

VILLAGE DISTRICT OF EIDELWEISS

Commissioner's Meeting

Wednesday, July 22, 2026

The Board of Commissioners Meeting was held at 9:00am on Wednesday, July 22, 2026. In attendance at the public meeting are Commissioners; Mark Graffam, Nancy Cole, Wooda McNiven, DPW Foreman; Jeff DeMartino, Treasurer; Jane Gunn. Also, in attendance are homeowners; Bob D'Ambra and Richard Shore with his representee, Ron Filipowich.

This meeting was videotaped by Madison TV.

Public Meeting

At 9am Commissioner, Wooda McNiven calls the meeting to order.

- Approval of Agenda: @ 9:00

Wooda McNiven makes a motion to discuss and approve the agenda, Nancy Cole 2nd the motion.

Wooda McNiven makes a motion to add "Scheduled Appearance" to the agenda. Nancy 2nd. The motion passes 3-0. There is a discussion to add meetings after this Commissioner's Meeting for public and non-public sessions, these have been added to the agenda.

Mark Graffam makes a motion to have Michelle Leahy, the Office Manager, put together a list of applicants for the DPW position and work with them to set up interviews. Nancy 2nd. The motion passes 3-0.

- Scheduled Appearance: @ 9:02

Ron Filipowich, representing Richard Shore, presented property plans for 5 Grachen Drive to reconfigure his property. This will allocate two parcels of land to the VDOE for a parcel that currently has a part of a building and septic used on 5 Grachen Drive.

Mark Graffam makes a motion for the Village District to sign and approve the plan. Wooda McNiven 2nd. The motions passes 3-0.

- Approval of Minutes: @ 9:11

Wooda McNiven makes a motion to discuss and approve the minutes from July 15, 2026, Nancy Cole 2nd. Mark Graffam points out under Wooda's report Mantra is spelled incorrectly. In Public Comments, change Eidelweiss to Eidelweiss Drive. Nancy Cole states that Sarnen is spelled wrong. Also, MS-23 report should read as MS-123. Wooda McNiven finds Eidelweiss is listed as Road should be Drive. In Nancy's report, Nancy is spelled wrong. **Approved as amended 3-0.**

- Approval of Manifest: @ 9:15

- **Wooda McNiven makes a motion to discuss and approve the \$7,165.97 Operations Manifest. Nancy 2nd.** Wooda mentions most of this is for gravel, FEMA work, port a potty, and employee benefits. **Motion passes 3-0.**

- **Wooda makes a motion to discuss and approve the \$14,836.33 Water Manifest. Nancy 2nd.** Wooda states a large portion is a reimbursement to the Operating Account for \$10,291.00. **Motion passes 3-0.**

- **Wooda McNiven makes a motion to approve the \$11,807.99 Payroll Manifest. Nancy 2nd. Motion passes 3-0.**

- **DPW Report @ 9:19**

Jeff DeMartino discusses that the 2018 Ram is still not fixed. He went to pick it up, but it still doesn't have power. It was returned to be corrected. This is an ongoing issue. Mark adds the 2018 Ram has \$14,296.00 in repairs and the 2019 Ram, which will be replaced, has \$6,197.00 in repairs through July 2026. Mark suggests the 2019 Ram be replaced next year and moving forward replacement of the trucks should be staggered better so they will not need to be replaced all in one year. The Western Star is scheduled to arrive on July 28, 2026. The ditching is ongoing in the Porridge Shore Drive area and then Middle Shore Drive and Geneva Place, West Bergamo Road, and then Upper Lake View Drive will be next. There is a discussion regarding what areas should be done after what is currently on the schedule. Jeff was asked to get quotes on paving for roads needing repair. Jeff has 2 quotes to take the International Truck and decommission it. Mark discussed the estimate of a company in Rochester. A discussion was made regarding phone inquiries from homeowners regarding roads. Wooda asked where we are with the 2023 work. Mark said repairs will rely on cash flow and FEMA reimbursement. A discussion took place regarding FEMA and deadlines for reimbursement.

Wooda McGiven makes a motion to approve Jeff DeMartino's day off, Friday, July 24, 2026. Nancy Cole 2nd. Motion passes 3-0.

