

# VILLAGE DISTRICT OF EIDELWEISS

## Commissioner's Meeting

Wednesday, July 29, 2026

The Board of Commissioners Meeting was held at 9:00 am on Wednesday, July 29, 2026. In attendance at the public meeting are Commissioners; Mark Graffam, Nancy Cole, Wooda McNiven, and DPW Foreman; Jeff DeMartino.

Madison TV videotaped this meeting.

### Public Meeting

At 9 am Commissioner, Wooda McNiven, calls the meeting to order.

- Approval of Agenda: @ 9:00

**Wooda McNiven makes a motion to discuss and approve the agenda, Nancy Cole 2<sup>nd</sup> the motion.**

Wooda McNiven moves item 2 Public Appearance/Public Comments to item 13 and adds a non-public session for legal matters. **The motion passes 3-0.**

- Jane Gunn (Bank): @ 9:02- Nothing to report.

- Approval of Minutes: July 22<sup>nd</sup>, 2026 @ 9:02

**Wooda McNiven makes a motion to discuss and approve the minutes from July 15, 2026, Nancy Cole 2<sup>nd</sup>.** Wooda's corrections are "Nacy" spelled wrong. Jeff's DPW report, "staggered" spelled wrong.

Nancy's corrections are under manifests; each item should have their own bullet. Also, Jane Gunn's name is spelled wrong. Mark's correction is in Wooda's report. "it's" should not have an apostrophe. **Approved as amended 3-0.**

- Approval of Manifest: @ 9:05

- **Wooda McNiven makes a motion to discuss and approve the \$22,334.98 Operations Manifest. Nancy 2<sup>nd</sup>.** Wooda mentions FEMA expenses, purchase of culverts, and John Deere maintenance are most of the expenses. **Motion passes 3-0.**

- **Wooda makes a motion to discuss and approve the \$49,000.00 Water Manifest. Nancy 2<sup>nd</sup>.** \$48,000 represents a fund transfer from the Water Hook-up Account to the Water Assessment Account. **Motion passes 3-0.**

- DPW Report @ 9:08

Jeff DeMartino states culvert and ditching work continues. DPW is working with Black Dog and getting their work finished up. DPW has material to dispose of that will need to be addressed. The new Western Star truck has been delivered and will be registered. Signs will need to be added on the doors, and a radio will need to be installed. Jeff will get a price to switch the current radios to digital from analog.

- Commissioner's Concerns/Reports @ 9:18

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### **Mark Graffam**

Mark let the contractor, Black Dog, know the work will be finished August 14<sup>th</sup>. He thanked the McNiven family for lending the district a battery powered mower for the Summit area. Mark will call contractors for quotes to spray insulation for the Summit before winter. He has been servicing the locks by lubricating them and changing batteries as needed. A rough draft was sent to the Commissioners regarding the Uranium System, and he will send it out to three companies.

### **Nancy Cole**

Primex will be notified about the new Western Star truck so it may be added to our insurance. Currently, the property liability is \$66,650, this will be on next week's manifest.

**Mark Graffam makes a motion to request a check from Primex for the surplus funds on account.**

**Nancy Cole 2<sup>nd</sup>. The motion passes 3-0.**

Nancy will go to Gemini Signs to order the new decals for the trucks using the newer version of the crest. An interview will take place later today for the DPW position.

### **Wooda McNiven**

**Wooda makes a motion to sign and date the final acceptance letter for the new Western Star truck.**

**Nancy 2<sup>nd</sup>. The motion passes 3-0.**

**Wooda makes a motion to fill out the application intake form for the credit card services, Elavon, company we will start using for on-line payments. Nancy 2<sup>nd</sup>. Motion passes 3-0.**

- **Water @ 9:29**  
Nothing to report.
- **Administrator's Report @ 9:30**  
The auditor is still waiting for some items to be submitted. Clarification is needed. Wooda will review the emails from the auditor again.
- **Old Business/Tabled Items @9:33**  
Nothing to report.
- **Signature Items @ 9:33**  
Manifests, Driveway Permits, Administration Office Policy revision, Budget Transfer, Letter to homeowner.  
**Wooda makes a motion to adopt and sign the updated Administration Office Policy. Nancy 2<sup>nd</sup>. The motion passes 3-0.**  
**Wooda makes a motion to sign and send out a letter to the homeowner at 3 Old Town Road, letting them know they need a permit to build a driveway. Nancy 2<sup>nd</sup>. Motion passes 3-0.**  
**Wooda makes a motion to discuss and approve a driveway permit for 1 Bern Drive. Nancy 2<sup>nd</sup>. The motion passes 3-0.**  
**Wooda makes a motion to discuss and approve the driveway permit for construction for 5 Sarnen Road. Nancy 2<sup>nd</sup>. The motion passes 3-0.**  
**Wooda makes a motion to discuss and approve the driveway permit for operations at 5 Sarnen Road. Nancy 2<sup>nd</sup>. Motion passes 3-0.**

- **Correspondence @ 9:40**  
Nothing to report.
- **Public Comments @ 9:40**  
Nothing to report.
- **Non-Agenda items @ 9:40**  
Nothing to report.

**@ 9:41 Wooda McNiven makes a motion to end Public Session and go to Non-Public Session for discussion regarding legal issues. Nancy 2<sup>nd</sup>. Motion voted by roll call Mark Graffam, yes; Nancy Cole, yes; Wooda McNiven, yes. Motion passes 3-0.**

Submitted by-Michelle Leahy

*To view this meeting on video, please use the following link:*

**<https://www.youtube.com/watch?v=Uu5gf79bBtc&t=7s>**