VILLAGE DISTRICT OF EIDELWEISS

Commissioner's Meeting

Wednesday, October 14, 2026

The Board of Commissioners Meeting was held at 9:00 am on Wednesday, October 14, 2026. In attendance at the public meeting are Commissioners; Wooda McNiven, Mark Graffam, and Nancy Cole; DPW Foreman, Jeff DeMartino. Also in attendance were Doug Prescott, VDOE Clerk, Office Manager, Michelle Leahy, and homeowner, Bob D'Ambra.

Lauren Woss, from Madison TV, videotaped this meeting.

Public Meeting

At 9:00 am Commissioner, Wooda McNiven, called the meeting to order.

- **Approval of Agenda:** @ **Wooda McNiven made a motion to discuss and approve the agenda, Nancy Cole 2nd.** A non-public session was added for legal and employee issues.
  Motion passed 3-0.

- **Approval of Minutes:** October 7th, 2026 @ 9:05
  Wooda McNiven made a motion to discuss and approve the minutes from October 7th, 2026, Nancy Cole 2nd. Corrections are as follows; Appenvel Way, Commissioners, Barden, and Nancy have spelling errors. Remove "bull mag" in regard to roller in the DPW report and remove "error in the" in Nancy Cole's report. Add a comma after "lowered" in DPW report. Change "wooded" to "wooden" in DPW report. In Mark Graffam's report, add "if" after "Mark asked".
  Motion passed as amended. 3-0

- **Approval of Manifest:** @ 9:10
  Wooda McNiven made a motion to discuss and approve the $6,413.73 Operations Manifest. Nancy Cole 2nd. This includes Alvin J Coleman, invoice of $1,760 and a Blake Hill invoice for $3,835, this was for FEMA work. There was a discussion regarding the portable bathrooms. A call will be made to United Rentals for their removal.
  Motion passed 3-0.

  Wooda McNiven made a motion to discuss and approve the $3,977.36 Water Manifest, Nancy Cole 2nd. The majority of this manifest is for the Water Assessment Account to reimburse the Operations Account for items paid to Water in error. **Motions passed 3-0.**

  Wooda McNiven made a motion to discuss and approve the $14,333.79 payroll manifest. Nancy 2nd. The motion passed 3-0.

- **DPW Report** @ 9:18
  Wooda McNiven began a discussion regarding the Granite State Clean Fleets Grant Program Quarterly Report. He will be submitting the report this week. Jeff DeMartino spoke about how he is pleased with the mowing around Geneva Place, Little Shore Drive, and Middle Shore Drive. Jeff would like the contractor to

continue within the district. Jeff mentioned the current power saw pole pruner should be replaced. It is older and does not reach as high as a newer one.

Mark Graffam made a motion we authorize Jeff to purchase an extended power pruner for $800. Nancy Cole 2nd. Motion passed 3-0.

Jeff mentioned the dam draw down. Mark said he ordered a rain gauge for DPW 1. Jeff took video of the hole in the dam and sent it to the office. Mark would like to measure and mark it off at the top so there will be a drawing of it. After this a contractor can come in and give an estimate for the repair. Jeff began a discussion regarding 23 Huttwil Drive and issues with freezing. The water is washing out into the road and the this will be a problem with water freezing on the road during the winter. Nancy will send a letter to the homeowner. Jeff spoke of a large hole near 8 Lucerne Drive. This is within the Eidelweiss deeded roadway. He says it poses a danger to someone walking. Mark will take a look at it. The DPW has begun inspecting pipes and culverts. This is to decide which culverts will need replacement in the spring. He found a 24-inch culvert off Como Street near the placement of the new pit. He suggested changing it while the new pit is installed. Mark said that road will need to be rebuilt. At 63 Huttwil, Jeff said there is a pile of sand. This will be an issue if it freezes. He noticed paving being done on 17 Little Shore Drive and 46 Aspen Road. These locations do not have permits. Letters will be sent to each homeowner. Mark mentioned some logs that had been left on the side of the road at 26 Little Shore Drive. A letter will be sent to this homeowner as well. There was a discussion regarding moving the bleeder on Lucerne Drive. This needs to be moved because it will put water on the road. This could make the road dangerous because it will create ice. Jeff has a plan to fill potholes in the district, but he will need to wait until the roads are dry. Mark brought up the Summit Sation. The contractor will get delivery of product this Friday. Mark purchased numbers to be put on the building, so it is well marked for the delivery. Mark asked if Jeff heard back from the garage door contractor. Jeff will follow up. Mark and Jeff will coordinate being there for the delivery. Wooda McNiven spoke of the letter regarding reimbursement for the Western Star. Jeff will double-check some of the information. Wooda will get this letter out by next week. The amount to be reimbursed is $239,992. This is roughly 80% of the purchase price.

