

VILLAGE DISTRICT OF EIDELWEISS

Commissioner's Meeting

Wednesday, August 26, 2026

The Board of Commissioners Meeting was held at 9:00 am on Wednesday, August 26, 2026. In attendance at the public meeting are Commissioners; Mark Graffam, Nancy Cole, and Jane Gunn, Treasurer. Also in attendance was homeowner Bob D'Ambra.

Madison TV videotaped this meeting.

Public Meeting

At 9 am Commissioner, Wooda McNiven, calls the meeting to order.

- **Approval of Agenda:** @ 9:00

Wooda McNiven makes a motion to discuss and approve the agenda, Nancy Cole 2nd the motion.

Nancy Cole states the Operations Manifest should be \$31,472.73. Nancy requests a non-public session for contracts and employees. Mark states he must meet a contractor at 10:00am and may return to the meeting after this meeting is finished. **The motion passes as modified 3-0.**

- **Approval of Minutes:** August 19th, 2026 @ 9:02

Wooda McNiven makes a motion to discuss and approve the minutes from August 19th, 2026, Nancy Cole 2nd. Nancy points out corrections; Lauren Moss was the videographer. Marks report should say DRA, not DRRA. End of page 1, Burnham Company not Burn Company. Mark Graffam has a few corrections: in Mark's report, the amount FEMA will reimburse is 75% of the amount stated. Nancy's report has utilities incorrectly spelled. Also in her report, revived should be replaced with received.

- **Approval of Manifest:** @ 9:05

- **Wooda McNiven makes a motion to discuss and approve the \$31,742.73 Operations Manifest. Nancy 2nd.** Black Dog Hardscape (not FEMA) and crack sealing (Warrant Article) represent most of the manifest. Mark suggests approving a legal invoice but hold it and discuss it during the non-public session. **Motion passes 3-0.**
- **Nancy Cole makes a motion to discuss and approve the \$6,562.27 Water Manifest. Nancy 2nd.** The bulk of this was the SJE Building Renovation for a pump house, the rest were reimbursements. Mark suggests making a transfer from the Assessment Account back to the Hook-up in the amount of \$5,000 for the water hook-up on Rigi Drive. The work has not been done yet. **Motion passes 3-0.**

- **DPW Report** @ 9:13

Jeff DeMartino was not in attendance.

- **Commissioner's Concerns/Reports** @ 9:13

Mark Graffam:

Mark makes a motion to transfer \$17,250.00 from the Water Assessment Account to the Water Hook-Up account. Wooda 2nd. This is for anticipated invoices pending. Motion passes 3-0.

The Uranium proposals were due 8-25-26. One response came in. The engineer forwarded correspondence between DES and Michael Unger; they want to tweak the specification. A discussion ensued regarding the specifications being changed. Also discussed; two of the invitees have not acknowledged receiving the proposal. He discusses another contract; Como PRV.

Mark Graffam makes a motion to approve the Burnham Company quote for the Como PRV contract for \$80,275.00. Nancy 2nd. Motion passes 3-0.

Mark has a concern regarding the Madison's current cash flow. Mark Graffam starts a lengthy discussion regarding the MS-535, MS-434, MS-60a forms. The Commissioners will start working on these right away. The Auditors and the DRA will be notified they are going to be doing this. A discussion took place regarding the International Truck, its destruction, and possible sale of the destroyed truck. Compensation for Nancy's time working in the office with the new staff was brought up. This should be brought up in the non-public session. Mark suggests Nancy submit a timecard to pay her for her hours spent working in the office. Crack sealing is done on Blinden Drive.

Mark Graffam makes a motion to approve the proof of the photograph composite of the decal for the Western Star Truck. Nancy Cole 2nd. Motion passes 3-0.

Nancy Cole: Correspondence came in for driveways. The driveway for 5 Sarnen Road has been approved; Bob Boyd and the homeowner will be notified if this has not happened already. 28 Bern Drive is looking to have an inspection for their changes.

Nancy Cole makes a motion; once the inspection has been completed on 28 Bern Drive and if approved for construction, it will be signed out of session. Mark Graffam 2nd. Motion passes 3-0.

1 Bern Drive is ready for permit of operation.

Nancy Cole makes a motion; once the inspection has been completed on 1 Bern Drive and if approved for operation, it will be signed out of session. Mark Graffam 2nd. Motion passes 3-0.

Nancy signed and submitted the MS-60a to the Department of Revenue. Nancy along with the Office Manager put together the Budget vs Actual report. Overall, everything looks good with the budget, and we are on track as budgeted.

Wooda McNiven: Wooda gives an update on the Audit and Batchelor Associates. Some items still need to be sent to Batchelor. By September 24th, another letter will need to go out regarding the Uranium. The backup well, not the drinking water, has exceeded the limits allowed. Wooda has questions regarding the lead and copper testing. Nancy states ten homes need to submit samples. The VDOE Office has a list of homes that will need to be sampled. She will work on this.

- **Water @ 10:00**
Nothing to report.
- **Administrator's Report @ 10:00**
Request by Office Manager to bring in a cork board from home to hang in office (no cost to VDOE).
- **Old Business/Tabled Items @ 10:02**

- **Signature Items @ 10:03**

Manifests and checks

MS-434; a lengthy discussion ensues while Nancy explains the process with Wooda.

- **Correspondence @ 10:09**

- **Public Comments @ 10:09**

Nothing to report.

- **Non-Agenda items @ 10:09**

Nothing to report.

@ 10:09 Wooda McNiven makes a motion to recess and move to the VDOE Office at 12:30 pm. Public Session will be held after the meeting is finished and we will go into Non-Public Session for discussion regarding employees and contracts. Nancy Cole 2nd. Motion voted by roll call Wooda McNiven, yes; Nancy Cole, yes. Motion passes 2-0.

After the recess:

Mark Graffam makes a motion to approve & sign the D&R Paving Contract for \$16,500 to fix three roads; Aspen Drive, Luango Road, and Blinden Drive. Nancy 2nd. The motion passes 3-0.

Submitted by-Michelle Leahy

To view this meeting on video, please use the following link:

<https://www.youtube.com/watch?v=Uu5gf79bBtc&t=7s>