meeting was held at the VDOE Office due to road closures. No video is available.