- **Commissioner's Concerns/Reports** @ 9:49

Mark Graffam: Mark took a look at the Class 6 road, Adelboden Way. There has been damage there now since the June 2026 storm. Mark would like the Commissioners to look at Adelboden Way where it goes into Thusis Road. The storm cut out some of the road. Mark said if the VDOE is going to propose a Grison Road project, should we propose other roads as well? He feels the pavement on Eidelweiss Drive needs work done on it. He suggests discussing a proposal to install new asphalt from Route 113 at least to the start of Bern Drive. These discussions will continue over the next few weeks. The DPW feels the older RAM trucks are of good value with the plow set ups, low miles, and all the repairs done. They feel selling them directly should be considered.

Nancy Cole: Nancy spoke of the list of homeowners who have outstanding fees for water. She would like to post the homes to notify water will be shut off if their outstanding balance is not paid. Posting will take place on Monday, October 19th with a shut-off date of Monday, October 26th. Next week, Nancy will work with Michelle to set up the 2027 Budget Spreadsheet. They will fill in the fixed budget numbers. This includes loans, insurance, and salaries. Mark added the VDOE will need some warrant articles for the attendees at the meeting for Taxpayer Budget Preview to be held on November 14th. Some articles that

need to be discussed are as follows, paving on Eidelweiss Drive, the Grison Road culvert, and replacing the third RAM truck. Bid packages will need to be sent out. Discussion on these items will continue. Jeff DeMartino discussed the purchase of a steam cleaner. Nancy would like to get the actual cost of one and then purchase it for winter if the budget allows. There was a discussion regarding 39 Huttwil Road and the 20-foot driveway. This was brought up earlier in the meeting. A letter will be sent to the homeowner.

Wooda McNiven:

Wooda McNiven made a motion to fill in Jeff's info on the Western Star and send this (the Granite State Clean Fleets Quarterly Report) to the NHDES today as is. Nancy 2nd. Motion passed 3-0.
Wooda passed out the Wester Star reimbursement letter to the Commissioners for review.
Wooda McNiven made a motion that we sign this letter and send it contingent on Jeff double-checking and verifying the numbers. Nancy 2nd. Motion passed 3-0.

- **Water** @ 10:17
  A discussion took place regarding the Uranium Installation. Mark will ask Simply Water for their detailed plan on the installation.

- **Administrator's Report** @ 10:19
  A driveway permit application for 15 Big Loop Drive was discussed. After inspecting this (15 Big Loop Drive) driveway, the Commissioners will continue the meeting and move on to other driveways of concern as well. This meeting will be recessed until tomorrow afternoon at 1:30 pm. At that time, the Commissioners will meet at 15 Big Loop Drive to inspect driveways. After the driveway inspections, the meeting will be recessed to Monday, October 19 at 9 am to post notices to homes with water fees due.

- **Old Business/Tabled Items** @ 10:25
  Nothing to report.

- **Signature Items** @ 10:25
  Nancy Cole made a motion to sign the permits for construction for 105 Eidelweiss Drive and 22 Appenvel Way. Wooda 2nd. Motion passed 3-0.

- **Correspondence** @ 10:27
  Nothing to report.

- **Non-Agenda items** @ 10:27

- **Public Comments** @ 10:27
  There was a brief discussion regarding a No Through Trucks sign on Eidelweiss Drive. Doug Prescott asked about the warrant articles and cost of the raft chains and the outhouses. He also spoke of election materials; he will connect with the VDOE Office to be sure everything is up to date. The Cabana Doors were mentioned. Jeff will be following up with the garage door contractor.

@10:30 Wooda McNiven made a motion to go into non-public session to discuss a legal contract and an employee matter. Nancy 2nd. Mark Graffam, yes; Nancy Cole, yes; Wooda McNiven, yes. Motion passed 3-0.

Submitted by-Michelle Leahy

To view this video, follow the link below.
https://www.youtube.com/watch?v=wbgvZumAT9Q