- **Commissioner's Concerns/Reports @ 9:47**

Mark Graffam

Mark Graffam makes a motion to purchase 2 signs and post them at Eidelweiss Beach for \$43.51. Nancy 2nd. The motion passes 3-0. Mark received a quote to cut down the trees around the Summit Building and deposit the chips around the building.

Mark Graffam makes a motion to approve the quote for 1,000.00 tree removal around the Summit Building. Wooda McNiven 2nd. The motion passes 3-0. Mark discusses the issues with the lock on the Summit Building, most likely due to water and moisture.

Mark makes a motion to purchase a new lock if needed for the Summit Building. Nancy 2nd. Motion passes 3-0. Willy Burnell sent an email regarding his driveway and Mark proceeds to discuss his concerns.

Nancy Cole

Discusses a motion she brought up at the last meeting regarding correcting and reposting past Minutes. The motion failed because it was not 2nd. The process to approve was not followed because discussion continued regarding another matter. She requests another member makes a for her since she is not allowed to proceed with the motion again.

Mark Graffam makes a motion to correct and repost minutes from March 31st, 2026, and May 12th, 2026. Nancy 2nd. The motion passes 3-0. Michelle Leahy requests a table for the office.

Mark Graffam makes a motion to approve a budget of \$30.00 to purchase a table for the office. Wooda McNiven 2nd. Motion passes 3-0. Nancy looked up some policies to discuss office hours, and she feels they need to be updated.

Mark Graffam makes a motion to change the policy to read "The VDOE Office will be open Tuesday through Friday 8am to 12noon". Nancy 2nd. Motion passes 3-0.

Approved 7.29.26

- **Nancy makes a motion to update the policy on the 15-minute time limit for walk in visits to the VDOE Office. Mark Graffam 2nd for discussion.** Mark mentions residents should request an appointment for matters that may take more than 15 minutes and if it's not resolved in a timely manner, the issue should be brought up at a Commissioner's Meeting. A revised policy will be brought to the next meeting for discussion and approval.
- **Nancy Cole makes a motion to place the 2018 RAM on the 2027 Warrant. Wooda 2nd.**

Motion passes 3-0.

Wooda McNiven

Wooda discusses the Western Star truck and its cost and payment schedule. A discussion by the Commissioners is made regarding when to pay off the Western Star check and the VDOE cash flow.

Mark Graffam makes a motion to approve up to \$5,400 dollars to purchase 10 culverts. Wooda 2nd.

Motion passes 3-0. The Commissioners have a detailed discussion regarding the budget and future work and proposals are discussed about Muddy Beach.

Nancy Cole makes a motion to send out the DES letter with the Engineer's drawing along with a letter from the VDOE requesting proposals to the 3 preselected vendors. Mark 2nd. Motion passes 3-0.

Water @ 10:56

- Nothing to report.

Administrator's Report @ 10:56

- Nothing to report.

Old Business/Tabled Items @10:56

- Nothing to report.

Signature Items @ 10:56

Manifests, Budget Transfer,

Nancy makes a motion to sign the fund transfer for the Water Hook up to the Water Assessment account in the amount of \$48,000.00. Mark 2nd. The motion passes 3-0.

Correspondence @ 10:59

- Wooda McNiven will call the Auditor to find out if they need any further information.

Public Comments @ 10:59

- Nothing to report.

Non-Agenda items @10:59

Recess to Inspect Driveways at 2:00pm; Non-Public Session to discuss bank issues with Jane Gunn at 2:30; Camden Bank Demo; Non-Public Session with Attorney at 4:30.

Approved 7.29.26

@ 11:00 Wooda McNiven makes a motion to end Public Session and go to Non-Public Session for discussion regarding legal and bank issues. Nancy 2nd. Motion voted by roll call Mark Graffam, yes; Nancy Cole, yes; Wooda McNiven, yes. Motion passes 3-0.

Submitted by-Michelle Leahy

To view this meeting on video, please use the following link:

<https://www.youtube.com/watch?v=Uu5gf79bBtc&t=7s>